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Acting Administrative Director of the Courts

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**Supplement to
Directive # 07-13**

MEMORANDUM

**To: Assignment Judges
Civil Presiding Judges
Supervising Special Civil Part Judges
Trial Court Administrators**

From: Glenn A. Grant, J.A.D. 

Subj: Special Civil Part Officers – Bond and Insurance Coverage

Date: May 1, 2014

Directive #07-13, effective December 10, 2013, sets forth requirements on insurance and bond coverage for Special Civil Part Officers, their aides and for supporting staff. Please be advised that all bonds that Special Civil Part Officers have procured prior to December 10, 2013 may continue in their current form. Special Civil Part Officers will not be required to procure separate surety bonds or riders to the officers' existing bonds for their office staff and deputy/assistant court officers, or to procure employee fidelity insurance, employee theft or dishonest insurance. We will be updating the language in the Directive accordingly. Please ensure that the Special Civil Part Officers in your respective vicinages are aware of this information.

Any questions regarding Directive #07-13 may continue to be directed to Kevin M. Wolfe, Assistant Director for Civil Practice, by phone at 609-292-8470 or by email at Kevin.Wolfe@Judiciary.nj.us.state or to Lloyd Garner, Chief, Special Civil Part Services, by phone at 609-292-8470 or by email at Lloyd.Garner@Judiciary.nj.us.state.

cc: Chief Justice Stuart Rabner
Steven D. Bonville, Chief of Staff
AOC Directors and Assistant Directors
Civil Division Managers
Finance Division Managers
John Brodowski, Chief, Internal Audit
Lloyd Garner, Chief, Special Civil Part Services
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