New Jersey Courts
Independence • Integrity • Fairness • Quality Service

Administrative Office of the Courts

GLENN A. GRANT, J.A.D.
Acting Administrative Director of the Courts

www.njcourts.com • phone: 609-984-0275 • fax: 609-984-6968

Supplement to
Directive # 15-05

To: **Hon. Dorothea O'C. Wefing, P.J.A.D.**
Assignment Judges
Hon. Patrick DeAlmeida, P.J.T.C.
AOC Directors and Assistant Directors
Clerks of Court
Trial Court Administrators

From: **Glenn A. Grant, J.A.D.** GAG

Subj: **Fees for Copies of Judiciary Records Provided to the Public and Waiver of Fees for Government Agencies**

Date: **October 14, 2010**

This is to advise you that the Supreme Court has decided to adopt a fee structure for copies of Judiciary records that mirrors the copy fees provided in the Open Public Records Act (OPRA), as recently amended. Although OPRA does not apply to the Judiciary, the Judiciary has historically adopted a fee schedule consistent with that of OPRA, as most recently set forth in Directive #15-05. The August 2010 amendments to OPRA provide that copies of paper records will be provided to the public at a cost of $.05 per page for letter size and $.07 per page for legal size. Effective immediately, all Judiciary units are to provide copies to members of the public at those rates. The higher copy fees set forth in Directive #15-05 are superseded and are no longer to be charged.

In addition, the Supreme Court has determined that the Judiciary's usual fees charged for copies of court records should be waived when federal, state or local governmental entities, including military recruiters, request a small number of copies of documents. Individuals making such requests on behalf of a government agency should be required to furnish official identification. The rationale for waiving copy fees for government agencies is that most of these requests involve copying a few pages, other government agencies are presumptively functioning in the public interest, and processing such collections may cost the Judiciary more than the actual copy fee

received. Government agencies requesting a large number of copies may still be assessed a charge to defray at least a portion of the Judiciary's costs.

The changes noted herein are effective immediately. They will be incorporated in new public access procedures when Directive #15-05 is revised in the coming months.

Questions concerning this Supplement to Directive #15-05 may be directed to Special Assistant Francis W. Hoeber at 609-984-4557 or Administrative Specialist Pearl Ann E. Hendrix at 609-984-4565.

G.A.G.

c: Chief Justice Stuart Rabner
Hon. Mary Catherine Cuff, P.J.A.D.
Steven D. Bonville, Chief of Staff
Francis W. Hoeber, Special Assistant
Gurpreet M. Singh, Special Assistant
Pearl Ann E. Hendrix, Administrative Specialist