

Topic:

eCourts- Tenant Case Information Statement

Summary:

This guide will explain how eFilers can submit a Tenant Case Information Statement in eCourts.

Audience:

eCourts registered attorneys who file Landlord Tenant documents.

Support:

For support, please call 609-421-6100.

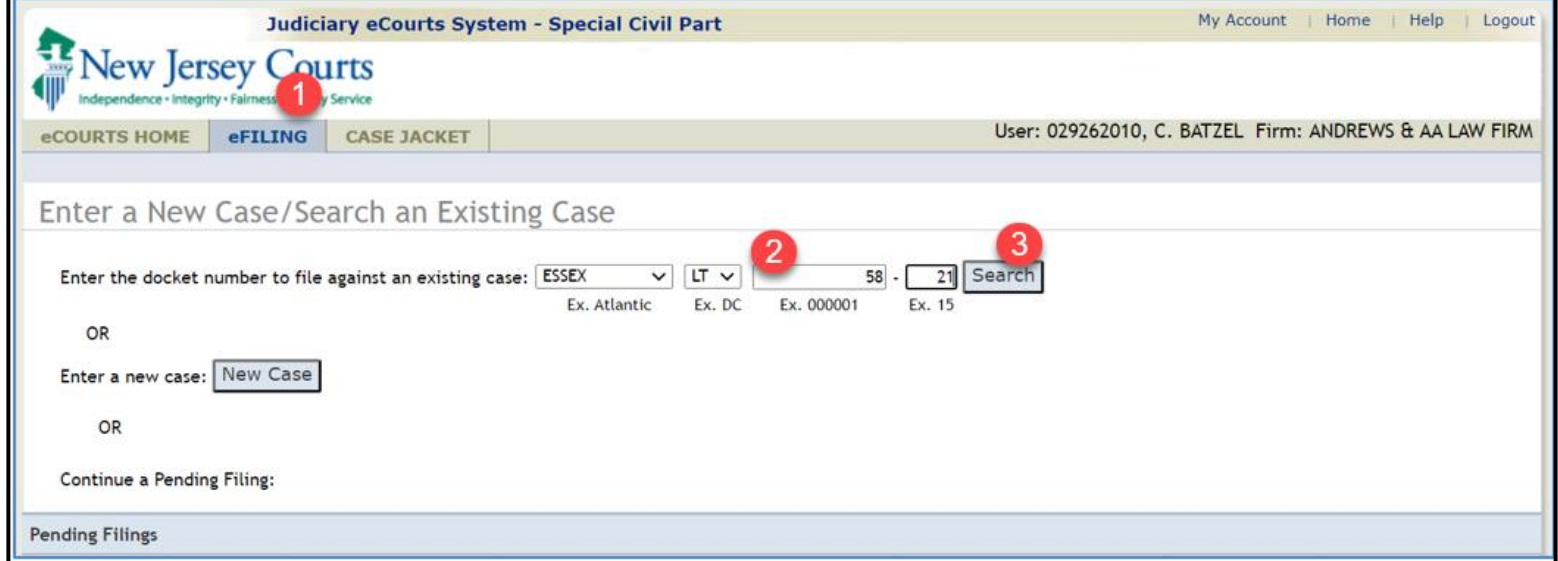
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Search for Case

1. To begin the filing process, the user will proceed to the eFiling tab.
2. Enter the docket number of the case.
3. Click the Search button.

NOTE: If the LT case was filed prior to 07/28/2020 and the case type has not been updated in the court's case management system to one of the following 6 types: Residential Non-Payment Holdover, Commercial Non-Payment Holdover, Residential Holdover, Commercial Holdover, Residential Non-Payment, Commercial Non-Payment, then the system will prevent the user from proceeding. The filer must contact the county managing the case to have the case type updated accordingly.



Judiciary eCourts System - Special Civil Part My Account | Home | Help | Logout

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eCOURTS HOME **eFILING** CASE JACKET User: 029262010, C. BATZEL Firm: ANDREWS & AA LAW FIRM

Enter a New Case/Search an Existing Case

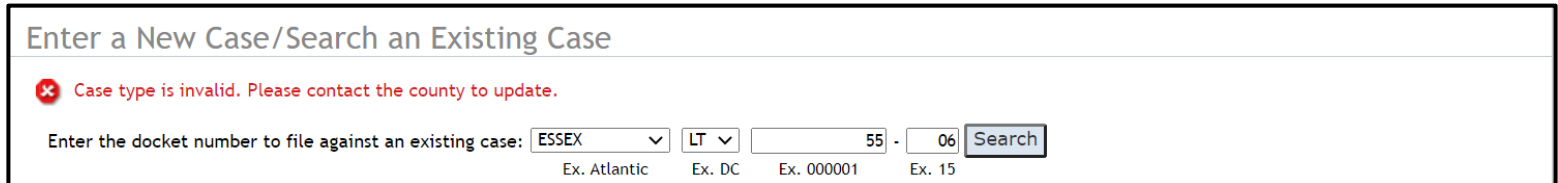
Enter the docket number to file against an existing case: -

OR

Enter a new case:

OR

Continue a Pending Filing: Pending Filings



Enter a New Case/Search an Existing Case

✘ Case type is invalid. Please contact the county to update.


Enter the docket number to file against an existing case: -

Select Filing Type

Select the following:

1. Filing Type as “Miscellaneous Documents” and
2. The Filing Description as “TCIS (Tenant Case Information Statement).”
3. Click the Continue button.

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eCOURTS HOME
eFILING
CASE JACKET
User: 018751981, S. ANDREWS Firm: ANDREWS & AA LAW FIRM

Select Document Type

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Case Details | Case Number: ESX-LT-000058-21 [View Case Jacket](#)

Case Caption: LANDLORD VS TENANT 321		
Court Type: Special Civil Part	Section: Landlord Tenant	Venue: ESSEX
Case Type: RESIDENTIAL HOLDOVER NON-PAYMENT	Case Status: ACTIVE	Case Initiation Date: 06/28/2021
Case Track:	Judge:	Demand Amount: \$0.00
Case Disposition: OPEN	Disposition Date:	Jury Demand: NONE
		Statewide Lien:

Select Filing Type: MISCELLANEOUS DOCUMENTS **2**

*Select Filing Type: MISCELLANEOUS DOCUMENTS **1**

*Select Filing Description: TCIS (TENANT CASE INFORMATION STATEMENT) **3**

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Continue

Enter Case Details

Enter the case details by either selecting applicable choices or entering data in fields displayed.

All required fields are marked with a red asterisk (*).

NOTE: The answers to these questions will be used to pre-populate a system generated TCIS template document.

Enter Case Details

* Select Action: 322 - COMMERCIAL HOLDOVER NON-PAYMENT ▾

* Select Holdover Cause of Action(s):

- 22. Tenant Stays after Expiration of Lease Term - N.J.S.A. 2A:18-53
- 23. Tenant Disorderly as to Destroy Peace and Quiet - N.J.S.A. 2A:18-53
- 24. Tenant Willfully Destroys, Damages or Injures the Premises - N.J.S.A. 2A:18-53
- 25. Tenant Constantly Violates Landlord's Written Rules and Regulations - N.J.S.A. 2A:18-53
- 26. Tenant Breaches/Violates any Agreement in Lease that Provides for Right of Reentry - N.J.S.A. 2A:18-53
- 27. Violation of Alcoholic Beverages Laws by Commercial Tenant - N.J.S.A. 33:1-54

* The total number of months of unpaid rent is: (Number from 01-99)

* The first month of unpaid rent was: (Month) (Year)

* The amount due and owing by the tenant in this case is: \$

The case details required and displayed will vary and are based on the type of LT case in which the filer is attempting to file the TCIS.

Questions for “Residential Holdover” case type:

Enter Case Details

* Select Action: 323 - RESIDENTIAL HOLDOVER ▼

* Select Holdover Cause of Action(s):

<p><input type="checkbox"/> 1. Disorderly Tenant - N.J.S.A. 2A:18-61.1(b)</p> <p><input type="checkbox"/> 2. Willful or Gross Negligent Damage to Premises - N.J.S.A. 2A:18-61.1(c)</p> <p><input type="checkbox"/> 3. Violation of Rules and Regulations - N.J.S.A. 2A:18-61.1(d)</p> <p><input type="checkbox"/> 4. Violation of the Lease Covenants - N.J.S.A. 2A:18-61.1(e)</p> <p><input type="checkbox"/> 5. Violation of the Lease Covenants Under the Control of a Public Housing Authority or Redevelopment Agency - N.J.S.A. 2A:18-61.1(e)</p> <p><input type="checkbox"/> 6. Failure to Pay Rent After Increase - N.J.S.A. 2A:18-61.1(f)</p> <p><input type="checkbox"/> 7. Demolish/Board Up Premises - N.J.S.A. 2A:18-61.1(g)</p> <p><input type="checkbox"/> 8. Permanently Retiring Residential Building/Mobile Home Park from Residential Use - N.J.S.A. 2A:18-61.1(h)</p> <p><input type="checkbox"/> 9. Reasonable changes to Lease at End of Lease Term that Tenant Refuses to Accept - N.J.S.A. 2A:18-61.1(i)</p> <p><input type="checkbox"/> 10. Habitual Late Payment of Rent - N.J.S.A. 2A:18-61.1(j)</p> <p><input type="checkbox"/> 11. Converting Property to Condominium or Cooperative Ownership - N.J.S.A. 2A:18-61.1(k)</p> <p><input type="checkbox"/> 12. Personal Occupancy by Owner or Purchaser of Unit Owner (property converted to condo/cooperative or fee simple ownership) - N.J.S.A. 2A:18-61.1(l)(1)</p> <p><input type="checkbox"/> 13. Personal Occupancy by Owner or Purchaser of Unit Owner (owner of a building with 3 or fewer condo/cooperative units.) - N.J.S.A. 2A:18-61.1(l)(2)</p>	<p><input type="checkbox"/> 14. Personal Occupancy by Owner or Purchaser of Unit Owner (owner of a building with 3 or fewer residential units - N.J.S.A. 2A:18-61.1(l)(3))</p> <p><input type="checkbox"/> 15. Rental is Conditioned on Tenant's Employment by Landlord - N.J.S.A. 2A:18-61.1(m)</p> <p><input type="checkbox"/> 16. Convicted or Plead Guilty to Offenses under the 1987 Comprehensive Drug Reform Act, or Harbors such Person - N.J.S.A. 2A:18-61.1(n)</p> <p><input type="checkbox"/> 17. Convicted or Plead Guilty to Assault/Threats against Landlord, Landlord's Family or Employee or Harbors such Person - N.J.S.A. 2A:18-61.1(o)</p> <p><input type="checkbox"/> 18. Tenant or Tenant Harbors such Person previously found Liable in Civil Action for Certain Criminal Acts on the Rental Premises - N.J.S.A. 2A:18-61.1(p)</p> <p><input type="checkbox"/> 19. Tenant or Tenant Harbors such Person who pleaded or was convicted of theft of property from the Landlord, the Rental Premises or Other Tenants - N.J.S.A. 2A:18-61.1(q)</p> <p><input type="checkbox"/> 20. Tenant or Tenant Harbors such Person previously found Liable in Civil Action for Human Trafficking on the Rental Premises - N.J.S.A. 2A:18-61.1(r)</p> <p><input type="checkbox"/> 22. Tenant Stays after Expiration of Lease Term - N.J.S.A. 2A:18-53</p> <p><input type="checkbox"/> 23. Tenant Disorderly as to Destroy Peace and Quiet - N.J.S.A. 2A:18-53</p> <p><input type="checkbox"/> 24. Tenant Willfully Destroys, Damages or Injures the Premises - N.J.S.A. 2A:18-53</p> <p><input type="checkbox"/> 25. Tenant Constantly Violates Landlord's Written Rules and Regulations - N.J.S.A. 2A:18-53</p> <p><input type="checkbox"/> 26. Tenant Breaches/Violates any Agreement in Lease that Provides for Right of Reentry - N.J.S.A. 2A:18-53</p>
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* Resident(s) at Residential Health Care Facilities - N.J.S.A. 30:11A-1 et. seq? ○ Yes ○ No

* Does the case involve Subsidized Housing? ○ Yes ○ No

Are the notice(s) that are required for Holdover, Public Housing and/or Subsidized Housing attached to the complaint? ○ Yes ○ No

* The rental property is not a covered property under the Federal CARES Act, 15 U.S.C. §§ 9057(f) or 9058(a)? ○ Yes ○ No

* Is the tenancy subject to municipal rent control ordinance? ○ Yes ○ No

[Continue](#)

Questions for “Residential Holdover Non-Payment” case type:

Case Details		Case Number: ESX-LT-000058-21	View Case Jacket
Case Caption: LANDLORD VS TENANT 321			
Court Type: Special Civil Part	Section: Landlord Tenant	Venue: ESSEX	Case Initiation Date: 06/28/2021
Case Type: RESIDENTIAL HOLDOVER NON-PAYMENT		Case Status: ACTIVE	Demand Amount: \$0.00
Case Track:		Judge:	Jury Demand: NONE
Case Disposition: OPEN		Disposition Date:	Statewide Lien:
Enter Case Details			
* The amount of monthly base rent:		\$	<input type="text"/>
* Has the tenant applied (or has the landlord applied on behalf of the tenant) for any emergency rental assistance from any federal, state, local program related to COVID-19?		<input type="radio"/> Yes <input type="radio"/> No	
* Has the tenant asked the landlord to apply any or all of their security deposit toward rent?		<input type="radio"/> Yes <input type="radio"/> No	
Select the statement that best describes the situation:			
* The amount of rent the landlord demands in the complaint is not correct.		<input type="radio"/> Yes <input type="radio"/> No	
* The government helps pay part of the rent, but the amount that the landlord says is owed is the government's portion.		<input type="radio"/> Yes <input type="radio"/> No	
* Do you have a disagreement with this landlord about the condition of the property or another issue?		<input type="radio"/> Yes <input type="radio"/> No	
Common defenses are posted on the Judiciary's website: https://www.njcourts.gov/selfhelp/selfhelp_landlordtenant.html#common			
Additional Information for the Court About This Case or My Disagreement with the Landlord:		<div style="border: 1px solid black; height: 50px;"></div>	

Questions for “Residential Non-Payment” case type:

Enter Case Details

* Select Action: 325 - RESIDENTIAL NON-PAYMENT ▾

* Resident(s) at Residential Health Care Facilities - N.J.S.A. 30:11A-1 et. seq? Yes No

* Does the case involve Subsidized Housing? Yes No

Are the notice(s) that are required for Holdover, Public Housing and/or Subsidized Housing attached to the complaint? Yes No

* The rental property is not a covered property under the Federal CARES Act, 15 U.S.C. §§ 9057(f) or 9058(a)? Yes No

* Is the tenancy subject to municipal rent control ordinance? Yes No

* The total number of months of unpaid rent is: (Number from 01-99)

* The first month of unpaid rent was: (Month) (Year)

* The amount due and owing by the tenant in this case is: \$

[Continue](#)

Questions for “Commercial Holdover” case type:

Enter Case Details

* Select Action: 324 - COMMERCIAL HOLDOVER ▾

* Select Holdover Cause of Action(s):

22. Tenant Stays after Expiration of Lease Term - N.J.S.A. 2A:18-53

23. Tenant Disorderly as to Destroy Peace and Quiet - N.J.S.A. 2A:18-53

24. Tenant Willfully Destroys, Damages or Injures the Premises - N.J.S.A. 2A:18-53

25. Tenant Constantly Violates Landlord’s Written Rules and Regulations - N.J.S.A. 2A:18-53

26. Tenant Breaches/Violates any Agreement in Lease that Provides for Right of Reentry - N.J.S.A. 2A:18-53

27. Violation of Alcoholic Beverages Laws by Commercial Tenant - N.J.S.A. 33:1-54

[Continue](#)

Questions for “Commercial Non-Payment Holdover” case type:

Enter Case Details

* Select Action: 322 - COMMERCIAL HOLDOVER NON-PAYMENT ▾

* Select Holdover Cause of Action(s):

22. Tenant Stays after Expiration of Lease Term - N.J.S.A. 2A:18-53

23. Tenant Disorderly as to Destroy Peace and Quiet - N.J.S.A. 2A:18-53

24. Tenant Willfully Destroys, Damages or Injures the Premises - N.J.S.A. 2A:18-53

25. Tenant Constantly Violates Landlord's Written Rules and Regulations - N.J.S.A. 2A:18-53

26. Tenant Breaches/Violates any Agreement in Lease that Provides for Right of Reentry - N.J.S.A. 2A:18-53

27. Violation of Alcoholic Beverages Laws by Commercial Tenant - N.J.S.A. 33:1-54

* The total number of months of unpaid rent is: (Number from 01-99)

* The first month of unpaid rent was: (Month) (Year)

* The amount due and owing by the tenant in this case is: \$ 0.00

[Continue](#)

Questions for “Commercial Non-Payment” case type:

Enter Case Details

* Select Action: 326 - COMMERCIAL NON-PAYMENT ▾

* The total number of months of unpaid rent is: (Number from 01-99)

* The first month of unpaid rent was: (Month) (Year)

* The amount due and owing by the tenant in this case is: \$ 0.00

[Continue](#)

Select Movant/Adversary

1. Select the Filer and Adversary.
2. Click the “Modify” link to update the party’s personal email address, phone number or cell phone number information.
3. Click the Continue button.

Select Movant(s)/Adversary(s)

Movant	Adversary	Party Type	Name	Modify/Delete
<input type="checkbox"/>	<input checked="" type="checkbox"/>	PLAINTIFF	PARTY, LANDLORD	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	DEFENDANT	PARTY, TENANT	Modify

* The government helps pay part of the rent, but the amount that the landlord says is owed is the government's portion. Yes No

* Do you have a common law agreement? Yes No

Additional Disagreement: Yes No

Details: **PARTY, TENANT**

Party Description: Individual

Address Line1: 123 MILLER DR

City: NEWARK

Email Address:

Attorney Name:

Address Line2:

State: NJ

Phone:

Party Status: ACTIVE

Attorney Bar ID:

Zip: 08802

Cell Phone:

Select Movant(s)/Adversary(s)

Movant	Adversary	Party Type	Name	Modify/Delete
<input type="checkbox"/>	<input checked="" type="checkbox"/>	PLAINTIFF	PARTY, LANDLORD	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	DEFENDANT	PARTY, TENANT	Modify

Upload Documents

1. On the Upload Documents screen, the system will pre-attach the TCIS template document created from the details given in the Case Details section.
2. Prior to submission, the user will be required to acknowledge the two certifications.
3. The system generated TCIS may be previewed and verified by clicking the Document Description link.
4. Additional documents may be attached to the submission by clicking the blue plus sign icon.
5. Click the Submit button to complete the filing flow.

Upload Documents

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Case Details | Case Number: ESX-LT-000058-21 [View Case Jacket](#)

Case Caption: LANDLORD VS TENANT 321

Court Type: Special Civil Part Section: Landlord Tenant Venue: ESSEX Case Initiation Date: 06/28/2021

Case Type: RESIDENTIAL HOLDOVER NON-PAYMENT Case Status: ACTIVE Demand Amount: \$0.00

Case Track: Judge: Jury Demand: NONE

Case Disposition: OPEN Disposition Date: Statewide Lien:

Movant(s)
PARTY, TENANT Individual

Adversary(s)
PARTY, LANDLORD Individual

Upload Required Documents

To upload documents please accept the following:

- I certify that I have redacted all confidential personal identifiers from all documents included in this electronic submission pursuant to Rule 1:38-7, unless otherwise required by statute, rule, administrative directive or court order.
- I certify that the foregoing statements made by me are true to the best of my knowledge. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Document Name	Document Description	Access Restrictions	File Name
TCIS (TENANT CASE INFORMATION STATEMENT)	TCIS (TENANT CASE INFORMATION STATEMENT)	PUBLIC	TCIS.pdf

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Tenant Case Information Statement

Case Details: ESSEX - Special Civil Part Docket# ESX-LT-000058-21

Caption: LANDLORD VS TENANT 321

Name of Defendant/Tenant(s): TENANT PARTY
 Daytime Phone of Tenant(s): 8569306360
 Email Address(es): ERIC.DAWSON@NJUDLAB.NJCOURTS.GOV
 Attorney Name and Firm: SAMUEL ANDREWS, ANDREWS & AA LAW FIRM
 Email Address: BRUCE.DELLAIRA@NJUDLAB.NJCOURTS.GOV
 Attorney/Defendant Mailing Address: 25 MARKET ST. 7TH FLOOR NORTH SIDE TRENTONNJ 08625
 Attorney Daytime Telephone: 609-633-7451
 Rental Property Address: 123 MILLER DR NEWARK NJ 08802
 Amount of Monthly Base Rent: \$ 1500.00

THE INFORMATION PROVIDED ON THIS FORM CANNOT BE INTRODUCED INTO EVIDENCE

Have you applied (or has the landlord applied on your behalf) for any emergency rental assistance from any federal, state, or local program related to COVID-19? NO

Have you asked the landlord to apply any or all of your security deposit toward rent? NO

Select the statement that best describes your situation:
 The amount of rent my landlord demands in the complaint is not correct. NO
 The government helps pay my rent, but the amount that the landlord says I owe is the government's portion. NO
 Do you have a disagreement with this landlord about the condition of the property or another issue? NO
 Additional Information for the Court About This Case or My Disagreement with the Landlord:

I certify that confidential personal identifiers have been redacted from documents now submitted to the court and will be redacted from all documents submitted in the future in accordance with Rule 1:38-7(b).

I certify that the foregoing statements made by me are true to the best of my knowledge. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Date: 09/09/2021 Attorney/Defendant Signature: /s/ SAMUEL ANDREWS

Filing & Confirmation

Once submitted, the user will receive confirmation of the filing.

Also, upon submission, the filing will be automatically stored to the eCourts case jackets and notifications will be triggered accordingly.

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Judiciary eCourts System - Special Civil Part

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eCOURTS HOME | **eFILING** | CASE JACKET User: 018751981, S. ANDREWS Firm: ANDREWS & AA LAW FIRM

[Print](#)

 Your filing has been successfully submitted. A confirmation has been sent to the email address you provided.

Case Details | Case Number: ESX-LT-000058-21 [View Case Jacket](#)

Case Caption: LANDLORD VS TENANT 321
 Court Type: Special Civil Part Section: Landlord Tenant Venue: ESSEX Case Initiation Date: 06/28/2021
 Case Type: RESIDENTIAL HOLDOVER NON-PAYMENT Case Status: ACTIVE Demand Amount: \$0.00
 Case Track: Judge: Jury Demand: NONE
 Case Disposition: OPEN Disposition Date: Statewide Lien: No

Transaction Information:

Transaction ID: SCP202117350 Received by eCourts on: 09/08/2021 Total Payment Amount: \$0.00
 Documents Received:
 TCIS (TENANT CASE INFORMATION STATEMENT)

[New Case](#)

Docket Number: ESX LT 000058 - 21



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Case Caption: Landlord Vs Tenant 321
 Court: Special Civil Part Venue: Essex Case Initiation Date: 06/28/2021 Age: 00 YR 02 MO
 Case Type: Case Status: Active Demand Amount: \$0.00
 Case Track: Judge: Jury Demand: None Disposition Date:
 Case Disposition: Open Statewide Lien:

[Plaintiffs \(1\)](#)
[Defendants \(1\)](#)
[ACMS Documents \(32\)](#)
[Fees \(33\)](#)

▶ Landlord Party

Case Actions

Filed Date	Filings	Docket Text	Transaction ID	Entry Date	Entered By
09/08/2021	 	TCIS (TENANT CASE INFORMATION STATEMENT) submitted by ANDREWS, SAMUEL of ANDREWS & AA LAW FIRM on behalf of TENANT PARTY against LANDLORD PARTY	SCP202117350	09/08/2021	018751981