NOTICE TO THE BAR

NEW JERSEY ATTORNEY ONLINE REGISTRATION AND PAYMENT CENTER AVAILABLE FOR 2015 AS OF FEBRUARY 9

The Attorney Online Registration and Payment Center will be available for licensed New Jersey attorneys for the 2015 registration/payment cycle through the Judiciary's web-based application at http://www.judiciary.state.nj.us/attyreg/index.htm, **effective February 9, 2015**. Pursuant to Rules 1:20-1(b) and (c), 1:28-2(a), 1:28B-1(e), and 1:42-2(b), attorneys licensed to practice in New Jersey are required annually to file a registration statement in a form prescribed by the Administrative Director of the Courts with approval of the Supreme Court and to pay an assessment in an amount determined by the Supreme Court.

This notice is to further advise that effective January 5, 2015, the New Jersey Judiciary has implemented additional information security measures for all attorneys who submit their attorney registration and payment electronically. The new security measure is called Step-up Authentication and is designed to protect the confidentiality of attorneys' personal information contained in the "My Profile," "Update Contact Information," and "Attorney Registration and Payment" tabs located on the portal front page.

When attorneys access any of those three tabs in their online profile for the first time on or after January 5, 2015, they will be prompted and redirected to a page on which they must complete a new set of three security questions personal to the attorney. Each time thereafter that the attorney intends to access any of those three tabs ("My Profile," "Update Contact Information," or "Attorney Registration and Payment"), including the attorney registration application, the attorney will be required to correctly answer at least one of the three security questions before being able to access

the tab. The answers to the three security questions should be kept confidential by the attorney in order to reduce the risk of unauthorized access to the attorney's personal information.

The 2015 deadline for registration and payment is **March 27, 2015**. Attorneys are encouraged to register online and pay any required fees electronically. To assist with the registration process, an electronic notice about the web-based application has been emailed to each attorney who previously registered online. For attorneys who are not currently enrolled in the electronic registration system, a User ID and temporary password will be mailed to each such attorney's *billing* address to facilitate a transition to use of the online process. Attorneys are encouraged to use the electronic application for registration and billing this year, as it will be required no later than the 2017 registration and payment cycle. For concerns related to your user ID and password, registration and billing, please contact 855-533-FUND (3863) (select option 2) or CPF.Mailbox@judiciary.state.nj.us.

In addition to the annual registration requirement, attorneys maintaining a plenary or limited license to practice law in New Jersey must certify to the completion of their continuing legal education (CLE) requirements in accordance with Rule 1:42. A noncompliance fee of $50 will be assessed against attorneys who report that they failed to complete the requisite CLE credits by the deadline for course completion. An additional $50 (for a total of $100) will be assessed against attorneys who fail to complete their required CLE credits within the grace period provided by BCLE Reg. 402:1 and against attorneys who fail to report regarding CLE compliance at all.

Attorneys who remain noncompliant with the mandatory CLE requirement, after the grace period, are subject to being declared administratively ineligible to practice law in New Jersey. A

declaration of administrative ineligibility will include noncompliant attorneys who must report compliance in 2015, as well as those who remain noncompliant from any prior compliance period. To be removed from the CLE ineligible list and restored to active status, the noncompliant attorney must satisfy all outstanding CLE credit requirements and pay any required fees. The CLE credit requirements will stack, that is, the attorney must make up CLE credits for all compliance periods for which the attorney is noncompliant.

Information on Continuing Legal Education requirements is available at http://www.judiciary.state.nj.us/cle/index.htm. For concerns related to CLE, please contact 609-633-9733 or SCTCLE.Mailbox@judiciary.state.nj.us.

Hon. Glenn A. Grant, J.A.D.
Acting Administrative Director of the Courts

Dated: January 29, 2015