



## New Jersey Lawyers' Fund for Client Protection Certification of Unearned Retainer/Fee

The following information is provided in support of the claim filed with the New Jersey Lawyers' Fund for Client Protection:

1. How much money did you pay Respondent? \$ \_\_\_\_\_

List Dates of Payment: \_\_\_\_\_

How was payment made?  Cash  Check  Other \_\_\_\_\_

(Attach proof of payment, copy of receipt, copy front & reverse sides of cancelled check, etc.)

Was this to be the entire fee?  Yes  No

If **no**, state the entire fee quoted by Respondent: \_\_\_\_\_

2. What kind of case was Respondent to handle? \_\_\_\_\_

3. Briefly describe the current status of this matter.

4. Have you hired another attorney to complete this matter?  Yes  No

If **yes**, give name and address of new attorney. \_\_\_\_\_

\_\_\_\_\_

What is the fee arrangement between you and the new attorney? \_\_\_\_\_

State the amount of payment and date of payment to the new attorney. \_\_\_\_\_

5. How many times did you meet with Respondent? \_\_\_\_\_

Briefly describe each meeting giving the date such meeting took place, how long it lasted, what was discussed, etc.

Please be specific. (Use additional sheets if necessary).

6. Briefly describe any major telephone calls with Respondent.

7. Did Respondent ever prepare any legal papers on your behalf?  Yes  No

If **yes**, list them and tell whether, to your knowledge, these papers have been filed or used.

**If you are in possession of such documents, please attach a copy of the same to your *Statement of Claim Form*.**

8. Did Respondent make any Court appearances on your behalf?  Yes  No

If **yes**, briefly describe, giving the date, the name of the judge and the reason for the Court appearance.

I (We) certify that the above statements are true. I am (We are) aware that if any of the foregoing statements are willfully false, I am (we are) subject to punishment.

\_\_\_\_\_  
Signature of claimant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of co-claimant

\_\_\_\_\_  
Date