Criminal Case Management Release Notes
01/19/2024

Enhanced	Prosecutor's Intake list has been enhanced to allow Multiple Complaint selection to initiate a case. For more information, click **here.**
Enhanced	Verify Defendant stage has been enhanced to allow user to combine 2 or more complaints if they belong to the same defendant. For more information, click **here.**
Enhanced	Case notes have been enhanced to now allow user to add up to 20 new case notes. For more information, click **here.**
Enhanced	Defendant and Charge Information screen has been enhanced to display defendant information for multiple defendants. For more information, click **here**.
Enhanced	Alias tab has been enhanced to display alias information for multiple defendants. For more information, click **here**.
Enhanced	Charge Information tab has been enhanced to display multiple complaints and charge details associated to defendants. For more information, click **here**.
Enhanced	Release/Bail Conditions has been enhanced for when there are multiple complaints available for a single defendant. For more information, click **here**.
Enhanced	Review Victim/Witness/Other Stage has been enhanced to display Victim/Witness/Other details from ACS for multiple complaints. For more information, click **here**.
Enhanced	Case submission confirmation message has been enhanced to display multiple defendants and SBI numbers. For more information, click **here**.

Prosecutor's Intake list has been enhanced to allow Multiple Complaint selection to initiate a case.

Application will allow user to select multiple complaints from Prosecutor's Intake list. System will allow user to select up to 5 complaints at a time.

Application will display an error message if user selects more than 5 complaints.

Verify Defendant stage has been enhanced to allow user to combine 2 or more complaints if they belong to the same defendant.

When verifying defendants, if 2 or more complaints belong to the same defendant, then:

- Upon verifying the complaint, the system will automatically verify other complaints with the same SBI number and combine them together into a single defendant.

This will allow user to present all the complaints together on the 'Defendant and Charge' Stage as they belong to a single Defendant.

System will open a modal window to prompt user to manually enter the SBI number when:

- The SBI number does not exist on the complaint and the user has selected "Assign new defendant" radio button, or
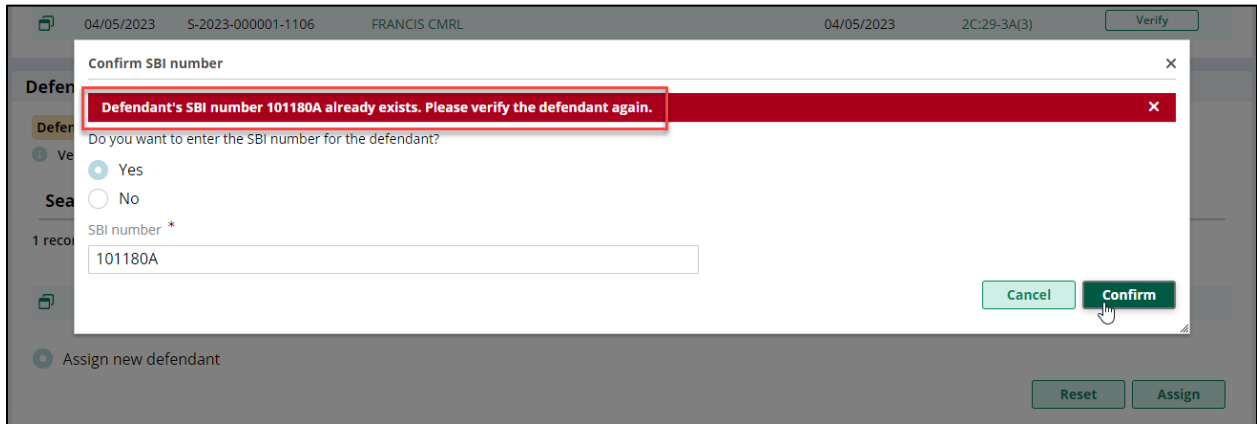- The SBI number does not exist on the complaint and the user has selected a defendant record that does not have an SBI number.

If the entered SBI number matches with the SBI number of an existing defendant in Criminal Case Management for the same county, system will display the following error message.


Upon hovering over the SBI number which is manually keyed-in or assigned, a hyperlink will display the informational message about the SBI.

After verifying a complaint as 'Assign new defendant', when user verifies another complaint as 'Assign new defendant':

- System will open a modal window to prompt user to confirm if the defendant on the complaint is same as the one on the previously verified complaint(s).

Upon selecting 'Yes', system will display previously verified complaints in the dropdown.
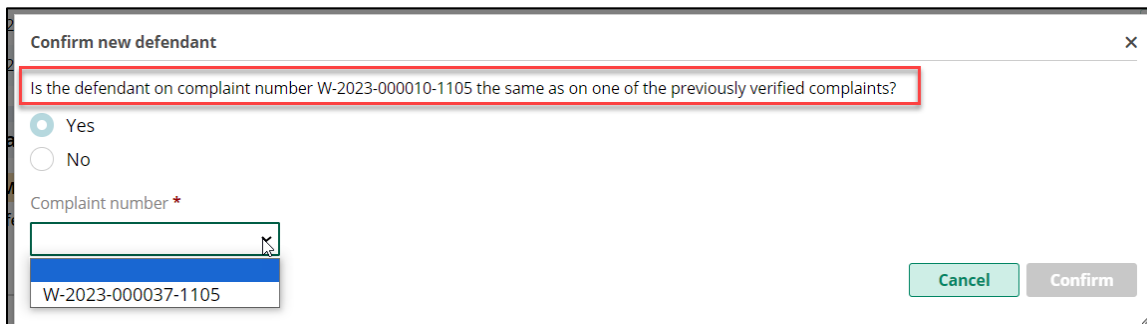
Upon selecting 'No' to confirm if the defendant on the complaint is same as the one on the previously verified complaint(s), and SBI number does not exist on the complaint, then the system will inquire if user wants to manually enter the SBI number.

If the entered SBI number has already been verified on any of the previous complaint(s), then the system will display the following error message.

If the user resets one of the added complaints, the system will reset all other added complaint(s) as well.

System will remove all association upon reset, including keyed-in SBI number.

The Next button will remain disabled until all the complaints have been verified. When all the defendants are verified, the Next button will be enabled to proceed to Case Details screen.

		Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense	
		10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	1000012228	08/29/2023	2C:29-5A	Re-verify
		11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	23-3456123	08/04/2023	2C:13-1A	Re-verify
		10/16/2019	W-2019-000007-1102	KAREN TESTCASE	541102N		10/14/2019	2C:12-1.2A	Re-verify
		03/24/2023	W-2023-000010-1105	YAMINA DUPREE	123456A		03/24/2023	2C:12-1A(1)	Re-verify
		04/05/2023	S-2023-000001-1106	FRANCIS CMRL	840323M		04/05/2023	2C:29-3A(3)	Re-verify

Associate Complaint > **Verify Defendant** > Case Details   Defendant and Charge Information   Review Victim/Witness/Other

Complaints

5 record

Defendant search results

Defendant - FRANCIS CMRL

ⓘ Verify the defendant by either selecting a defendant from the list below or selecting the "Assign new defendant" option below to add a new defendant to Promis Gavel.

Search by: + Add/Change

1 records

		Defendant name ⇵	Date of birth ⇵	SBI number ⇵	SSN ⇵	SPN ⇵	Race ⇵	Hispanic/Latinx? ⇵	Gender ⇵
	◉	SCENTRAL E CMRL	07/25/1983	840323M	704-87-3763	056854	American Indian or Alaska Native	No	MALE

◯ Assign new defendant

Reset   Assign

Back   Cancel   Save   Next

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Case notes have been enhanced to now allow user to add up to 20 new case notes.

Application will now allow user to add up to 20 new case notes on case details screen. After adding 20 case notes "Add Case Note" link will be disabled.

Defendant and Charge Information screen has been enhanced to display defendant information for multiple defendants.

On Defendant and Charge Information screen, 'Defendants' section at the top will display details such as Defendant name, Date of birth, Gender, Race, SBI number, SPN for all selected defendants.

Defendant list will be unique based on the defendant verification at Verify stage. If more than one complaint is associated for the defendant, then system displays the defendant information from the latest complaint (based on latest CDR Issue date).

Primary Defendant

System will mark first defendant in the list as Primary defendant. An information icon will be displayed for Primary defendant next to "Review" button.

Each defendant will have an Ellipsis icon that will allow user to mark any defendant in the list as Primary. Only one Primary defendant per case is allowed.

Defendant information tab

When more than one complaint is associated for the defendant, then system does the following:

- displays the demographic information of the defendant from the latest complaint (based on the latest CDR Issue date).
- If any of the associated defendant has below indicator as "Yes" then system displays the value for that indicator as "Yes".
    - o Fingerprinted indicator
    - o Military indicator
    - o Defendant currently in jail
    - o Related traffic ticket(s)
- If any of the complaints has DV indicator as "Yes" then system displays the Track assigned as "DOMESTIC VIOLENCE".
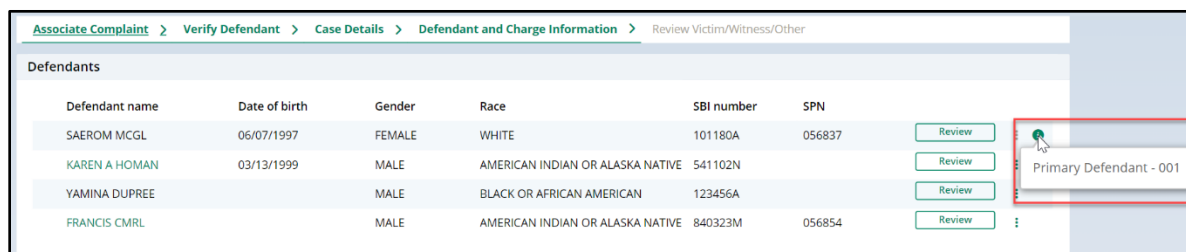
Associate Complaint > Verify Defendant > Case Details > **Defendant and Charge Information** > Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN		
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review	⋮ ❶
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review	⋮
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review	⋮
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review	⋮

Defendant Information | Aliases | Charge Information | Verify Release/Bail Conditions

✏ Modify

Defendant - KAREN A HOMAN

Defendant information

Defendant name	SBI number	Fingerprinted	SPN
KAREN A HOMAN	541102N	Yes	—
Date of birth	Social security number	Driver license number	Driver license state
03/13/1999	—	ALIAS1101DL	ILLINOIS
Birth place	Gender	Height	Weight (lbs.)
—	MALE	—	135
Hair color	Eye color	Hispanic or Latinx? ❶	Race ❶
SANDY	GRAY	No	American Indian or Alaska Native
Military indicator	Defendant currently in jail	Track assigned	Related traffic ticket(s)
No	—	DOMESTIC VIOLENCE	No
FBI number	BCI number		
—	—		
Primary language	Interpreter needed	Interpreter language	
—	—	—	

Physical address information

Address line 1	Address Line 2	City	State
MRK ST	RST COMPLEX	PARSIPANNY	NEW JERSEY
Zip code	County	How long at this address	Is mailing address different?
65421 - 1234	—	—	—

Contact information

Primary home	Primary mobile	Secondary mobile	Email address
(577) 815-5641	—	—	AUTOEMAIL1101@ACS.COM
Reminder method	Language for reminder	Emergency phone number	
—	—	—	

Supplemental information
Name of contact

First name	Middle initial	Last name	Relationship
—	—	—	—
Phone number			
—			

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Alias tab has been enhanced to display alias information for multiple defendants.

- When more than one complaint is associated to the defendant then system displays alias information from all the complaints.

- System will also display defendant's name of the associated complaint as alias if it is different.

- Duplicate alias based on First name, Middle Initial, Last name, Date of birth and SSN will not be displayed in the alias list.
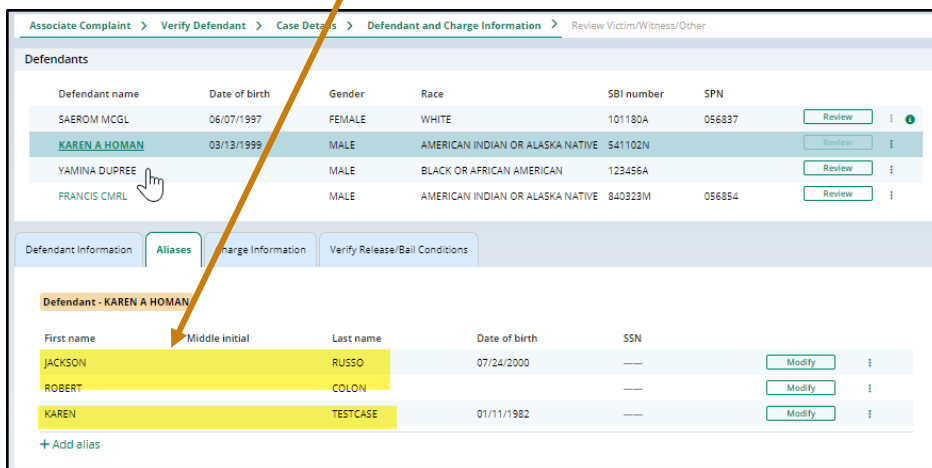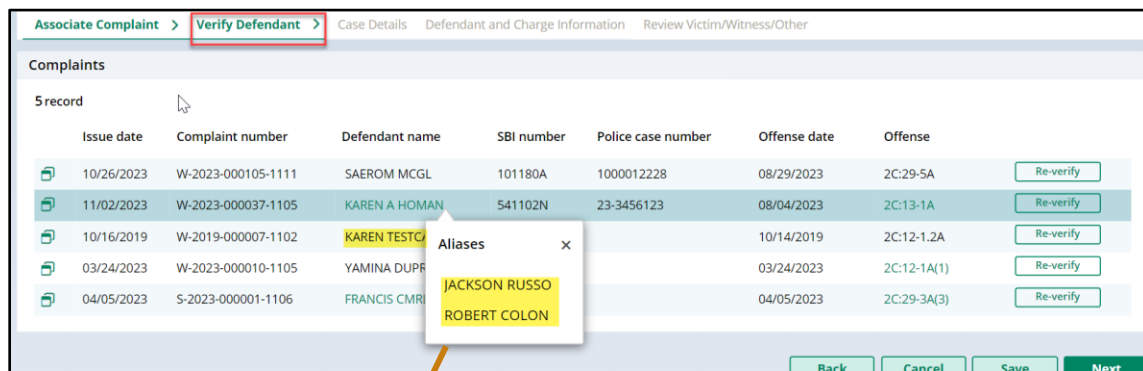
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Charge Information tab has been enhanced to display multiple complaints and charge details associated to defendant.

When multiple complaints are associated to selected defendant then system displays all the complaint numbers under the Charge Information tab.
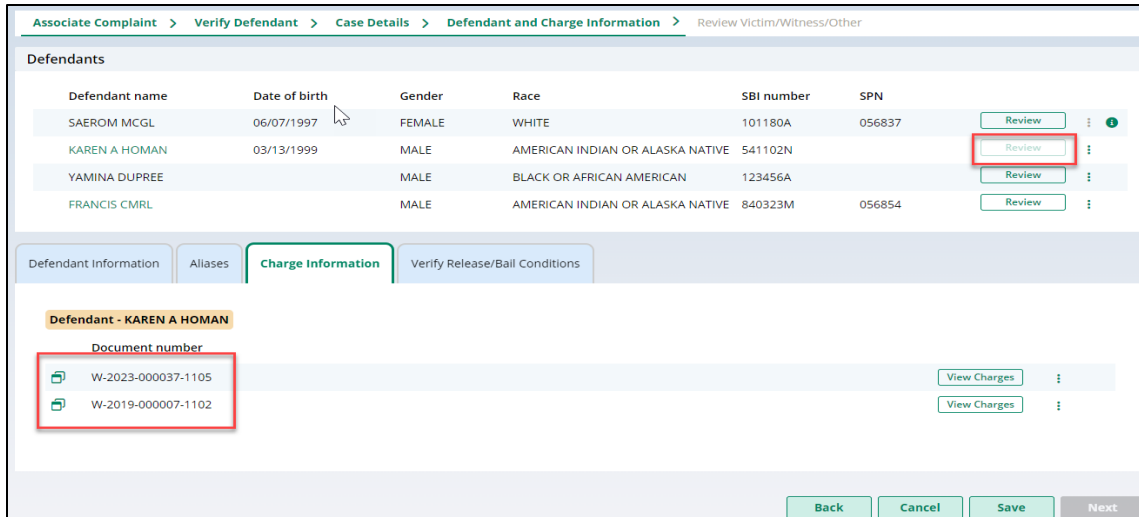
Clicking "View Charges" button will display all the charges and charge details from complaint associated to the selected document number.

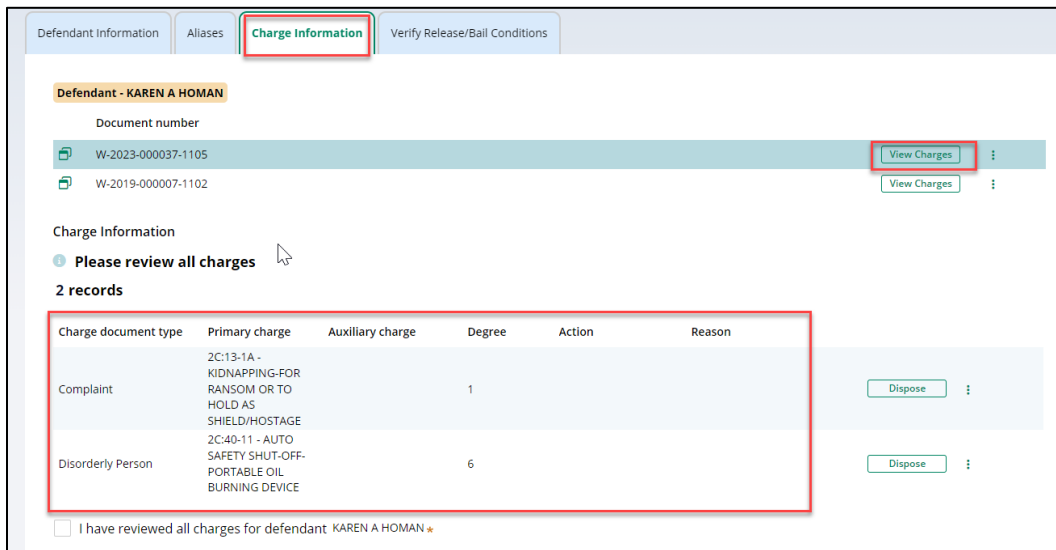**Disable Modify Charge option.**

Once the charge is disposed, modify charge option will be disabled. Informational icon and a message will be displayed at hover over.

Display error icon on Charge information

Application will display error icon at the following locations so that user can quickly identify where an error exists:
- Defendant row at the top
- Charge Information action tab
- Document number level
- Charge details

Hover over on error icons will also display an informational message.
When the charge information is corrected, system will remove the error icons and will allow user to proceed.

Review charges for the defendant

Review charge check box is available for each defendant listed on Defendant and Charge Information stage.

When multiple complaints are associated to selected defendant, then system displays Review charge check box for all the complaint numbers. Review charge check box must be selected for each defendant.

Associate Complaint	Verify Defendant	Case Details	Defendant and Charge Information	Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN			
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review	⋮	ⓘ
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review	⋮	
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review	⋮	
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review	⋮	

Defendant Information	Aliases	**Charge Information**	Verify Release/Bail Conditions

Defendant - KAREN A HOMAN

Document number

⊟	W-2023-000037-1105	View Charges	⋮
⊟	W-2019-000007-1102	View Charges	⋮

Charge Information

ⓘ **Please review all charges**

2 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason			
Complaint	2C:13-1A - KIDNAPPING-FOR RANSOM OR TO HOLD AS SHIELD/HOSTAGE		1	DISMISSED	ADMINISTRATIVE DISMISSAL	Dispose	⋮	ⓘ
Disorderly Person	2C:40-11 - AUTO SAFETY SHUT-OFF-PORTABLE OIL BURNING DEVICE		6			Dispose	⋮	

☑ I have reviewed all charges for defendant KAREN A HOMAN ★

Back	Cancel	Save	Next

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Release/Bail Conditions has been enhanced for when there are multiple complaints available for a single defendant.

When multiple complaints are available for a single defendant and the complaints have a release/bail condition, then the system displays the latest release/bail condition for each eligible complaint in the release/bail tab.

Review Victim/Witness/Other Stage has been enhanced to display Victim/Witness/Other details from ACS for multiple complaints.

If user has access to Victim/Witness/Other information, then the "Next" button will be enabled to proceed to "Review Victim/Witness/Other" stage.

On "Review Victim/Witness/Other" screen, the system will display Victim/Witness/Other details from ACS for all the complaints selected for case creation.

If user does not have access to Victim/Witness/Other information, then:

- System will display Information message about user access on top of the Defendant and Charge Information screen. This information message will remain on the screen. User will have an option to collapse the message.
- Submit button will be enabled to proceed with case creation. Stage "Review Victim/Witness/Other" will remain disabled.

Information ✕

CDR contains confidential Victim/Witness information. You are not authorized to review that information.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN			
LAURA TESTCASE	01/01/1980	FEMALE	WHITE	111666K	056583	Review	⋮	ⓘ
ROBERT HOLDING-MERCER	05/01/1985	MALE	WHITE	288888D		Review	⋮	
JOHN R ETHNICITY	10/21/1999	MALE			056727	Review	⋮	

Defendant Information	Aliases	**Charge Information**	Verify Release/Bail Conditions

Defendant - JOHN R ETHNICITY

Document number

⊟ S-2021-000033-1111 [View Charges] ⋮

Charge Information

ⓘ **Please review all charges**

2 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason		
Complaint	2C:35-11A(2) - POSS/DIST/PWID - IMITATION CDS - TO DIST AS CDS		3			Dispose	⋮
Complaint	2C:35-3 - LEADER OF NARCOTICS TRAFFICKING NETWORK		1			Dispose	⋮

☑ I have reviewed all charges for defendant JOHN R ETHNICITY ★

[Back] [Cancel] [Save] [**Submit**]

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Case submission confirmation message has been enhanced to display multiple defendants and SBI numbers.

At Submit, the system will ask user confirmation to proceed with the case creation.

In the Confirmation modal screen, system will list all defendant(s) and respective SBI number.
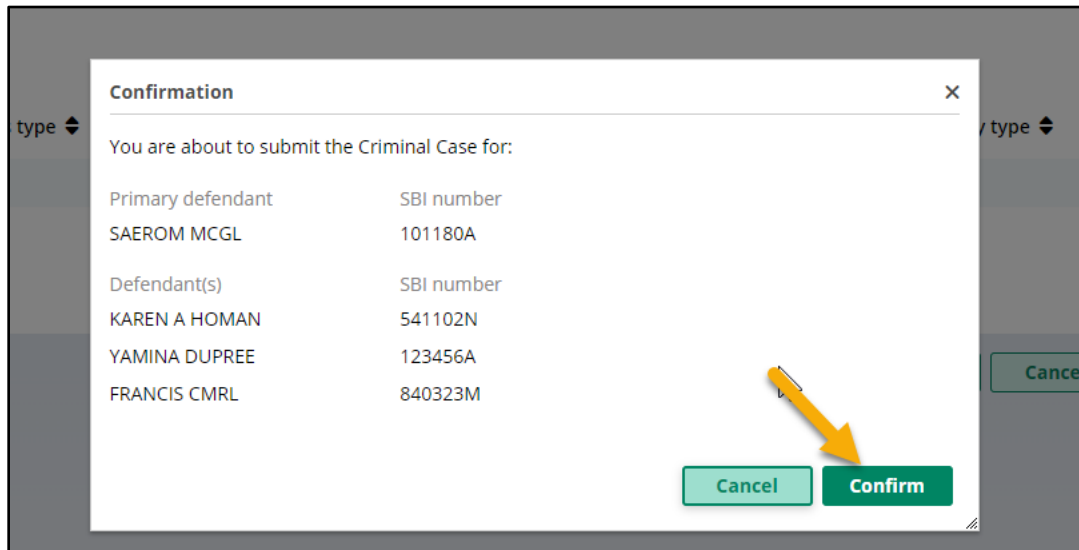
Clicking "Confirm" will show successful bar message. Case number will be generated, and case information will be saved in Criminal case management system.

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