

**Plaintiff or Filing Attorney Information:**

Name \_\_\_\_\_

NJ Attorney ID Number \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone Number \_\_\_\_\_

Superior Court of New Jersey  
\_\_\_\_\_, Division \_\_\_\_\_ County  
\_\_\_\_\_, Part

\_\_\_\_\_,  
Plaintiff,

v.

\_\_\_\_\_,  
Defendant.

Docket No. \_\_\_\_\_

CIVIL ACTION  
*Subpoena Duces Tecum*

**STATE OF NEW JERSEY TO:** \_\_\_\_\_

**YOU ARE HEREBY COMMANDED** to appear in person before the Superior Court of New Jersey, \_\_\_\_\_ Division, \_\_\_\_\_ County, \_\_\_\_\_ Part, at the Court House located at \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ a.m./ p.m. and there to testify as a witness in the above-captioned matter.

**YOU ARE ALSO COMMANDED** to bring with you and to produce at that time the following described books, papers, documents and other tangible things:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Provided that if you are notified that a motion to quash the subpoena has been filed, the subpoenaed evidence shall not be produced or released until ordered to do so by the court or the release is consented to by all parties to the action.

Failure to appear or comply with the command of this Subpoena will subject you to the penalties provided by law.

Dated: \_\_\_\_\_

Michelle M. Smith, Clerk of the Superior Court

PROOF OF SERVICE

I, \_\_\_\_\_, being over the age of 18, served the attached subpoena by delivering a copy to \_\_\_\_\_ at \_\_\_\_\_ and by handing him/her the fee of \$2.00 for one day's attendance and, if applicable, a mileage fee of \$\_\_\_\_\_, as allowed by law

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Date \_\_\_\_\_

Signature \_\_\_\_\_