

Topic:

eCourts – Refiling an Existing Case

Summary:

When refiling an existing case, users can now update the property information, and they will also have the ability to save and retrieve the filing if needed.

This Guide is for:

Filers in Tax court who wish to “refile” an existing case and also wish to save and retrieve the filings from Retrieve Filings on the Home Page.

Table of Contents


Refile Against an Existing Case	2
Certification	3
Update Property(s) Information	4
Document Upload	6
Special Accommodation Request	7
Enter Fees	8
Submission	9
Confirmation	10
Retrieval	11

Refile Against an Existing Case

1. Enter docket number in “REFILE against an existing case” area.
2. Click the “ReFile” button.

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Judiciary eCourts System - Tax

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eCOURTS HOME | eFILING | CASE JACKET | User: 018061975, H. RAVI Firm: HOAGLAND LONGO MORAN DUNST & DOUKAS

Enter a New Case/Search an Existing Case

Enter the docket number to file against an existing case: - Submit filing to other cases?: Yes No

Ex. 000001 Ex. 2014

OR

Enter a new case: Or, REFILE against an existing case: ¹ - ²

Ex. 000001 Ex. 2014

OR

Continue a Pending Filing:


Pending Filings

		Short Title	Block	Lot	Attorney	Created	Last Modified
Retrieve	Delete	Brian Leera V Salem	14	36	RAVI HENRY EMIL	12/06/2019 13:16:15	12/06/2019 13:16:15
Retrieve	Delete	Mack dorsey V Salem	17	36	RAVI HENRY EMIL	01/07/2020 12:29:48	01/07/2020 12:29:48
Retrieve	Delete	NewTechnologies V ModernTech	22	44	RAVI HENRY EMIL	01/14/2020 10:42:09	01/14/2020 10:42:52
Retrieve	Delete	Jimmy Jones V Twp of Salem City	7	8	RAVI HENRY EMIL	06/21/2019 13:41:29	01/15/2020 14:01:41

Certification

- Click “Ok” within the Submit ReFiling pop up to certify that “except for the property information and assessment year, all other case details are unchanged from the previous year”.

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Enter a New Case/Search an Existing Case

Enter the docket number to file against an existing case: - Submit filing to other cases?: Yes No

Ex. 000001 Ex. 2014

OR

Enter a new case: Or, REFILE against an existing case:

OR

Continue a Pending Filing:

Submit ReFiling


By clicking **Ok**, I certify that, EXCEPT for the property information and assessment year, all case details from the previous case is unchanged.

Pending Filings						Created	Last Modified
		Short Title					
Retrieve	Delete	Brian Leera V Salem				12/06/2019 13:16:15	12/06/2019 13:16:15
Retrieve	Delete	Mack dorsey V Salem	17	36	RAVI HENRY EMIL	01/07/2020 12:29:48	01/07/2020 12:29:48
Retrieve	Delete	NewTechnologies V ModernTech	22	44	RAVI HENRY EMIL	01/14/2020 10:42:09	01/14/2020 10:42:52
Retrieve	Delete	Jimmy Jones V Town of Salem City	7	9	RAVI HENRY EMIL	06/04/2020 12:44:20	01/15/2020 14:04:44

Update Property(s) Information

1. Click the “Modify” link if you wish to modify the values associated with existing property(s).

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eCOURTS HOME | eFILING | CASE JACKET
User: 018061975, H. RAVI Firm: HOAGLAND LONGO MORAN DUNST & DOUKAS

Property(s)

Prior Case Details | Case Number: 000151-2019

Case Caption: **geoff Marsh on behalf of Judge Richard Hughes Complex North Wing V Salem**
 Case Initiation Date: 04/10/2019 Court Type: TAX Counterclaim: NO
 Judge: PATRICK DeALMEIDA, P.J.T.C. Case Track: **Small-Single Family** Case Status: OPEN
 Case Type: **Added/Omitted Assessment** Hurricane Sandy Related: NO Small Claims: YES

Plaintiff(s) ▶ GEOFF MARSH

Defendant(s) ▶ ABSECON CITY

Property(s) ▶

	Location	Property Information	Year	Property Identifiers	Property Address	Original Assessment	County Tax Board Assessment
1 Modify	County: ATLANTIC City	Plaintiff Association: OWNER Property Type: 1-4 Family Residence (Class 2) Abatement/Exemption: NO	2019	Block: 14 Lot: 25 Unit: Qualifier:	Main St	Land: \$0.00 Improvements: \$0.00 Exemption: \$0.00 Total: \$0.00	Land: \$0.00 Improvements: \$0.00 Exemption: \$0.00 Total: \$0.00

* Are any prior year(s) pending in the Tax Court for the same property(s)? No Yes


Save
Continue

2. Make desired changes to the data associated to the existing property(s).

Note: Click the 'Modify Property' button to ensure all the modified property data is entered and the pop-up is closed.

3. Click the "Continue" button to proceed to upload documents.

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Modify Property 2

<p>* Property Type: <input type="text" value="1-4 Family Residence (Class 2)"/></p> <p>* County: <input type="text" value="ATLANTIC"/> * Municipality: <input type="text" value="Absecon City"/></p> <p>* Assessment Year: <input type="text" value="2019"/> * Block: <input type="text" value="14"/></p> <p>* Street Address: <input type="text" value="Main St"/></p>	<p>* Plaintiff Association with Property: <input type="text" value="OWNER"/></p> <p>Abatement/Exemption: <input type="checkbox"/></p> <p>* Lot: <input type="text" value="25"/> Unit: <input type="text"/> Qualifier: <input type="text"/></p>
---	--

<p>* Original Assessment</p> <p>Land <input type="text" value="100000.00"/></p> <p>Improvements <input type="text" value="23000.00"/> **</p> <p>Total <input type="text" value="121000.00"/></p> <p>Exemption <input type="text" value="2000.00"/></p>	<p>* County Board Assessment</p> <p>Land <input type="text" value="280000.00"/></p> <p>Improvements <input type="text" value="1000.00"/> **</p> <p>Total <input type="text" value="279000.00"/></p> <p>Exemption <input type="text" value="2000.00"/></p>
---	--

3


Document Upload

1. Upload the required and optional documents.

Note: You may use the Save button to retrieve the filing later.

2. Click Continue to proceed.

Note: A pop up may display as a reminder to serve a copy to the concerned attorney.



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eCOURTS HOME
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CASE JACKET

User: 018061975, H. RAVI Firm: HOAGLAND LONGO MORAN DUNST & DOUKAS

Upload Required Documents

Prior Case Details | Case Number: 000151-2019

Case Caption: **geoff Marsh on behalf of Judge Richard Hughes Complex North Wing V Salem**

Case Initiation Date: **04/10/2019**

Judge: **PATRICK DeALMEIDA, P.J.T.C.**

Case Type: **Added/Omitted Assessment**

Court Type: **TAX**

Case Track: **Small-Single Family**

Hurricane Sandy Related: **NO**

Counterclaim: **NO**

Case Status: **OPEN**

Small Claims: **YES**

Plaintiff(s) ▶ GEOFF MARSH

Defendant(s) ▶ ABSECON CITY

Property(s) ▶ Total Properties: 1

Upload Required Documents ▶

To upload documents please accept the following:

I certify that I have redacted all confidential personal identifiers from all documents included in this electronic submission pursuant to Rule 1:38-7.

	Document Name	Document Description	Access Restrictions	File Name
1	Complaint	Complaint		Complaint.pdf
	County Board of Taxation Judgment	County Board of Taxation Judgment		County Board of Taxation Judgment.pdf
	Proof of Service	Proof of Service		Proof Of Mail2.pdf
+				

Back | Save | Continue 2

Attention

Note: After you complete your filing in eCourts, please serve a copy to the following attorneys pursuant to Rule 1:5.

Attorney Name	Party Name
ATLANTIC for	County Board of Taxation

Continue


eCourts – Completed Filings & eFiling Status Reset

Page 6 of 11

Last Modified: Thursday, April 02, 2020

Special Accommodation Request

1. Indicate if an interpreter is required.
2. Indicate if ADA is required.
3. Click “Continue” to proceed.



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Special Accommodation(s) Request(s)

[Back](#)

Prior Case Details | Case Number: 000151-2019

Case Caption: geoff Marsh on behalf of Judge Richard Hughes Complex North Wing V Salem		
Case Initiation Date: 04/10/2019	Court Type: TAX	Counterclaim: NO
Judge: PATRICK DeALMEIDA, P.J.T.C.	Case Track: Small-Single Family	Case Status: OPEN
Case Type: Added or Omitted Assessment	Hurricane Sandy Related: NO	Small Claims: YES

Plaintiff(s) ▶ GEOFF MARSH

Defendant(s) ▶ ABSECON CITY

Property(s) ▶ Total Properties: 1

Upload Required Documents ▶

Special Accommodation ▶

Will you need an Interpreter? 1 Yes No

* Indicate Language:

Will you need ADA Accommodation? 2 Yes No

* Identify Requirements/Accommodations:

Additional Details:

3


Enter Fees

On the Enter Fees page:

1. Select Payment Method
2. You have the option of viewing or printing the page.
3. You may use the Back button to go back
4. Save button is available to Save Else,
5. Submit your filing.

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Enter Fees

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Prior Case Details | Case Number: 000151-2019

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 Judge: PATRICK DEALMEIDA, P.J.T.C. Case Track: Small-Single Family Case Status: OPEN
 Case Type: Added or Omitted Assessment Hurricane Sandy Related: NO Small Claims: YES

Plaintiff(s) ▶ GEOFF MARSH

Party Type	Name	Address	Phone	Attorney
INDIVIDUAL	Marsh, geoff	37 JOHN ST UPDATE 5-16-16 PFF QA CAMS PO BOX 480 NEW BRUNSWICK NJ 08903		HENRY EMIL RAVI

Defendant(s) ▶ ABSECON CITY

Party Type	Name	Address	Phone	Attorney
MUNICIPALITY	Absecon City	Municipal Complex 100 Mill Rd Absecon NJ 08625-1212		A MICHAEL RUBIN

Property(s) ▶ Total Properties: 1

Location	Property Information	Year	Property Identifiers	Property Address	Original Assessment	County Tax Board Assessment
County: ATLANTIC City: ABSECON CITY	Plaintiff Association: OWNER Property Type: 1-4 Family Residence (Class 2) Abatement/Exemption: No	2020	Block: 14 Lot: 25 Unit: Qualifier:	Main St	Land: \$0.00 Improvements: \$0.00 Exemption: \$0.00 Total: \$0.00	Land: \$0.00 Improvements: \$0.00 Exemption: \$0.00 Total: \$0.00

* Are any prior year(s) pending in the Tax Court for the same property(s)? No

Upload Required Documents ▶

To upload documents please accept the following:

I certify that I have redacted all confidential personal identifiers from all documents included in this electronic submission pursuant to Rule 1:38-7.

* Complaint	Complaint	Complaint.pdf
County Board of Taxation Judgment	County Board of Taxation Judgment	County Board of Taxation Judgment.pdf
Proof of Service	Proof of Service	Proof Of Mail2.pdf

Special Accommodation ▶

Will you need an Interpreter? Yes
 Indicate Language: AMERICAN SIGN LANGUAGE
 Will you need ADA Accommodation? Yes
 Identify Requirements/Accommodations: AUDIO ACCESS

Fees ▶

Complaint Filing Fee: \$50.00

Select Payment Method: **1**

Select Account Number:

Attorney's Client Reference Number:

2 **3** **4** **5**

[View/Print This Filing](#) | [Back](#) | [Save](#) | [Submit](#)

Submission

When you try to submit a pop up appears for you to read the 'Certification to submit the filing' and you may

1. Click "Cancel" to cancel the submission or,
2. Click "Accept" to submit.

Certification to submit filing

I understand that:

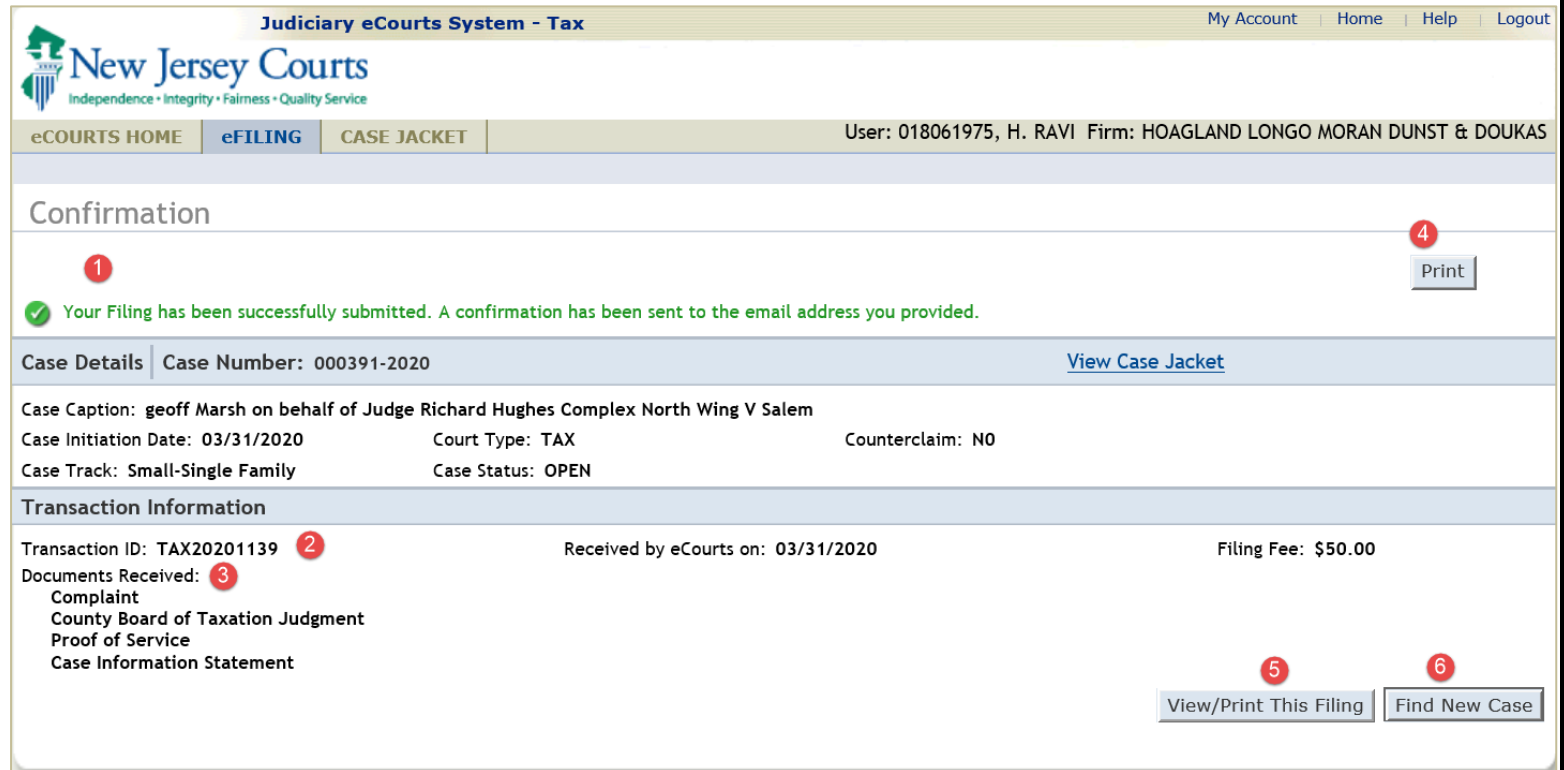
- I am required to redact confidential personal identifiers pursuant to [R.1:38-7](#), unless otherwise required by statute, rule, administrative directive, or court order, and that the Judiciary will neither review nor redact any document if I include confidential personal identifiers in error.
- Once the filing is submitted it cannot be deleted without a court order. Any deletions may require the filing of a motion to delete a document from the case jacket and an amended document where appropriate.
- If any information is entered directly into eCourts incorrectly, a court order will be required to make any corrections.
- No refunds will be offered in the event a filing with a court fee is submitted erroneously.
- By clicking the Accept button, I certify that I have reviewed ALL, information and documents for accuracy prior to submitting the filing.

1 Cancel 2 Accept

Confirmation

Once you submit you receive a

1. Confirmation message
2. Transaction ID
3. List of documents filed
4. Print option to print the confirmation
5. Option to view or print the filing
6. File a new case



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Confirmation 4

1 Print

✓ Your Filing has been successfully submitted. A confirmation has been sent to the email address you provided.

Case Details | Case Number: 000391-2020 [View Case Jacket](#)

Case Caption: geoff Marsh on behalf of Judge Richard Hughes Complex North Wing V Salem
 Case Initiation Date: 03/31/2020 Court Type: TAX Counterclaim: NO
 Case Track: Small-Single Family Case Status: OPEN

Transaction Information

Transaction ID: TAX20201139 2 Received by eCourts on: 03/31/2020 Filing Fee: \$50.00
 Documents Received: 3
 Complaint
 County Board of Taxation Judgment
 Proof of Service
 Case Information Statement

5 6


[View/Print This Filing](#) [Find New Case](#)

Retrieval

1. To retrieve the saved filing, click “Retrieve” hyperlink in the Pending Filings section on the Home page and you will be redirected to the Enter Property(s) page.

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OR

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Ex. 000001 Ex. 2014

OR

Continue a Pending Filing:

Pending Filings

		Short Title	Block	Lot	Attorney	Created	Last Modified	
1	Retrieve	Delete	geoff Marsh on behalf of Judge Richard Hughes Complex North Wing V Salem	14	25	RAVI HENRY EMIL	03/31/2020 13:51:04	03/31/2020 13:51:04