



Application for Admission to Roster of Mediators for Civil, General Equity and Probate Cases

Last Name		First Name		Middle Initial
Firm/Business Name				
Firm/Business Street Address (No PO Box)			City	State
Telephone number		Fax number	E-mail address	

The following information will be used to determine eligibility: (See criteria on page 2)

Highest Degree Attained	Year	Area of Concentration
Name of Institution		Professional License(s) - specify type and when obtained.
Have you ever been disciplined in your profession or are disciplinary proceedings pending? (If yes, attach explanation.) <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been convicted of a crime or are criminal charges pending against you? (If yes, attach explanation.) <input type="checkbox"/> Yes <input type="checkbox"/> No
Year of Admission to Professional Practice	Number of Years of Experience	Bar admission year (if applicable) New Jersey _____ Other States _____

Cases You Mediated Within Last Year (attach additional sheet if necessary.)

Case Name	Docket Number	Date Mediation Completed
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of Hours of Mediation Training (attach copy of certificate of completion and attach additional sheet if necessary.)

Provider(s)	Course Title	Date(s)	Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Are You a Court, State, or Local Government Employee or a Law Enforcement Officer? (If yes, attach explanation.) Yes No**The following information will be included on the roster if you are accepted:**

Hourly Fee (to be shared by the parties)	Counties in Which You Can Accept Cases
--	--

Areas of Expertise for Mediation (check all that apply.)

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> 997 Probate | <input type="checkbox"/> 502 Book Account | <input type="checkbox"/> 513 Complex Construction | <input type="checkbox"/> 608 Toxic Tort |
| <input type="checkbox"/> 998 General Equity | <input type="checkbox"/> 505 Other Insurance Claim (including declaratory judgment actions) | <input type="checkbox"/> 599 Contract/Commercial Transaction | <input type="checkbox"/> 609 Defamation |
| <input type="checkbox"/> 005 Civil Rights | <input type="checkbox"/> 506 PIP Coverage | <input type="checkbox"/> 602 Assault and Battery | <input type="checkbox"/> 610 Auto Negligence-Property Damage |
| <input type="checkbox"/> 156 Environmental Coverage Litigation | <input type="checkbox"/> 508 Complex Commercial | <input type="checkbox"/> 603 Auto Negligence-Personal Injury | <input type="checkbox"/> 616 Whistleblower (CEPA) |
| <input type="checkbox"/> 302 Tenancy | <input type="checkbox"/> 509 Employment (other than CEPA or LAD) | <input type="checkbox"/> 604 Medical Malpractice | <input type="checkbox"/> 618 Law Against Discrimination |
| <input type="checkbox"/> 303 Mt. Laurel | <input type="checkbox"/> 510 UM or UIM Claim | <input type="checkbox"/> 605 Personal Injury | <input type="checkbox"/> 699 Tort Other |
| <input type="checkbox"/> 305 Construction | <input type="checkbox"/> 511 Action on a Negotiable Instrument | <input type="checkbox"/> 606 Product Liability | <input type="checkbox"/> 701 Actions in Lieu of Prerogative Writ |
| <input type="checkbox"/> 399 Real Property | <input type="checkbox"/> 512 Lemon Law* | <input type="checkbox"/> 607 Professional Malpractice | |

* Must provide documentation that you have handled, as a practitioner, at least 15 lemon law cases in the past 5 years in order to list this case type.

Descriptive Paragraph (Please provide a maximum of 650 characters about your mediation and other relevant professional experience. This information will be transferred directly to the roster if you are accepted.)**I certify that the foregoing statements made by me are true, that I am in good standing in my profession, and that I will abide by program rules and guidelines.**

Date _____

Signature _____

**Return this form to: Civil Practice Division, Administrative Office of the Courts, PO Box 981 Trenton, NJ 08625
or Fax to (609) 815-2938**

Roster of Mediators for Civil, General Equity and Probate Cases

Criteria for Admission

Mediation Training

All applicants shall have completed a minimum of 40 hours in an approved mediation course as defined under *Rule 1:40-12(b)(5)*. Applicants to the roster who have been trained in a 40-hour out-of-state mediation training or who completed the required 40-hour New Jersey mediation training more than five years prior to their application to the roster must complete the six-hour civil supplemental mediation course as defined under *Rule 1:40-12(b)(8)*.

Mentoring

All applicants shall be mentored in at least two cases in the Law Division-Civil Part or Chancery Division-General Equity or Probate Part of the Superior Court for a minimum of five hours by a Civil Roster mediator mentor who has been approved in accordance with the “Guidelines for the Civil Mediation Mentoring Program” promulgated by the Administrative Office of the Courts. The list of approved mentors and guidelines for mentoring are available on the Judiciary’s website, njcourts.com.

Education/Professional Experience/Mediation Experience (as set forth under *Rule 1:40-12(a)(3)*)

Applicants shall have:

- (1) at least a bachelor’s degree;
- (2) five years of professional experience in the field of expertise in which they will mediate; and
- (3) evidence of completed mediation of a minimum of two Civil, General Equity or Probate Part cases within the last year.

Please submit application for eligibility review prior to starting mentoring process.

Other Requirements

Counties in Which Mediator Can Accept Cases

Mediators are expected to provide facilities at no cost to the parties in each county listed and cannot charge for travel time or expenses during the first two hours at no cost to the parties.

Annual Continuing Mediator Education

Attendance at a minimum of four hours of annual continuing mediation training is required as set forth under *Rule 1:40-12(b)(2)*.