
State Of New Jersey - Judiciary
State of New Jersey

Get Started With JEFIS XML – Foreclosure Primer

Version 2.0.2

1. OVERVIEW 3

2. REVIEWMSGBASE.XML..... 3

 2.1 CORE FILING MESSAGE 3

 2.2 COURT SPECIFIC MESSAGE..... 4

3. RULES FILES 5

 3.1 FILENAMERULES.TXT 6

 3.2 FILENAMERULES.XML 7

4. DOCUMENTS TYPES AND RULES 9

1. Overview

JEFIS now requires all electronic filings to be in XML format. The Rule and Policies package contains the following files to assist you in creating and filing well formed XML documents:

1. `ReviewMsgBase.xml` – a well formed XML document containing the basic structures to use with your filing.
2. `ReviewMsgBaseExample.xml` – an example of a well formed XML document with sample data.
3. `FilenameRules.txt` and `FilenameRules.xml` – this pair of files represents a specific document or payload type. They share the same root filename, but have different extensions to support their differing file types. *Filename* stands for the document or payload type. There are as many pairs of these files as there are document or payload types. Where there are two pairs of files for the same document/payload type that differ only by version number (e.g., `PartyRules1` and `PartyRules2`), check the content of the `FilenameRules.txt` file to determine which version to use.
 - a. `FilenameRules.txt` – a comma separated value (CSV) file comprising the rules for creating the specific document type requested.
 - b. `FilenameRules.xml` – a well formed XML template for the specific document type requested.
4. `GetStartedWithJEFIS_XML.doc` – This document explains what to do with the xml and txt files.

The final XML file that you send to JEFIS must contain at least a Core Filing Message and a Court Specific Message; optionally, you may add any other payload(s) appropriate to that filing, e.g., Additional Parties, Associated Parties, etc. You may name the file whatever you want, as long as it ends in the extension “.xml”.

2. ReviewMsgBase.xml

JEFIS follows the LegalXML Electronic Court Filing 3.1 (ECF 3.1) specification, consisting of a set of non-proprietary XML and Web services specifications for the purpose of promoting interoperability among electronic court filing vendors and systems. The `ReviewMsgBase.xml` document contains a template of the basic structures needed to create an Electronic Court Filing (ECF) compliant XML document. There are two essential elements: the Core Filing Message and the Court Specific Message, both discussed below.

2.1 Core Filing Message

The `Core Filing Message` element comprises data about the filing, rather than specific filing data. Included in the Core Filing Message are these fields:

- `OrganizationID`:
 - “F” – Foreclosure
- `CourtName` – The filing venue, e.g., “MER” for Mercer County. All county code abbreviations are available at <http://www.judiciary.state.nj.us/jefis/codes.htm>.

- `PersonFullName` – “*FirstName LastName*” of the attorney submitting the filing.
- `SubmissionSubmittedDate` – Date filing was submitted, in YYYY-MM-DD format.
- `SubmissionSubmittedTime` – Time filing was submitted, in HH:MM:SS format.
- `SendingMDELocationID` – JEFIS Firm ID for the sending firm *e.g.*, “044531974”. This FirmID (different from AttorneyID) is a 9-digit ID issued by the Superior Court Clerk’s Office (SCCO) in Trenton.
- `SendingMDEProfileCode` – Attorney Collateral Account for the sending firm, *e.g.*, “120001”. This code is issued by the Superior Court Clerk’s Office (SCCO) in Trenton.
- `FilingAuthorizedDate` – Date filing was authorized, in YYYY-MM-DD format.
- `FilingAuthorizedTime` – Time filing was authorized, in HH:MM:SS format.
- `DocumentDescriptionText` – The document type, *e.g.*, complaint, judgment, motion, etc.
- `StatusDescriptionText` – A sequential number identifying a file attachment. First attachment is “1”. Repeated for each attached file.
- `DocumentApplicationName` – File type for the attached file. Entry is “*application/filetype*”, where *filetype* stands for the filetype extension of the identified file, *e.g.*, “rtf” for a rich text format file or “tif” for a tagged image format file. Repeated for each attached file.
- `FilingAttorneyID` – JEFIS Attorney ID of filing attorney, *e.g.*, “6092981200”. The Attorney ID (different from FirmID) is a 10-digit ID issued by the Superior Court Clerk’s Office (SCCO) in Trenton.
- `AttachmentID` – The actual filename of the attachment, *e.g.*, “smi1008.rtf”. Repeated for each attached file. Please note that you are no longer restricted to eight character file names.
- `CaseTrackingID` – The Venue ID plus the Docket ID for the case, *e.g.*, “CAMF 00010210”; applies only to noncomplaints.

2.2 Court Specific Message

The `Court Specific Message` element comprises the data regarding the actual filing, whether it is a complaint, judgment, motion, etc. Depending on the document type, the `payload` node of the Court Specific Message might contain such fields as Plaintiff and Defendant First, Middle, and Last Names, Addresses, other financial data, *etc.* The `parties` node of the Court Specific Message contains information about additional parties other than the first plaintiff and defendant.

The `fields` node of the payload will have some common attributes across all document types, and some specific to a document type. Common attributes include:

- `documentType` – the type of document being filed, for example, “Complaint”.

- `division`:
“GEQ” – Foreclosure
- `court`:
“F” – Foreclosure
- `venue` – the three letter abbreviation for the venue, *e.g.*, “MER” for Mercer County. All county codes are available at <http://www.judiciary.state.nj.us/jefis/codes.htm>.
- `docketNumber` – for Complaints, use an empty string (“”); for all other documentTypes, use the docket ID number assigned to the case.
Example: “CAMF 00010210”.
- `version` – Rule file version. For example, suppose you needed to add additional parties. You would use the version 1 rule files if the document type were a complaint, *i.e.*, PartyRules1.xml and PartyRules1.txt. For all other document types that allow addition of party, you would use the version 2 rule files, *i.e.*, PartyRules2.xml and PartyRules2.txt.

Each individual field within the `fields` node is specific to the `documentType`. They are all governed by the JEFIS rules and policies.

The `parties` node has a set of attributes that tell JEFIS about the additional parties, including:

- `newParties` – enter the number of new parties in this filing.
- `associatedParties` – enter the number associated parties in this filing.
- `newPlaintiffs` - enter the number of new plaintiffs in this filing.
- `newDefendants` - enter the number of new defendants in this filing.
- `associatedPlaintiffs` - enter the number of associated plaintiffs in this filing.
- `associatedDefendants` - enter the number of associated defendants in this filing.

Nested within the `parties` node are any number of `party` nodes, each containing information about 1 party. The `party` node has 1 attribute, `partyType`, which can be either “New Party” or “Associated Party”. Each individual field within the `party` node is governed by the JEFIS rules and policies.

3. Rules Files

Each document or payload type has a pair of files associated with it that describe the rules (*.txt) and the XML code structure (*.xml) for creating an XML file of that type. For example, the file “ComplaintRules.txt” states the rules for the various fields of XML code for a complaint. Likewise, “ComplaintRules.xml” provides the XML code template that can be filled in according to the rules in “ComplaintRules.txt”. Where there are two pairs of files for the same document/payload type that differ only by version number (*e.g.*, PartyRules1 and PartyRules2), check the content of the `FilenameRules.txt` file to determine which version to use.

3.1 FilenameRules.txt

The comma-separated-value file *FilenameRules.txt* (where *Filename* stands for the document or payload type) states the rules for creating fields of XML code associated with document/payload type *Filename*.

The following is a partial sample from the rules for a complaint*:

```

GEQ, F, Complaint, 1
Party version V1
Order, Display Id, Map Id, Rule Type, Rule
01, Caption, CaseTitle, LENGTH, 0,50
01, Caption, CaseTitle, REQUIRED, True
02, Foreclosure Case Type, Case Type, REQUIRED, True
02, Foreclosure Case Type, Case Type, VALUES,
<rows><row><display>In Personam Tax
Foreclosure</display><submit>088</submit></row><row><display>
In Rem Tax
Foreclosure</display><submit>089</submit></row><row><display>
Strict
Foreclosure</display><submit>091</submit></row><row><display>
Condominium or Homeowner's Association Lien
Foreclosure</display><submit>0CD</submit></row><row><display>
Commercial Mortgage
Foreclosure</display><submit>0CF</submit></row><row><display>
Optional Foreclosure
Procedure</display><submit>0FP</submit></row><row><display>Re
sidential Mortgage
Foreclosure</display><submit>0RF</submit></row><row><display>
Time Share</display><submit>0TS</submit></row></rows>

```

* NOTE: Sample only; please see individual .xml files for the specific document type.

The first line lists the division, court, document type, and rule version for this document/payload type. The third line presents the column headers for all other lines in the XML file.

The fourth and following lines in this sample represent the actual rules. Please note that there may be more than one line with the same order number. This indicates that more than one rule applies to that field in the XML code. In the sample file above, there are two lines with Order number "02". The first line starting with "02" sets the rule that the field is required to be populated, i.e., the Complaint must have a value for the Foreclosure Case Type field as described by this rule. The second "02" line indicates that there is a list of values from which to choose for the field "Foreclosure Case Type". Valid values are set forth in this sample using the <display> and <submit> tags. This sample rule would display "In Personam Tax Foreclosure", but would submit the code "088" if "In Personam Tax Foreclosure" were chosen. Other valid value pairs in this sample file are "In Rem Tax Foreclosure 089", "Strict Foreclosure 091", "Condominium or Homeowner's Association Lien Foreclosure 0CD", "Commercial Mortgage Foreclosure 0CF",

“Optional Foreclosure Procedure OFP”, “Residential Mortgage Foreclosure ORF”, and “Time Share OTS”.

The following are the column headers that describe each field:

- Order – a sequential index number for the field,
- Display Id – the name of the field as displayed
- Map Id – the internal JEFIS identifier for the field
- Rule Type – Required (REQUIRED), Regular Expression (REGEX), or Values (VALUES)
 - REQUIRED –the field is required to be populated
 - REGEX – the field contains a regular expression
 - VALUES – values for the field are limited to the list specified in the rule column
 - OPTIONAL – the field is not required, but is optional.
- Rule – describes the actual values allowed in the field.

3.2 FilenameRules.xml

The *FilenameRules.xml* file provides the actual XML code template that can be filled in according to the rules in *FilenameRules.txt*. Below is a sample XML template for a complaint.

```
- <payload>
- <efiling>
- <fields documentType="Complaint" division="GEQ" court="F" version="1" venue="" docketNumber="" caseTitle="">
  <field id="Caption" mapId="CaseTitle" order="01" />
  <field id="Foreclosure Case Type" mapId="Case Type" order="02" />
  <field id="Plaintiff Affiliation" mapId="Pltf Affiliation" order="03" />
  <field id="Plaintiff Last Name/Corporation" mapId="Pltf Lname" order="04" />
  <field id="Plaintiff First Name" mapId="Pltf Fname" order="05" />
  <field id="Plaintiff Middle Initial" mapId="Pltf Mid" order="06" />
  <field id="Plaintiff Address 1" mapId="Pltf Address1" order="07" />
  <field id="Plaintiff Address 2" mapId="Pltf Address2" order="08" />
  <field id="Plaintiff City" mapId="Pltf City" order="09" />
  <field id="Plaintiff State" mapId="Pltf State" order="10" />
  <field id="Plaintiff Zip Code" mapId="Pltf Zip" order="11" />
  <field id="Plaintiff Phone" mapId="Pltf Phone" order="12" />
  <field id="Alternate Plaintiff Code" mapId="Alt Pltf Code" order="13" />
  <field id="Alternate Plaintiff Affiliation" mapId="Alt Pltf Ind" order="14" />
```

```
<field id="Alternate Plaintiff Last Name/Corporation" mapId="Alt Pltf Lname" order="15" />
<field id="Alternate Plaintiff First Name" mapId="Alt Pltf Fname" order="16" />
<field id="Alternate Plaintiff Middle Initial" mapId="Alt Pltf Mid" order="17" />
<field id="Defendant Affiliation" mapId="Defn Affiliation" order="18" />
<field id="Defendant Last Name/Corporation" mapId="Defn Lname" order="19" />
<field id="Defendant First Name" mapId="Defn Fname" order="20" />
<field id="Defendant Middle Initial" mapId="Defn Mid" order="21" />
<field id="Defendant Address 1" mapId="Defn Address1" order="22" />
<field id="Defendant Address 2" mapId="Defn Address2" order="23" />
<field id="Defendant City" mapId="Defn City" order="24" />
<field id="Defendant State" mapId="Defn State" order="25" />
<field id="Defendant Zip Code" mapId="Defn Zip" order="26" />
<field id="Defendant Phone" mapId="Defn Phone" order="27" />
<field id="Alternate Defendant Code" mapId="Alt Defn Code" order="28" />
<field id="Alternate Defendant Affiliation" mapId="Alt Defn Ind" order="29" />
<field id="Alternate Defendant Last Name/Corporation" mapId="Alt Defn Lname" order="30" />
<field id="Alternate Defendant First Name" mapId="Alt Defn Fname" order="31" />
<field id="Alternate Defendant Middle Initial" mapId="Alt Defn Mid" order="32" />
<field id="Related Pending Case" mapId="relatedPendCase" order="33" />
<field id="If yes list docket number" mapId="relatedDocket" order="34" />
<field id="Purchase Money Mortgage" mapId="purchMoneyMortgage" order="35" />
<field id="Certification pursuant to Rule 138" mapId="certRule138" order="36" />
<field id="Complaint Signed?" mapId="complaintSigned" order="37" />
<field id="Certification of Title Search" mapId="certTitleSearch" order="38" />
<field id="Debit Amount" mapId="Debit Amount" order="39" />
<field id="Charge Reference Number" mapId="Chrg Ref Nbr" order="40" />
</fields>
</efiling>
</payload>
```

4. Documents Types and Rules

Consult the following tables to determine correct document types and their rules.

Document Type	Description	Party Rules Version	Associated Party Rules Version	Additional Parties Allowed
Adjournment	Adjournment		1	No
Answer	Answer	2	1	Yes
Ans-Non-Contest	Answer	2	1	Yes
Bankruptcy	Bankruptcy		1	No
Certifications	Certifications		1	No
Complaint	Complaint	1		Yes
Complaint-Other	Complaint Other	2	1	Yes
Corresp-General	Correspondence General		1	No
Judgments	Judgments		2	No
Judgments-OptForcl	Judgments Optional Foreclosure		2	No
Motion	Motion		1	No
Motion-OF	Motion – Office of Foreclosure		1	No
Motion-Surp-Funds	Motion Surplus Funds		1	No
Obj-Amt-Due	Objection to Amount Due		1	No
Obj-Motion	Objection to Motion		1	No
Ord-F-A-T-Pl	Order Fixing Amount, Time, and Place			No
Ord-No-Motion	Orders No Motions		1	No
Post-J-Doc	Post Judgment Documents			No
Pri-Motion	Priority Motion Documents		1	No
Proof-Mail	Proof of Mailing		1	No
Req-Default	Request for Default		1	No
Return Service	Return Service		1	No
Stips-Sett-Dismal	Stipulation of Settlement Dismissal		1	No
Sub-Atty	Substitution of Attorney		1	No

Document Type	Description	Party Rules Version	Associated Party Rules Version	Additional Parties Allowed
Warr-Satisfy	Warrant to Satisfy		1	No
WD-Motion	Withdrawn Motion			No
Writ	Writ		1	No
X-Code-Doc	X Code Documents		1	No