

eCourts Special Civil Part – Filing an Application for Wage Execution

Topic:
eCourts Special Civil – Wage Executions

This Guide is for:
Attorney filers who wish to submit an application for wage execution.

Select the Filing Type as Post Judgment and the Filing Description as Application for Wage Execution, before selecting the specific VJ related to this filing.

Select Document Type

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Case Details | Case Number: ATL-DC-000210-16 [View Case Jacket](#)

Case Caption: CAPITAL ONE NA VS GUNTER DEAN
 Court Type: Special Civil Part Venue: ATLANTIC Case Initiation Date: 01/19/2016
 Case Type: CONTRACT DISPUTE Case Status: DEFAULTED Demand Amount: \$2,500.00
 Case Track: Judge: Jury Demand: NONE

Select Filing Type:

*Select Filing Type: *Select Filing Description:

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Select Venue Judgment (VJ)

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Case Details | Case Number: ATL-DC-000210-16 [View Case Jacket](#)

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 Case Track: Judge: Jury Demand: NONE

Select Judgment

Select One	Venue	Judgment Number	Judgment Date	Judgment Amount Due	Judgment Status
<input checked="" type="checkbox"/>	ATLANTIC	VJ-907-16	03/09/2016	2557.00	OPEN

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When on the Select Movant/Adversary screen, the debtor's employer information must be added prior to proceeding.

If the user attempts to continue from this screen without adding the appropriate employer data, they will receive the following error message.

Select Movant(s)/Adversary(s)

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Click **+** to Add Employer.

✖ Please add employer

Case Details | Case Number: ATL-DC-000210-16 [View Case Jacket](#)

Case Caption: WELLS FARGO VS WILSON THOMAS

Court Type: Special Civil Part Venue: ATLANTIC Case Initiation Date: 04/01/2016

Case Type: Contract Dispute Case Status: ACTIVE Demand Amount: \$3,598.00

Case Track: Judge: Jury Demand: None

Select Movant(s)/Adversary(s)

Movant	Adversary	Party Type	Name	Modify/Delete
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Creditor	WELLS FARGO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Debtor	WILSON, THOMAS	

+

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To add the employer, click the blue plus sign icon, which will launch the Add Employer popup. After entering the required data, click Save.

Please take note that the data inputted on this screen will be directly reflected on the ensuing draft wage form being created by the system.

Select Movant(s)/Adversary(s)

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Click + to Add Employer.

Please

Add Employer

* Name: H&W Business

* Address Line 1: 256 Main St.

Address Line 2:

* City: Hackensack

* State: NEW JERSEY

* Zip: 07056 Zip Ext:

Phone:

Ex. 6091234567

Save Cancel Continue

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To update the debtor's address, click the [Modify](#) link displayed in the right hand column, which will launch the Modify Address popup. After entering the new address information, click Save.

Select Movant(s)/Adversary(s)

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Click + to Add Employer.

Case Details | Case Number: ATL DC 000340-16 | View Case Jacket

Case Caption: | Court Type: | Case Type: | Case Track:

Modify Address

* Name: DEAN GUNTER

* Address Line 1: 110 E COS COB DR

Address Line 2:

* City: GALLOWAY

* State: NEW JERSEY

* Zip: 08205 Zip Ext:

Phone:

Ex. 6091234567

Save Cancel

Modify/Delete

Modify

Continue

eCourts Special Civil Part – Filing an Application for Wage Execution

After the Select Movant/Adversary screen, proceed to the Verify/Update Amounts screen.

The fields on this screen will display the amounts that will ultimately be captured on the wage execution form itself.

The majority of the data on this screen will be pre-populated with data taken directly from the court's case management system.

Verify/Update Amounts

Case Details	Case Number: ATL-DC-000210-16	View Case Jacket
Case Caption: WELLS FARGO VS WILSON THOMAS		
Court Type: Special Civil Part	Venue: ATLANTIC	Case Initiation Date: 04/01/2016
Case Type: Contract Dispute	Case Status: ACTIVE	Demand Amount: \$3,598.00
Case Track:	Judge:	Jury Demand: None

Verify/Update Amounts

Judgement Date:	06/10/2016
Judgement Award:	3598.00
Court Costs & Stat Atty Fees:	0.00
Total Judgment Amount::	3598.00
Interest from Prior Writs:	0.00
Costs from Prior Writs:	0.00
Subtotal A:	3598.00
Credits from Prior Writs:	0.00
Subtotal B:	3598.00
Warrant for Arrest Fee:	0.00
Exemplified copy of Judgment Fee:	0.00
New Miscellaneous Other Fee:	<input type="text" value="0.00"/>
Total New Miscellaneous Costs:	0.00
New Interest on this Writ:	<input type="text" value="0.00"/>
New Credits on this Writ:	<input type="text" value="0.00"/>
Execution Fees & Mileage:	<input type="text" value="39.00"/>
Subtotal C:	3637.00
Court Officer Fee:	384.40
Total Due this date:	4228.40

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The following fields are available to update/edit:

1. New Miscellaneous Other Fee
2. New Interest on this Writ
3. New Credits on this Writ
4. Execution Fees & Mileage

The data inputted into these fields will be added and accounted for in the calculation of the total amount due and will appear accordingly on the wage form being created by the system.

Verify/Update Amounts

Case Details | Case Number: ATL-DC-000210-16

Case Caption: **WELLS FARGO VS WILSON THOMAS**

Court Type: **Special Civil Part** Venue: **ATLANTIC**

Case Type: **Contract Dispute** Case Status: **ACTIVE**

Case Track: Judge:

Verify/Update Amounts

Judgement Date:	06/10/2016
Judgement Award:	3598.00
Court Costs & Stat Atty Fees:	0.00
Total Judgment Amount::	3598.00
Interest from Prior Writs:	0.00
Costs from Prior Writs:	0.00
Subtotal A:	3598.00
Credits from Prior Writs:	0.00
Subtotal B:	3598.00
Warrant for Arrest Fee:	0.00
Exemplified copy of Judgment Fee:	0.00
New Miscellaneous Other Fee:	<input style="width: 80%;" type="text" value="0.00"/> 1
Total New Miscellaneous Costs:	0.00
New Interest on this Writ:	<input style="width: 80%;" type="text" value="0.00"/> 2
New Credits on this Writ:	<input style="width: 80%;" type="text" value="0.00"/> 3
Execution Fees & Mileage:	<input style="width: 80%;" type="text" value="39.00"/> 4

eCourts Special Civil Part – Filing an Application for Wage Execution

After the Verify/Update Amounts screen, proceed to the Upload Documents screen. Please attach all required documents for the filing as well as input any necessary Mileage Fees. A draft version of the wage is now available which is created by the system. Click the View Draft Wage Execution button.

Upload Documents

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Case Details | Case Number: ATL-DC-000210-16 [View Case Jacket](#)

Case Caption: WELLS FARGO VS WILSON THOMAS
Court Type: Special Civil Part Venue: ATLANTIC Case Initiation Date: 04/01/2016
Case Type: Contract Dispute Case Status: ACTIVE Demand Amount: \$3,598.00
Case Track: Judge: Jury Demand: None

Movant(s)
WELLS FARGO Business

Adversary(s)
WILSON, THOMAS Individual

Upload Required Documents

To upload documents please accept the following:
 I certify that I have redacted all confidential personal identifiers from all documents included in this electronic submission pursuant to Rule 1:38-7.

	Document Name	Document Description	Access Restrictions	File Name
	* Application For Wage Execution	Application For Wage Execution		 <input type="text"/> Browse...
+				

Fee

I certify that I am exempt from the fee charge associated with this filing.

Filing Fee: \$ 35.00 *Select Payment Method:

Mileage Fee: \$ *Enter Account Number:

Total: \$ 35.00 Attorney Client Reference Number:

[View Draft Wage Execution](#) [Back](#) [Submit](#)



eCourts Special Civil Part – Filing an Application for Wage Execution

After clicking the button, the system will launch a popup that contains a draft version of the wage form including all of the data that was previously entered within the filing package. Please ensure that all of the data on this document is captured correctly, as court staff will be reviewing this same form for accuracy prior to processing the filing in the case management system.

If any edits are required, please return to the Select Movant/Adversary or Update/Verify Amount screens to make the necessary changes.

After the draft form and all pertinent data has been reviewed, submit the filing package.

SUPERIOR COURT OF NEW JERSEY
LAW DIVISION, SPECIAL CIVIL PART
ATLANTIC County
Docket No. : ATL-DC-000210-16

WELLS FARGO, Plaintiff
- Vs -
WILSON, THOMAS, Designated Defendant

35 AMBER LN
ANYTOWN NJ 08052

ORDER AND EXECUTION AGAINST EARNINGS
PURSUANT TO 15 U.S.C. 1673 & N.J.S.A. 2A:17-56

Judgment No.: VJ-1755-16
Writ Number : Issued 11/07/2016

Name and Address of Employer Ordered to
Make Deductions:
H&W BUSINESS
256 Main St.
Hackensack NJ 07056

Unless the designated defendant is currently subject to withholding under another wage execution, the employer is ordered to deduct from earnings which the designated defendant receives and to pay over to the Court Officer named below, the lesser of the following: (a) 10% of the gross weekly pay; or (b) 25% of disposable earnings for that week; or (c) the amount, if any, by which the designated defendant's disposable weekly earnings exceed \$217.50 per week, until the total amount due has been deducted or the complete termination of employment. Upon either of these events, an immediate accounting is to be made to the Court Officer. Disposable earnings are defined as that portion of the earnings remaining after the deduction from gross earnings of any amounts required by law to be withheld. In the event the disposable earnings so defined are \$217.50 or less, if paid weekly, or \$435.00 or less, if paid every two weeks, or \$471.25 or less, if paid twice per month, or \$942.50, or less, if paid monthly then no amount shall be withheld under this execution. In no event shall more than 10% of gross salary be withheld and only one execution against the wages of the designated defendant shall be satisfied at a time. Please refer to Page 3. How to Calculate Proper Garnishment Amount.

The employer shall immediately give the designated defendant a copy of this order. The designated defendant may object to the wage execution or apply for a reduction in the amount withheld at any time. To object or apply for a reduction, a written statement of the objection or reasons for a reduction must be filed with the Clerk of the Court and a copy must be sent to the creditor's attorney or directly to the creditor if there is no attorney. A hearing will be held within 7 days after filing the objection or application for a reduction. Notwithstanding to law, no employer may terminate an employee because of a garnishment.

Judgment Date.....	06/10/2016	Date:
Judgment Award	\$3598.00	
Court Costs & Stat Atty Fees	\$0.00	
Total Judgment Amount.....	\$3598.00	
Interest from Prior Writs....	\$0.00	
Costs from Prior Writs.....	\$0.00	
Subtotal A.....	\$3598.00	
Credits from Prior Writs....	\$0.00	
Subtotal B.....	\$3598.00	
New Miscellaneous Costs.....	\$0.00	
New Interest on this Writ....	\$0.00	
New Credits on this Writ....	\$0.00	
Execution Fees & Mileage....	\$0.00	
Subtotal C.....	\$3598.00	
Court Officer Fee.....	\$384.40	
Total Due 11/07/2016.....	\$4228.40	



(Judge)

CLERK OF THE SPECIAL CIVIL PART

Make payments at least monthly to Court Officer

as set forth:

(Court Officer)