

**ADMINISTRATIVE OFFICE OF THE COURTS
STATE OF NEW JERSEY**

MEMORANDUM TO: Municipal Court Judges
Municipal Court Directors
Municipal Court Administrators

FROM: Richard J. Williams, J.A.D.

SUBJECT: **Revised Statewide Violations Bureau Schedule,
Revised Local Supplemental Violations Bureau
Schedule, and Revised Uniform Traffic Ticket and
Instructions**

DATE: July 14, 2004

Attached are the revised versions of the Uniform Traffic Ticket (UTT), the Statewide Violations Bureau Schedule (SVBS) and the Local Supplemental Violations Bureau Schedule (Local Schedule). The revisions are necessary because of the recent passage of the Automated Traffic System Statewide Modernization Fund Act (P.L. 2004, c. 62). **These revisions have been approved and are effective September 1, 2004.**

Below, I have highlighted the primary changes to each of these documents and outlined the reasons for each modification:

1. STATEWIDE VIOLATIONS BUREAU SCHEDULE

A. Automated Traffic System Statewide Modernization Fund

In general, the change to the SVBS has been limited to increasing the payable amounts for all offenses by \$3.00 to reflect the new court cost assessment. ATS/ACS accounting procedures necessary to implement the financial record keeping aspects of this legislation will be distributed separately.

2. REVISED UNIFORM TRAFFIC TICKET

Effective September 1, 2004, changes have also been approved for the UTT. The changes are limited to the back of the defendant's copy.

At the request of the Municipal Court Administrators, I have approved two versions for the back of the defendant's copy of the UTT. Option A (the traditional

version) has been updated to reflect the new payable amounts for the most commonly written violations of Title 39. These payable amounts are effective September 1, 2004.

The new Option B does not contain either the payable amounts for selected Title 39 violations or the payable amounts for selected local violations. Rather, Option B contains pertinent instructions for the defendant to either sign on to NJMCDirect to determine if the offense is payable and the penalty amounts or to contact the court directly for this information. While this option may result in some additional phone calls, this version of the UTT will not be impacted by future revisions that are limited to changes in the payable amounts. Your court may utilize either option.

In order to permit existing supplies to be exhausted, the previously prescribed UTT may be used until December 31, 2004, provided that a stick-on label containing the increased payable amounts is placed on the back of the defendant's copy of each ticket issued after September 1, 2004.

2. LOCAL SUPPLEMENTAL VIOLATIONS BUREAU SCHEDULE

The instructions and requirements for your Local Schedule have also been changed to reflect the new legislation. The format of the attached Local Schedule parallels that of the revised SVBS. As a result of the Automated Traffic System Statewide Modernization Fund Act, a total of \$3.00 may be added to the amount for each traffic and parking related offense listed on Local Schedules. Effective September 1, 2004, \$3.00 of the payable amount will be distributed to the Automated Traffic System Statewide Modernization Fund and the minimum payable amount for traffic or parking matters will be \$17.00. As in the past, payable amounts from your Local Schedule may be selectively printed on the back of the defendant's copy of the UTT (Option A) as a convenience to drivers and the municipal court.

Please contact John Podeszwa, Chief, Technical Services Unit, Municipal Court Services Division, at (609) 292-5286 if you have any questions regarding these matters.

Attachments

cc: Assignment Judges
Presiding Judges-Municipal Courts
John P. McCarthy, Jr., Director, Trial Court Services
Trial Court Administrators
Robert W. Smith, Assistant Director, Municipal Court Services
Municipal Division Managers
Debra Jenkins, Chief, ATS/ACS Support Unit, Municipal Court Services
John Podeszwa, Chief, Technical Assistance Unit, Municipal Court Services
Lawrence E. Walton, Chief, Judicial Services Unit, Municipal Court Services