

## **Snow Emergencies**

Directive #7-78  
Issued by:

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Acting Administrative Director of the Courts

### **SNOW EMERGENCY POLICY**

The Supreme Court has adopted the following snow emergency policy applicable to employees of the Administrative Office of the Courts and the Clerks' Offices of the Supreme Court, Superior Court, Tax Court and Appellate Division:

The Governor is responsible for determining when, based on weather conditions, an early release of state employees in the Executive Branch is indicated. As a matter of comity, and because many of the personnel in the Clerks' offices are in the classified service, the Administrative Office of the Courts has, as a rule, followed the decision of the Governor. In order to minimize the need for separate arrangements and individual notification, it has now been determined that whenever offices in the Executive Branch of State Government are closed due to inclement weather, offices in Trenton within the Judicial Branch of State Government will also be closed.

This policy applies to classified and unclassified employees, but it does not apply to employees who are under the administrative supervision of Assignment Judges. Assignment Judges are responsible for determining when weather conditions require the closing of courts and offices under their supervision.

### **EDITOR'S NOTE**

The original directive contained a list of radio stations broadcasting closing announcements for State offices. This list is no longer correct and has been deleted.

In the first paragraph, the Tax Court Clerk has been added to the list of Clerks' Offices to which the directive is applicable.

In the second paragraph, the references to the Department (now the Department of Personnel, its successor), have been deleted because it is the Governor who determines whether weather conditions justify the early release of employees or the closing of State offices in the Executive Branch.