Horizon Virtual Desktop Connection Instructions

Horizon is a virtual desktop infrastructure (VDI) that allows a Judiciary user to access a Judiciary standard Windows desktop to work from their own home computer or laptop. Horizon can be used with a Windows 10 PC, Mac, Linux, Android, and iOS devices.

In order to use the environment, you must have an RSA token assigned to you. The RSA token is a two-factor authentication tool that protects Judiciary systems. If you do not have an RSA token, you can request one from your IT manager or your PC coordinator.

We have limited licensing at this time. Please shut down VDI if you will be away from your desk for more than 30 minutes.

To use Horizon,

Go to this URL from your browser. https://remote.njcourts.gov

- The first page requires the user to log in with a user ID and Passcode. The login is your normal Active Directory ID (first.last).
- The password field requires either an RSA Token number or PIN to receive an OnDemand Token.
    - If you are using an RSA keyfob or soft token, enter the number. Click **Login** to proceed to figure 3.
    - If you are assigned an OnDemand token, enter your PIN and Click **Login** to proceed to figure 2.

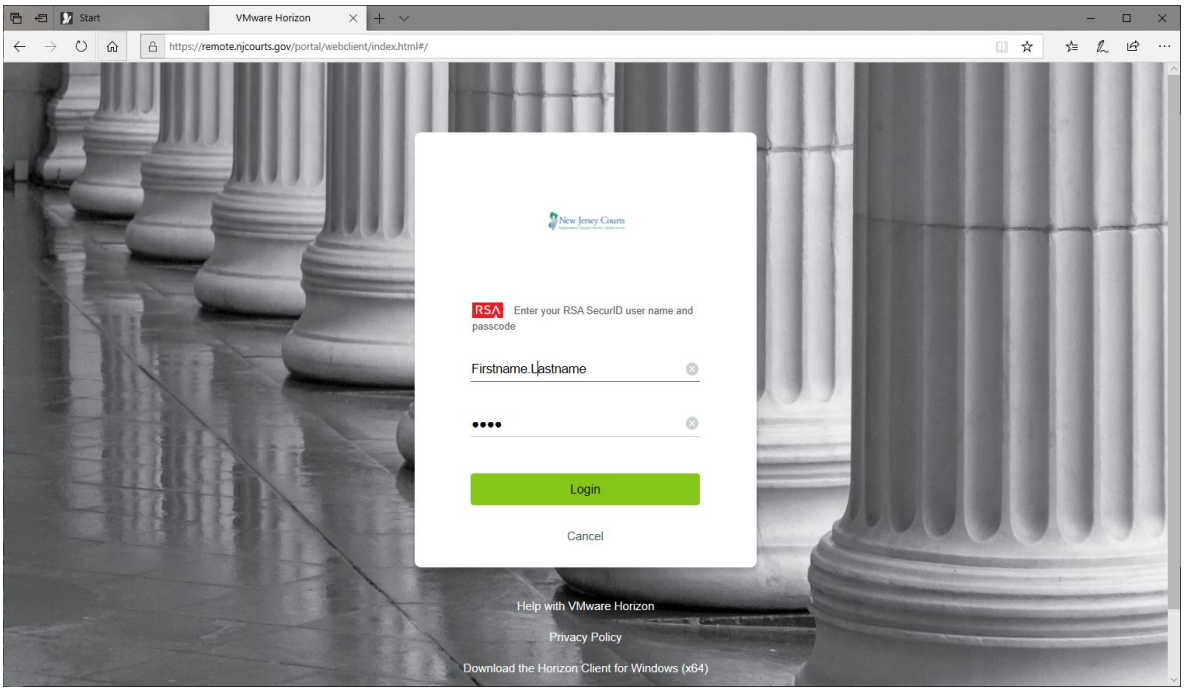


Figure 1

- Enter the OnDemand Token code delivered via text message. Click **Continue**
  Note: This step does not apply to users that have a Keyfob or Soft Token entered in Figure 1

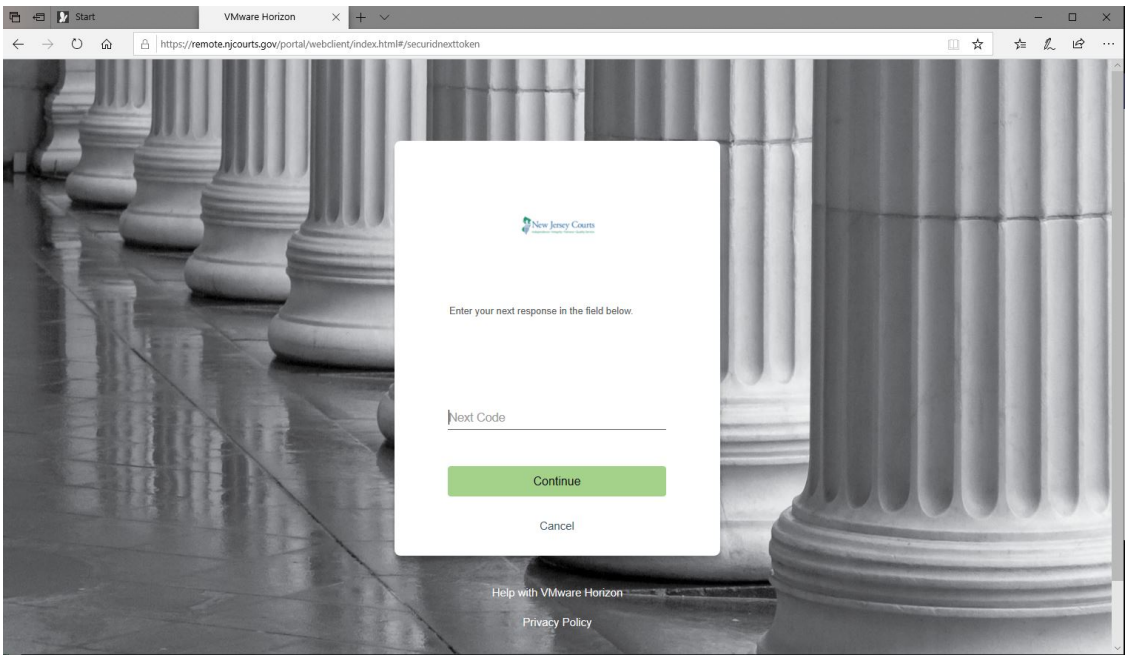


Figure 2

- Enter your user ID and password. Click **Login**

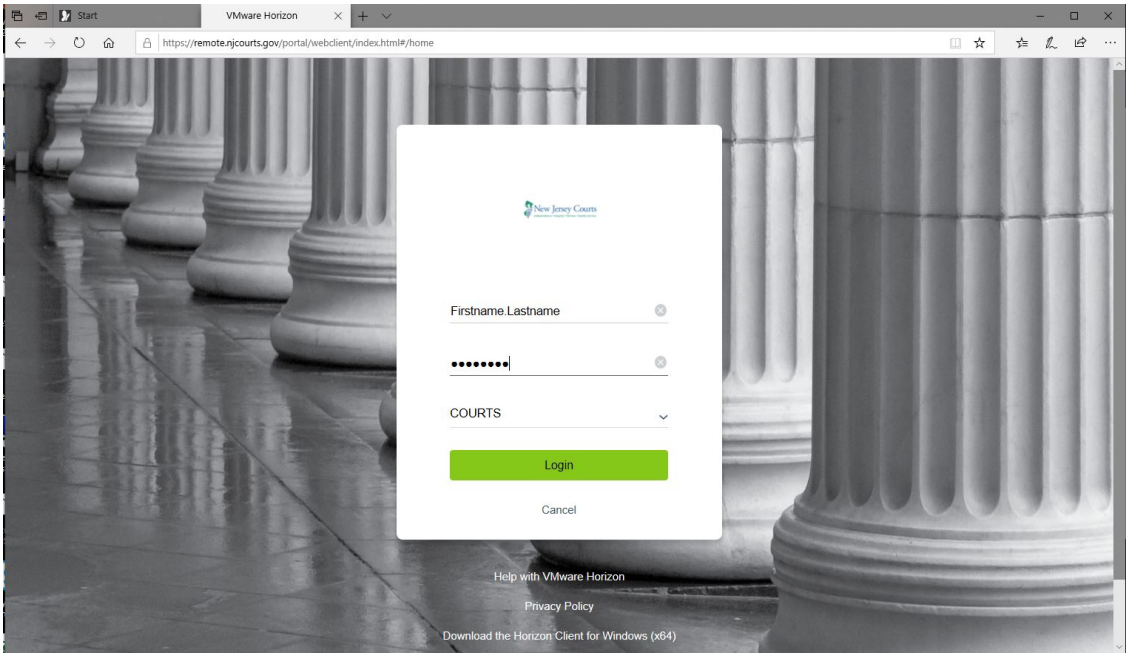


Figure 3

- Click **Horizon ITO Desktop**

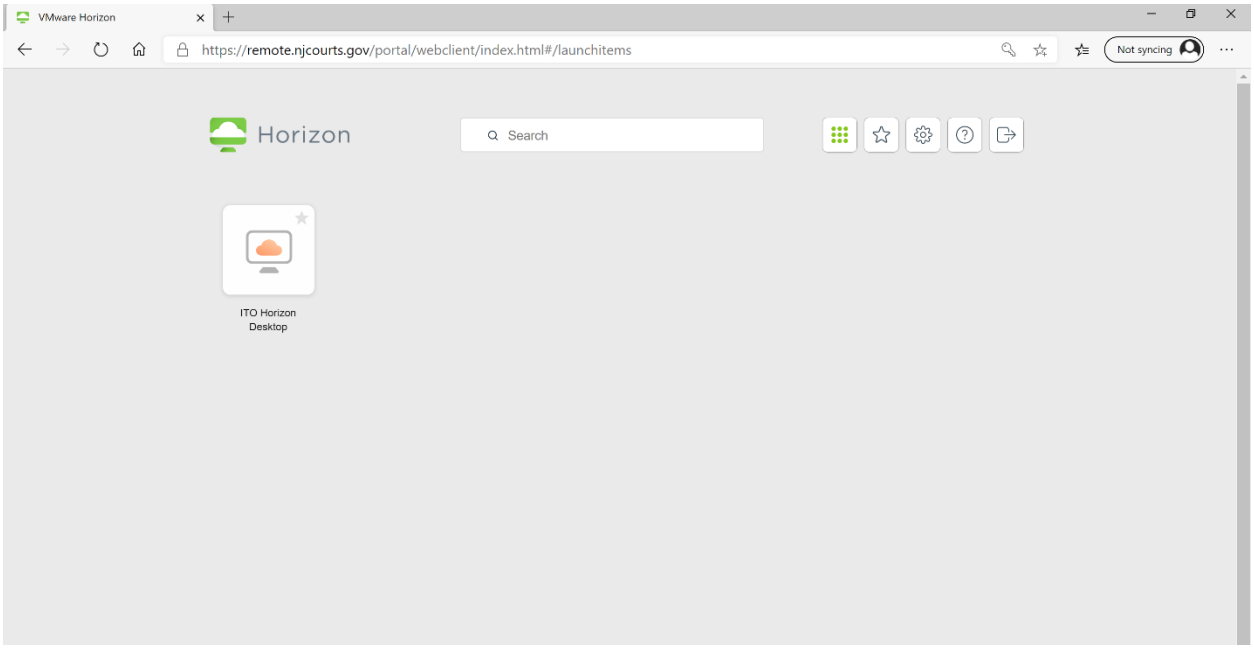


Figure 4

Note: this may not be the screen you will see. If your Desktop is redirected, the actual screen you see on your work desktop or laptop will be presented.

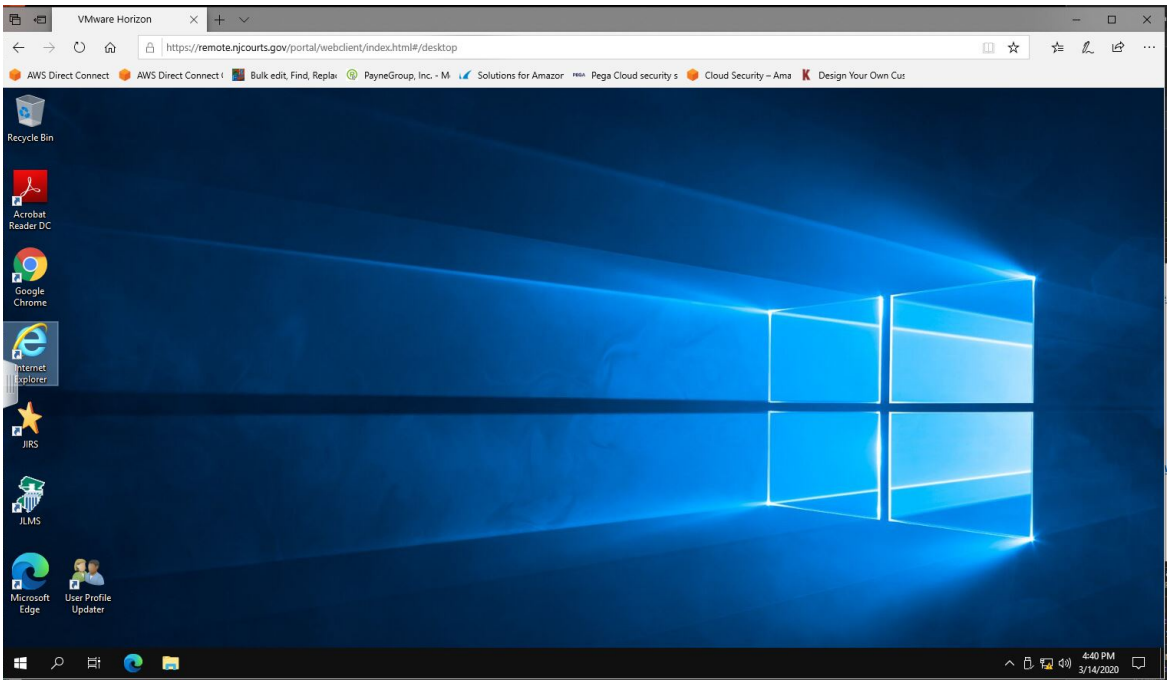
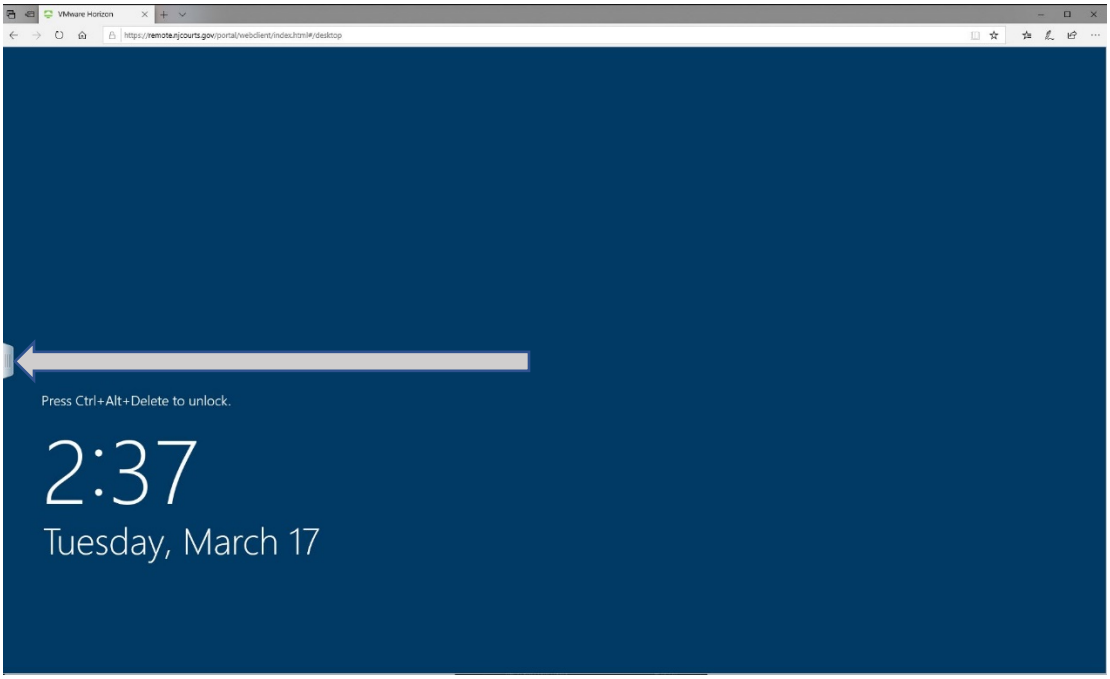
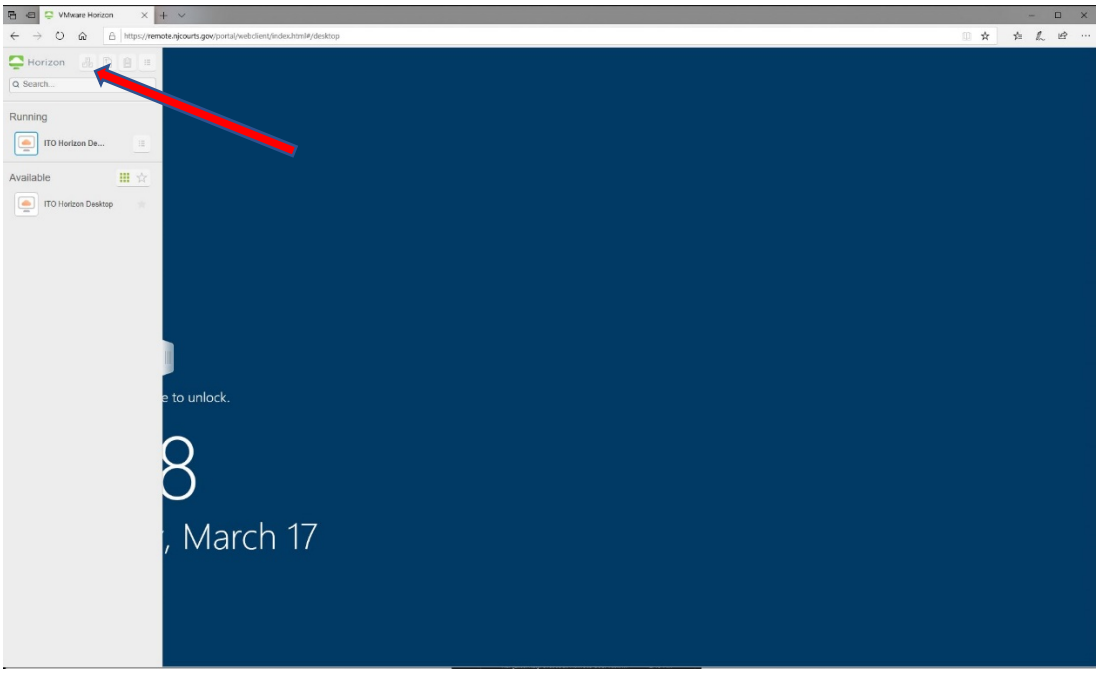


Figure 5

Lock Screen Ctrl-Alt Delete



If you are inactive for over 15 minutes, in order to log back in you cannot utilize Ctrl-Alt-Delete. Click on the slider on the left.

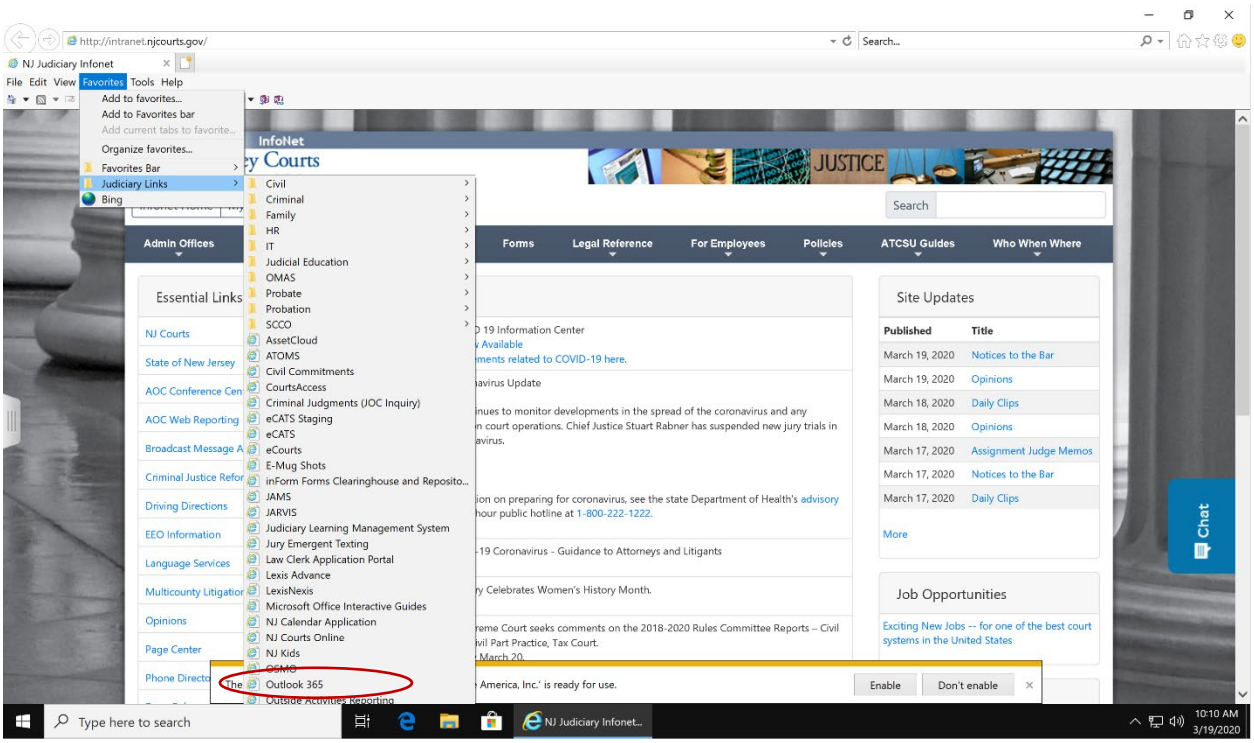


Once the control panel is open, Click the Ctrl-Alt-Delete soft button. Login page will follow.

Accessing Email

The VDI solution does not have Microsoft Outlook installed because there are issues running it in a VDI environment. A link is provided to access the Web version of your Email.

- Open Internet Explorer
- Navigate to **Favorites > Judiciary Links**
- Click on **Outlook 365**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