

Criminal Case Management Release

Notes

01/19/2024

Enhanced	Prosecutor's Intake list has been enhanced to allow Multiple Complaint selection to initiate a case. For more information, click here .
Enhanced	Verify Defendant stage has been enhanced to allow user to combine 2 or more complaints if they belong to the same defendant. For more information, click here .
Enhanced	Case notes have been enhanced to now allow user to add up to 20 new case notes. For more information, click here .
Enhanced	Defendant and Charge Information screen has been enhanced to display defendant information for multiple defendants. For more information, click here .
Enhanced	Alias tab has been enhanced to display alias information for multiple defendants. For more information, click here .
Enhanced	Charge Information tab has been enhanced to display multiple complaints and charge details associated to defendants. For more information, click here .
Enhanced	Release/Bail Conditions has been enhanced for when there are multiple complaints available for a single defendant. For more information, click here .
Enhanced	Review Victim/Witness/Other Stage has been enhanced to display Victim/Witness/Other details from ACS for multiple complaints. For more information, click here .
Enhanced	Case submission confirmation message has been enhanced to display multiple defendants and SBI numbers. For more information, click here .

Prosecutor's Intake list has been enhanced to allow Multiple Complaint selection to initiate a case.

Application will allow user to select multiple complaints from Prosecutor's Intake list. System will allow user to select up to 5 complaints at a time.

Search by: [+ Add/Change](#)

92 records Refresh

Group Fields Show More/Less

Default view

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
11/07/2016	W-2016-000003-1101	LOADTEST JIM LOADTEST BOLGER	4445623	10/25/2016	1000000003	1	<button>Add</button>
12/01/2016	W-2016-000050-1101	LOADTEST KIM LOADTEST MIL	4445780	11/29/2016	1000000003	1	<button>Add</button>
09/03/2019	W-2019-000064-1111	DAVID A COOPER	345123G	09/01/2019		1	<button>Add</button>
10/03/2019	W-2019-000086-1111	FOJ D JUSTICE	123123D	09/22/2019	1100122266	1	<button>Add</button>
10/08/2019	W-2019-000099-1111	MARK D TEST-FOJ	411770G	07/15/2019	1100122273	1	<button>Add</button>
10/23/2019	S-2019-000109-1111	ERPO TESTING		10/22/2019		1	<button>Add</button>
11/08/2019	W-2019-000121-1111	FOJ D JUSTICE		11/07/2019	1000012266	1	<button>Add</button>
11/08/2019	W-2019-000122-1111	FOJ D JUSTICE		11/05/2019	1000012264	1	<button>Add</button>
11/08/2019	W-2019-000123-1111	FOJ D JUSTICE		11/08/2019	1000012267	1	<button>Add</button>
11/12/2019	W-2019-000124-1111	FOJ D JUSTICE		11/09/2019	1000012268	1	<button>Add</button>

1 2 3 ... Next

Added Complaints

5 records

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	08/29/2023	1000012228	1	<button>Remove</button>
11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	08/04/2023	233456123	2	<button>Remove</button>
10/16/2019	W-2019-000007-1102	KAREN TESTCASE		10/14/2019		1	<button>Remove</button>
03/24/2023	W-2023-000010-1105	YAMINA DUPREE		03/24/2023		2	<button>Remove</button>
04/05/2023	S-2023-000001-1106	FRANCIS CMRL		04/05/2023		2	<button>Remove</button>

+ Add Complaint

Initiate case

Application will display an error message if user selects more than 5 complaints.

You have reached the maximum amount of complaints (5) that can be added.

Search by: + Add/Change

92 records

Group Fields Show More/Less

Default view >

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
11/07/2016	W-2016-000003-1101	LOADTEST JIM LOADTEST BOLGER	4445623	10/25/2016	1000000003	1	<div>Add</div>
12/01/2016	W-2016-000050-1101	LOADTEST KIM LOADTEST MIL	4445780	11/29/2016	1000000003	1	<div>Add</div>
09/03/2019	W-2019-000064-1111	DAVID A COOPER	345123G	09/01/2019		1	<div>Add</div>
10/03/2019	W-2019-000086-1111	FOJ D JUSTICE	123123D	09/22/2019	1100122266	1	<div>Add</div>
10/08/2019	W-2019-000099-1111	MARK D TEST-FOJ	411770G	07/15/2019	1100122273	1	<div>Add</div>
10/23/2019	S-2019-000109-1111	ERPO TESTING		10/22/2019		1	<div>Add</div>
11/08/2019	W-2019-000121-1111	FOJ D JUSTICE		11/07/2019	1000012266	1	<div>Add</div>
11/08/2019	W-2019-000122-1111	FOJ D JUSTICE		11/05/2019	1000012264	1	<div>Add</div>
11/08/2019	W-2019-000123-1111	FOJ D JUSTICE		11/08/2019	1000012267	1	<div>Add</div>
11/12/2019	W-2019-000124-1111	FOJ D JUSTICE		11/09/2019	1000012268	1	<div>Add</div>

1 2 3 ... Next

Added Complaints

5 records

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	08/29/2023	1000012228	1	<div>Remove</div>
11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	08/04/2023	233456123	2	<div>Remove</div>
10/16/2019	W-2019-000007-1102	KAREN TESTCASE		10/14/2019		1	<div>Remove</div>
03/24/2023	W-2023-000010-1105	YAMINA DUPREE		03/24/2023		2	<div>Remove</div>
04/05/2023	S-2023-000001-1106	FRANCIS CMRL		04/05/2023		2	<div>Remove</div>

+ Add Complaint

Initiate case

[Back](#)

Verify Defendant stage has been enhanced to allow user to combine 2 or more complaints if they belong to the same defendant.

When verifying defendants, if 2 or more complaints belong to the same defendant, then:

- Upon verifying the complaint, the system will automatically verify other complaints with the same SBI number and combine them together into a single defendant.

This will allow user to present all the complaints together on the 'Defendant and Charge' Stage as they belong to a single Defendant.

Associate Complaint > Verify Defendant > Case Details Defendant and Charge Information Review Victim/Witness/Other							
Complaints							
5 record							
Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense	
10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	1000012228	08/29/2023	2C:29-5A	Re-verify
11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	23-3456123	08/04/2023	2C:13-1A	Re-verify
10/16/2019	W-2019-000007-1102	KAREN TESTCASE	541102N		10/14/2019	2C:12-1.2A	Re-verify
03/24/2023	W-2023-000010-1105	YAMINA DUPREE			03/24/2023	2C:12-1A(1)	Verify
04/05/2023	S-2023-000001-1106	FRANCIS CMRL			04/05/2023	2C:29-3A(3)	Verify

System will open a modal window to prompt user to manually enter the SBI number when:

- The SBI number does not exist on the complaint and the user has selected “Assign new defendant” radio button, or
- The SBI number does not exist on the complaint and the user has selected a defendant record that does not have an SBI number.

Confirm SBI number

Do you want to enter the SBI number for the defendant?

☒ Yes

☐ No

SBI number *

541102N

Cancel Confirm

If the entered SBI number matches with the SBI number of an existing defendant in Criminal Case Management for the same county, system will display the following error message.

Confirm SBI number

Defendant's SBI number 101180A already exists. Please verify the defendant again.

Do you want to enter the SBI number for the defendant?

☒ Yes

☐ No

SBI number *

101180A

Cancel Confirm

Upon hovering over the SBI number which is manually keyed-in or assigned, a hyperlink will display the informational message about the SBI.

Associate Complaint > Verify Defendant > Case Details Defendant and Charge Information Review Victim/Witness/Other								
Complaints								
5 record								
	Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense	
	10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	1000012228	08/29/2023	2C:29-5A	Re-verify
	11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	23-3456123	08/04/2023	2C:13-1A	Re-verify
	10/16/2019	W-2019-000007-1102	KAREN TESTCASE	541102N		10/14/2019	2C:12-1.2A	Re-verify
	03/24/2023	W-2023-000010-1105	YAMINA DUPREE			03/24/2023	2C:12-1A(1)	Verify
	04/05/2023	S-2023-000001-1106	FRANCIS CMRL			04/05/2023	2C:29-3A(3)	Verify

After verifying a complaint as 'Assign new defendant', when user verifies another complaint as 'Assign new defendant':

- System will open a modal window to prompt user to confirm if the defendant on the complaint is same as the one on the previously verified complaint(s).

Upon selecting 'Yes', system will display previously verified complaints in the dropdown.

Confirm new defendant

Is the defendant on complaint number W-2023-000010-1105 the same as on one of the previously verified complaints?

☒ Yes

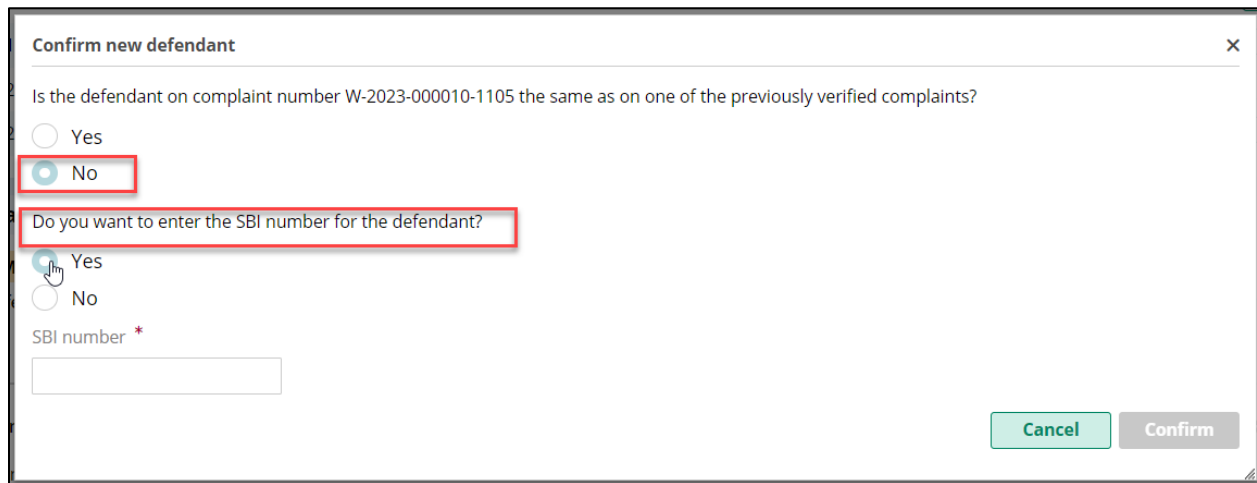
☐ No

Complaint number *

W-2023-000037-1105

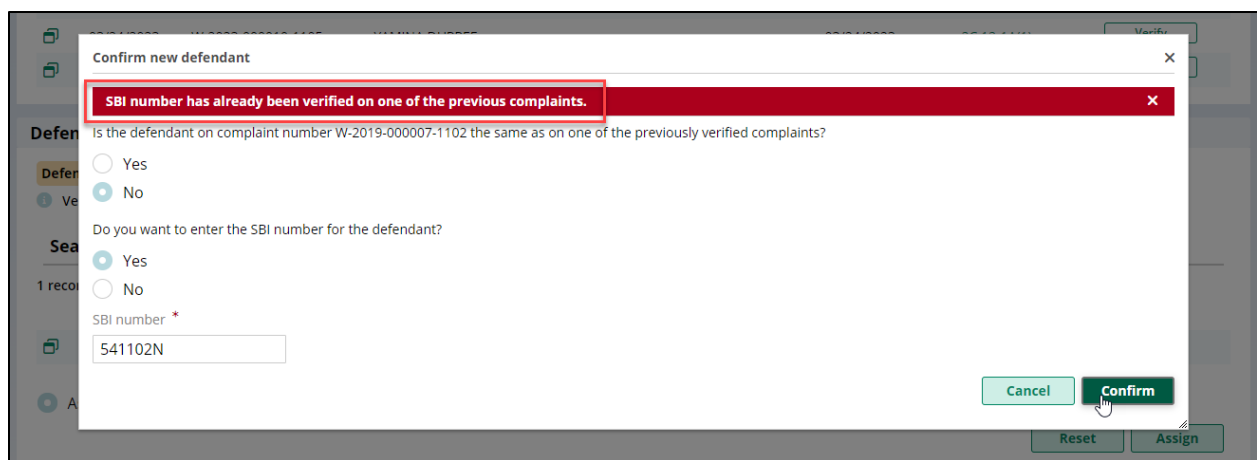
Cancel Confirm

Upon selecting 'No' to confirm if the defendant on the complaint is same as the one on the previously verified complaint(s), and SBI number does not exist on the complaint, then the system will inquire if user wants to manually enter the SBI number.



The screenshot shows a dialog box titled "Confirm new defendant" with a close button (X) in the top right corner. The first question is "Is the defendant on complaint number W-2023-000010-1105 the same as on one of the previously verified complaints?". Below this question are two radio buttons: "Yes" and "No". The "No" radio button is selected and highlighted with a red rectangular box. The second question is "Do you want to enter the SBI number for the defendant?", also highlighted with a red rectangular box. Below this question are two radio buttons: "Yes" and "No". The "Yes" radio button is selected. Below the radio buttons is a text input field labeled "SBI number *" with a red asterisk indicating it is required. The input field is empty. At the bottom right of the dialog box are two buttons: "Cancel" and "Confirm".

If the entered SBI number has already been verified on any of the previous complaint(s), then the system will display the following error message.








The screenshot shows the same "Confirm new defendant" dialog box as before, but with an error message displayed at the top. The error message is "SBI number has already been verified on one of the previous complaints." and is highlighted with a red rectangular box. The error message has a close button (X) in the top right corner. The "No" radio button for the first question is still selected. The "Yes" radio button for the second question is still selected. The "SBI number *" input field now contains the text "541102N". At the bottom right of the dialog box are two buttons: "Cancel" and "Confirm". The "Confirm" button is highlighted with a red rectangular box. Below the dialog box, there are two buttons: "Reset" and "Assign".

If the user resets one of the added complaints, the system will reset all other added complaint(s) as well.

Associate Complaint > Verify Defendant > Case Details Defendant and Charge Information Review Victim/Witness/Other

Complaints

5 record

	Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense	
	10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	1000012228	08/29/2023	2C:29-5A	<button>Re-verify</button>
	11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	23-3456123	08/04/2023	2C:13-1A	<button>Re-verify</button>
	10/16/2019	W-2019-000007-1102	KAREN TESTCASE	541102N		10/14/2019	2C:12-1.2A	<button>Re-verify</button>
	03/24/2023	W-2023-000010-1105	YAMINA DUPREE			03/24/2023	2C:12-1A(1)	<button>Verify</button>
	04/05/2023	S-2023-000001-1106	FRANCIS CMRL			04/05/2023	2C:29-3A(3)	<button>Verify</button>


Defendant search results

Defendant - KAREN TESTCASE

Verify the defendant by either selecting a defendant from the list below or selecting the "Assign new defendant" option below to add a new defendant to Promis Gavel.

Search by: + Add/Change

1 records

	Defendant name	Date of birth	SBI number	SSN	SPN	Race	Hispanic/Latinx?	Gender
	KAREN TESTCASE	01/11/1982	444777L	---	056570	White		FEMALE






Assign new defendant

Reset Assign

System will remove all association upon reset, including keyed-in SBI number.

Complaints

5 record

	Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense	
	10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	1000012228	08/29/2023	2C:29-5A	<button>Re-verify</button>
	11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	23-3456123	08/04/2023	2C:13-1A	<button>Verify</button>
	10/16/2019	W-2019-000007-1102	KAREN TESTCASE			10/14/2019	2C:12-1.2A	<button>Verify</button>
	03/24/2023	W-2023-000010-1105	YAMINA DUPREE			03/24/2023	2C:12-1A(1)	<button>Verify</button>
	04/05/2023	S-2023-000001-1106	FRANCIS CMRL			04/05/2023	2C:29-3A(3)	<button>Verify</button>


Defendant search results

Defendant - KAREN TESTCASE

Verify the defendant by either selecting a defendant from the list below or selecting the "Assign new defendant" option below to add a new defendant to Promis Gavel.

Search by: + Add/Change

1 records

	Defendant name	Date of birth	SBI number	SSN	SPN	Race	Hispanic/Latinx?	Gender
	KAREN TESTCASE	01/11/1982	444777L	---	056570	White		FEMALE

Assign new defendant






Reset Assign

The Next button will remain disabled until all the complaints have been verified. When all the defendants are verified, the Next button will be enabled to proceed to Case Details screen.

[Associate Complaint](#) > [Verify Defendant](#) > [Case Details](#) [Defendant and Charge Information](#) [Review Victim/Witness/Other](#)


Complaints

5 record

	Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense	
	10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	1000012228	08/29/2023	2C:29-5A	Re-verify
	11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	23-3456123	08/04/2023	2C:13-1A	Re-verify
	10/16/2019	W-2019-000007-1102	KAREN TESTCASE	541102N		10/14/2019	2C:12-1.2A	Re-verify
	03/24/2023	W-2023-000010-1105	YAMINA DUPREE	123456A		03/24/2023	2C:12-1A(1)	Re-verify
	04/05/2023	S-2023-000001-1106	FRANCIS CMRL	840323M		04/05/2023	2C:29-3A(3)	Re-verify


Defendant search results

Defendant - FRANCIS CMRL

 Verify the defendant by either selecting a defendant from the list below or selecting the "Assign new defendant" option below to add a new defendant to Promis Gavel.

Search by: [+ Add/Change](#)

1 records

	Defendant name	Date of birth	SBI number	SSN	SPN	Race	Hispanic/Latinx?	Gender
	SCENTRAL E CMRL	07/25/1983	840323M	704-87-3763	056854	American Indian or Alaska Native	No	MALE

☐ Assign new defendant

[Reset](#) [Assign](#)

[Back](#) [Cancel](#) [Save](#) [Next](#)

[Back](#)

Case notes have been enhanced to now allow user to add up to 20 new case notes.

Application will now allow user to add up to 20 new case notes on case details screen. After adding 20 case notes “Add Case Note” link will be disabled.

[Associate Complaint](#) > [Verify Defendant](#) > [Case Details](#) > [Defendant and Charge Information](#) [Review Victim/Witness/Other](#)

Case Details

Crime type *
TEAM A CASE

Pros jacket code *
INTAKE/SCREENING

Category *
NON-IMPACT

Wildcat code

Municipality *
1111 - TRENTON CITY

County
MERCER

Evidence ID

Investigator

Judge

Prosecutor

Case Notes

✓ Changes have been marked for the current session and will become permanent at completion of the work.

Search by: [+ Add/Change](#)

20 records

Refresh

Group Fields Show More/Less

Default view >

Sequence number	Case note	Case note date	Entered by		
	CRIMINAL NOTE 1	06/01/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 2	07/03/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 3	07/27/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 4	07/28/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 5	08/01/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 6	08/24/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 7	09/05/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 8	08/31/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 9	10/02/2023	JUAMAT6	View	⋮
	CRIMINAL NOTE 10	10/18/2023	JUAMAT6	View	⋮

1 2 Next

+ Add Case Note

[Back](#)

Defendant and Charge Information screen has been enhanced to display defendant information for multiple defendants.

On Defendant and Charge Information screen, 'Defendants' section at the top will display details such as Defendant name, Date of birth, Gender, Race, SBI number, SPN for all selected defendants.

Associate Complaint > Verify Defendant > Case Details > **Defendant and Charge Information** > Review Victim/Witness/Other

Defendants






Defendant name	Date of birth	Gender	Race	SBI number	SPN	
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review ⓘ
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review ⓘ
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review ⓘ
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review ⓘ

Defendant list will be unique based on the defendant verification at Verify stage. If more than one complaint is associated for the defendant, then system displays the defendant information from the latest complaint (based on latest CDR Issue date).

Associate Complaint > **Verify Defendant** > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Complaints

5 record

	Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense	
	10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	1000012228	08/29/2023	2C:29-5A	Re-verify
	11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	23-3456123	08/04/2023	2C:13-1A	Re-verify
	10/16/2019	W-2019-000007-1102	KAREN TESTCASE	541102N		10/14/2019	2C:12-1.2A	Re-verify
	03/24/2023	W-2023-000010-1105	YAMINA DUPREE	123456A		03/24/2023	2C:12-1A(1)	Re-verify
	04/05/2023	S-2023-000001-1106	FRANCIS CMRL	840323M		04/05/2023	2C:29-3A(3)	Re-verify

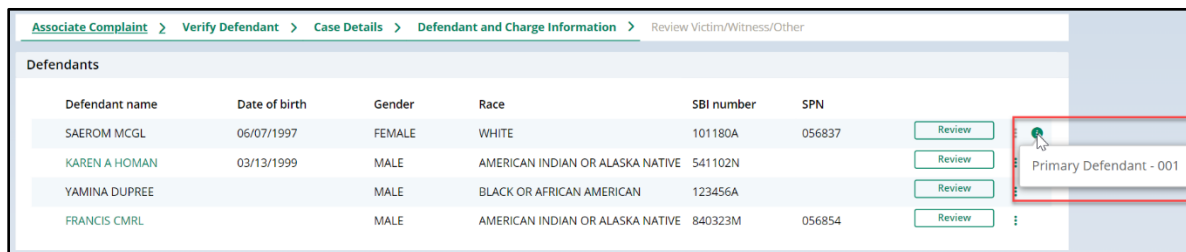
Associate Complaint > **Verify Defendant** > Case Details > **Defendant and Charge Information** > Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN	
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review ⓘ
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review ⓘ
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review ⓘ
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review ⓘ

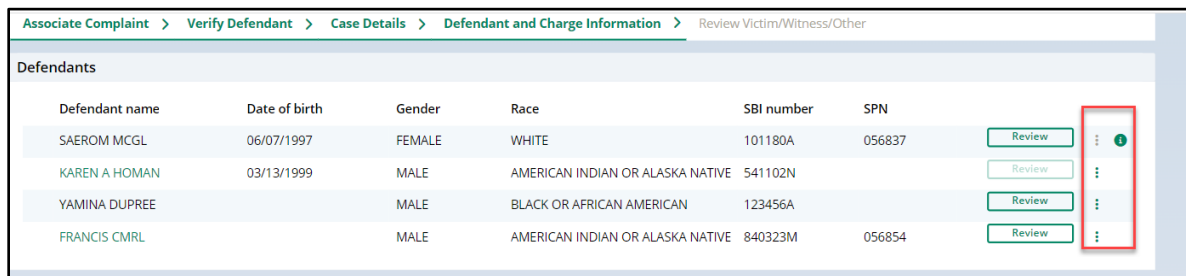
Primary Defendant

System will mark first defendant in the list as Primary defendant. An information icon will be displayed for Primary defendant next to “Review” button.



Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other						
Defendants						
Defendant name	Date of birth	Gender	Race	SBI number	SPN	
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review ⓘ
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review

Each defendant will have an Ellipsis icon that will allow user to mark any defendant in the list as Primary. Only one Primary defendant per case is allowed.



Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other						
Defendants						
Defendant name	Date of birth	Gender	Race	SBI number	SPN	
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review ⋮ ⓘ
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review ⋮
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review ⋮
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review ⋮

Defendant information tab

When more than one complaint is associated for the defendant, then system does the following:

- displays the demographic information of the defendant from the latest complaint (based on the latest CDR Issue date).
- If any of the associated defendant has below indicator as “Yes” then system displays the value for that indicator as “Yes”.
 - Fingerprinted indicator
 - Military indicator
 - Defendant currently in jail
 - Related traffic ticket(s)
- If any of the complaints has DV indicator as "Yes" then system displays the Track assigned as "DOMESTIC VIOLENCE".

Associate Complaint >
Verify Defendant >
Case Details >
Defendant and Charge Information >
Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN	
SACROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review ⓘ
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review ⓘ
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review ⓘ
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review ⓘ

Defendant Information
Aliases
Charge Information
Verify Release/Bail Conditions

Modify

Defendant - KAREN A HOMAN

Defendant information

Defendant name
KAREN A HOMAN

Date of birth
03/13/1999

Birth place

Hair color
SANDY

Military indicator
No

FBI number

Primary language

Physical address information

Address line 1
MRK ST

Zip code
65421 - 1234

Contact information

Primary home
(577) 815-5641

Reminder method

Supplemental information

Name of contact

First name

Phone number

SBI number
541102N

Social security number

Gender
MALE

Eye color
GRAY

Defendant currently in jail

BCI number

Interpreter needed

Address Line 2
RST COMPLEX

County

Primary mobile

Language for reminder

Middle initial

Fingerprinted
Yes

Driver license number
ALIAS1101DL

Height

Hispanic or Latino?
No

Track assigned
DOMESTIC VIOLENCE

City
PARSHIPANNY

How long at this address

Secondary mobile

Emergency phone number

Last name

SPN

Driver license state
ILLINOIS

Weight (lbs.)
135

Race
American Indian or Alaska Native

Related traffic ticket(s)
No

State
NEW JERSEY

Is mailing address different?

Email address
AUTOEMAIL1101@ACS.COM

Relationship

[Back](#)

Alias tab has been enhanced to display alias information for multiple defendants.

- When more than one complaint is associated to the defendant then system displays alias information from all the complaints.
- System will also display defendant's name of the associated complaint as alias if it is different.
- Duplicate alias based on First name, Middle Initial, Last name, Date of birth and SSN will not be displayed in the alias list.

Associate Complaint > **Verify Defendant** > Case Details Defendant and Charge Information Review Victim/Witness/Other

Complaints

5 record

	Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense	
	10/26/2023	W-2023-000105-1111	SAEROM MCGL	101180A	1000012228	08/29/2023	2C:29-5A	Re-verify
	11/02/2023	W-2023-000037-1105	KAREN A HOMAN	541102N	23-3456123	08/04/2023	2C:13-1A	Re-verify
	10/16/2019	W-2019-000007-1102	KAREN TESTC			10/14/2019	2C:12-1.2A	Re-verify
	03/24/2023	W-2023-000010-1105	YAMINA DUPRE			03/24/2023	2C:12-1A(1)	Re-verify
	04/05/2023	S-2023-000001-1106	FRANCIS CMRL			04/05/2023	2C:29-3A(3)	Re-verify

Aliases

JACKSON RUSSO

ROBERT COLON

[Back](#) [Cancel](#) [Save](#) [Next](#)

Associate Complaint > Verify Defendant > Case Details > **Defendant and Charge Information** > Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN	
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review ⓘ
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review ⓘ
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review ⓘ
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review ⓘ

Defendant Information Aliases Charge Information Verify Release/Bail Conditions

Defendant - KAREN A HOMAN

First name	Middle initial	Last name	Date of birth	SSN	
JACKSON		RUSSO	07/24/2000	---	Modify ⓘ
ROBERT		COLON	---	---	Modify ⓘ
KAREN		TESTCASE	01/11/1982	---	Modify ⓘ

+ Add alias

[Back](#)

Charge Information tab has been enhanced to display multiple complaints and charge details associated to defendant.

When multiple complaints are associated to selected defendant then system displays all the complaint numbers under the Charge Information tab.

The screenshot shows the 'Defendant and Charge Information' tab. At the top, there is a navigation bar with links: Associate Complaint, Verify Defendant, Case Details, Defendant and Charge Information (selected), and Review Victim/Witness/Other. Below this is a table of defendants with columns: Defendant name, Date of birth, Gender, Race, SBI number, and SPN. The table lists four defendants: SAEROM MCGL, KAREN A HOMAN, YAMINA DUPREE, and FRANCIS CMRL. Each row has a 'Review' button and a dropdown menu. The 'Review' button for KAREN A HOMAN is highlighted with a red box. Below the table, there are tabs: Defendant Information, Aliases, Charge Information (selected), and Verify Release/Bail Conditions. Under the 'Charge Information' tab, there is a section for 'Defendant - KAREN A HOMAN' with a 'Document number' list. Two document numbers are listed: W-2023-000037-1105 and W-2019-000007-1102. Each document number has a 'View Charges' button. The 'View Charges' button for W-2023-000037-1105 is highlighted with a red box. At the bottom, there are buttons: Back, Cancel, Save, and Next.

Defendant name	Date of birth	Gender	Race	SBI number	SPN	Review
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review

Defendant - KAREN A HOMAN

Document number

W-2023-000037-1105	View Charges
W-2019-000007-1102	View Charges

Back Cancel Save Next

Clicking “View Charges” button will display all the charges and charge details from complaint associated to the selected document number.

The screenshot shows the 'Charge Information' tab. At the top, there is a navigation bar with links: Defendant Information, Aliases, Charge Information (selected), and Verify Release/Bail Conditions. Below this is a section for 'Defendant - KAREN A HOMAN' with a 'Document number' list. Two document numbers are listed: W-2023-000037-1105 and W-2019-000007-1102. Each document number has a 'View Charges' button. The 'View Charges' button for W-2023-000037-1105 is highlighted with a red box. Below the document number list, there is a section for 'Charge Information' with a message: 'Please review all charges'. Below this, there is a table with 6 columns: Charge document type, Primary charge, Auxiliary charge, Degree, Action, and Reason. The table lists two records: 'Complaint' and 'Disorderly Person'. The 'Complaint' record has a primary charge of '2C:13-1A - KIDNAPPING-FOR RANSOM OR TO HOLD AS SHIELD/HOSTAGE' and a degree of 1. The 'Disorderly Person' record has a primary charge of '2C:40-11 - AUTO SAFETY SHUT-OFF-PORTABLE OIL BURNING DEVICE' and a degree of 6. Each record has a 'Dispose' button. At the bottom, there is a checkbox labeled 'I have reviewed all charges for defendant KAREN A HOMAN'.

Defendant - KAREN A HOMAN

Document number

W-2023-000037-1105	View Charges
W-2019-000007-1102	View Charges

Charge Information

Please review all charges

2 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason
Complaint	2C:13-1A - KIDNAPPING-FOR RANSOM OR TO HOLD AS SHIELD/HOSTAGE		1		
Disorderly Person	2C:40-11 - AUTO SAFETY SHUT-OFF-PORTABLE OIL BURNING DEVICE		6		

I have reviewed all charges for defendant KAREN A HOMAN

Disable Modify Charge option.

Once the charge is disposed, modify charge option will be disabled. Informational icon and a message will be displayed at hover over.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN	
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review ⓘ
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review ⓘ
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review ⓘ
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review ⓘ

Defendant Information | Aliases | **Charge Information** | Verify Release/Bail Conditions

Defendant - KAREN A HOMAN

Document number

W-2023-000037-1105	View Charges ⓘ
W-2019-000007-1102	View Charges ⓘ

Charge Information

ⓘ Please review all charges

2 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason	
Complaint	2C:13-1A - KIDNAPPING-FOR-RANSOM OR TO HOLD AS SHIELD/HOSTAGE		1	DISMISSED	ADMINISTRATIVE DISMISSAL	Dispose ⓘ
Disorderly Person	2C:40-11 - AUTO SAFETY SHUT-OFF-PORTABLE OIL BURNING DEVICE		6			Dispose ⓘ

Charge has already been disposed.

Display error icon on Charge information

Application will display error icon at the following locations so that user can quickly identify where an error exists:

- Defendant row at the top
- Charge Information action tab
- Document number level
- Charge details

Hover over on error icons will also display an informational message.

When the charge information is corrected, system will remove the error icons and will allow user to proceed.

At least one required value is missing or an entered value is invalid for at least one of the defendants.

Associate Complaint >
Verify Defendant >
Case Details >
Defendant and Charge Information >
Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN		
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review	⋮
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review	⋮
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review	⋮
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review	⋮

Defendant Information

Aliases

Charge Information

Verify Release/Bail Conditions

Defendant - YAMINA DUPREE

Document number

W-2023-000010-1105

View Charges

Charge Information

At least one or more statute number and degree combination is invalid

Please review all charges

2 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason
Disorderly Person	2C:12-1A(1)		6	Dispose	
Complaint	2C:35-10.2A - POSS OF GAMMA HYDROXYBUTYRATE W/O PRESCRIPTION		3	Dispose	

☐ I have reviewed all charges for defendant YAMINA DUPREE

Review charges for the defendant

Review charge check box is available for each defendant listed on Defendant and Charge Information stage.

When multiple complaints are associated to selected defendant, then system displays Review charge check box for all the complaint numbers. Review charge check box must be selected for each defendant.

Associate Complaint >
Verify Defendant >
Case Details >
Defendant and Charge Information >
Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN		
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review	⋮
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review	⋮
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review	⋮
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review	⋮

Defendant Information
Aliases
Charge Information
Verify Release/Bail Conditions

Defendant - KAREN A HOMAN

Document number

W-2023-000037-1105	View Charges	⋮
W-2019-000007-1102	View Charges	⋮

Charge Information

Please review all charges

2 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason		
Complaint	2C:13-1A - KIDNAPPING-FOR RANSOM OR TO HOLD AS SHIELD/HOSTAGE		1	DISMISSED	ADMINISTRATIVE DISMISSAL	Dispose	⋮
Disorderly Person	2C:40-11 - AUTO SAFETY SHUT-OFF-PORTABLE OIL BURNING DEVICE		6			Dispose	⋮

☒
I have reviewed all charges for defendant KAREN A HOMAN

Back
Cancel
Save
Next

[Back](#)

Release/Bail Conditions has been enhanced for when there are multiple complaints available for a single defendant.

When multiple complaints are available for a single defendant and the complaints have a release/bail condition, then the system displays the latest release/bail condition for each eligible complaint in the release/bail tab.

The screenshot displays a web application interface for managing legal cases. At the top, a navigation bar includes links: Associate Complaint, Verify Defendant, Case Details, Defendant and Charge Information (highlighted), and Review Victim/Witness/Other. Below the navigation bar, a section titled 'Defendants' contains a table with columns: Defendant name, Date of birth, Gender, Race, SBI number, and SPN. The table lists four defendants: SAEROM MCGL, KAREN A HOMAN, YAMINA DUPREE, and FRANCIS CMRL. Each row has a 'Review' button and a dropdown menu. A yellow arrow points from the 'Review' button for KAREN A HOMAN to the 'Verify Release/Bail Conditions' button in the 'Defendant Information' tab. Below the tabs, a section titled 'Defendant - KAREN A HOMAN' shows a table with columns: Defendant name, Complaint number, Release/Bail date, Release/Bail type, Conditional release, and Bail amount. The table contains one row for KAREN A HOMAN with a complaint number of W-2019-000007-1102, a release/bail date of 06/09/2023, a release/bail type of FL - MONETARY BAIL W/OUT CONDITIONS FULL CASH/BOND, a conditional release of No, and a bail amount of \$2,500.00. A 'Refresh' button is located to the right of the table.

Defendant name	Date of birth	Gender	Race	SBI number	SPN	Review
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840322N	056854	Review

Defendant Information | Aliases | Charge Information | **Verify Release/Bail Conditions**

Defendant - KAREN A HOMAN

Defendant name	Complaint number	Release/Bail date	Release/Bail type	Conditional release	Bail amount
KAREN A HOMAN	W-2019-000007-1102	06/09/2023	FL - MONETARY BAIL W/OUT CONDITIONS FULL CASH/BOND	No	\$2,500.00

Refresh

[Back](#)

Review Victim/Witness/Other Stage has been enhanced to display Victim/Witness/Other details from ACS for multiple complaints.

If user has access to Victim/Witness/Other information, then the “Next” button will be enabled to proceed to “Review Victim/Witness/Other” stage.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN	Review
SAEROM MCGL	06/07/1997	FEMALE	WHITE	101180A	056837	Review
KAREN A HOMAN	03/13/1999	MALE	AMERICAN INDIAN OR ALASKA NATIVE	541102N		Review
YAMINA DUPREE		MALE	BLACK OR AFRICAN AMERICAN	123456A		Review
FRANCIS CMRL		MALE	AMERICAN INDIAN OR ALASKA NATIVE	840323M	056854	Review

Defendant Information | Aliases | **Charge Information** | Verify Release/Bail Conditions

Defendant - KAREN A HOMAN

Document number

W-2023-000037-1105	View Charges
W-2019-000007-1102	View Charges

Charge Information

Please review all charges

2 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason	Dispose
Complaint	2C:13-1A - KIDNAPPING-FOR RANSOM OR TO HOLD AS SHIELD/HOSTAGE		1	DISMISSED	ADMINISTRATIVE DISMISSAL	Dispose
Disorderly Person	2C:40-11 - AUTO SAFETY SHUT-OFF-PORTABLE OIL BURNING DEVICE		6			Dispose

☒ I have reviewed all charges for defendant KAREN A HOMAN

Back Cancel Save **Next**

On “Review Victim/Witness/Other” screen, the system will display Victim/Witness/Other details from ACS for all the complaints selected for case creation.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Review Victim/Witness/Other

3 record(s)

Name	Witness type	Address	Phone	Business phone	Testimony type	
OFFICER TEST		PUBLIC SAFETY BLDG, 25 KIRKPATRICK, ST, N...		(732) 745-5200		View
VICTIM O ONE		12 MAIN STREET, TRENTON, NEW JERSEY 088...				View
VICTIM B TWO		20 NEW ROAD, TRENTON, NEW JERSEY 0887...		(609) 399-2200		View

+ Add Victim / Witness / Other

Back
Cancel
Save
Submit

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If user does not have access to Victim/Witness/Other information, then:

- System will display Information message about user access on top of the Defendant and Charge Information screen. This information message will remain on the screen. User will have an option to collapse the message.
- Submit button will be enabled to proceed with case creation. Stage “Review Victim/Witness/Other” will remain disabled.

Information

CDR contains confidential Victim/Witness information. You are not authorized to review that information.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN		
LAURA TESTCASE	01/01/1980	FEMALE	WHITE	111666K	056583	Review	⋮
ROBERT HOLDING-MERCER	05/01/1985	MALE	WHITE	288888D		Review	⋮
JOHN R ETHNICITY	10/21/1999	MALE			056727	Review	⋮

Defendant Information

Aliases

Charge Information

Verify Release/Bail Conditions

Defendant - JOHN R ETHNICITY

Document number

5-2021-000033-1111

View Charges

⋮

Charge Information

Please review all charges

2 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason
Complaint	2C:35-11A(2) - POSS/DIST/PWID - IMITATION CDS - TO DIST AS CDS		3		Dispose ⋮
Complaint	2C:35-3 - LEADER OF NARCOTICS TRAFFICKING NETWORK		1		Dispose ⋮

☒ I have reviewed all charges for defendant JOHN R ETHNICITY

Back

Cancel

Save

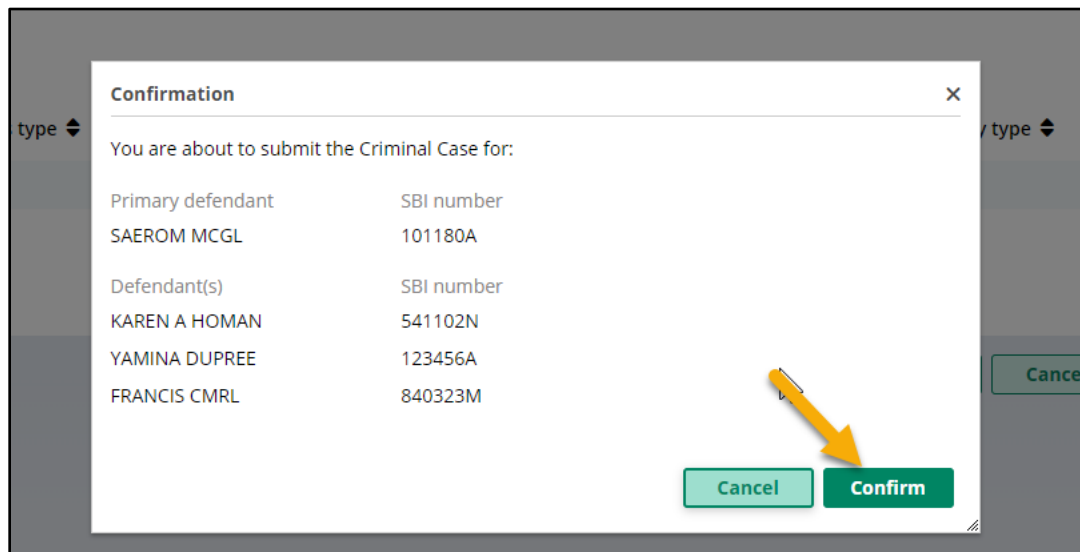
Submit

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Case submission confirmation message has been enhanced to display multiple defendants and SBI numbers.

At Submit, the system will ask user confirmation to proceed with the case creation.

In the Confirmation modal screen, system will list all defendant(s) and respective SBI number.



The image shows a 'Confirmation' modal window. At the top, it says 'You are about to submit the Criminal Case for:'. Below this, there are two sections. The first section is titled 'Primary defendant' and lists 'SAEROM MCGL' with an 'SBI number' of '101180A'. The second section is titled 'Defendant(s)' and lists three names with their respective SBI numbers: 'KAREN A HOMAN' (541102N), 'YAMINA DUPREE' (123456A), and 'FRANCIS CMRL' (840323M). At the bottom of the modal, there are two buttons: 'Cancel' and 'Confirm'. A yellow arrow points to the 'Confirm' button. The modal is set against a background that shows parts of other interface elements, including 'type' dropdown menus and another 'Cancel' button.

Primary defendant	SBI number
SAEROM MCGL	101180A

Defendant(s)	SBI number
KAREN A HOMAN	541102N
YAMINA DUPREE	123456A
FRANCIS CMRL	840323M

Clicking “Confirm” will show successful bar message. Case number will be generated, and case information will be saved in Criminal case management system.

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Criminal Case Management Release

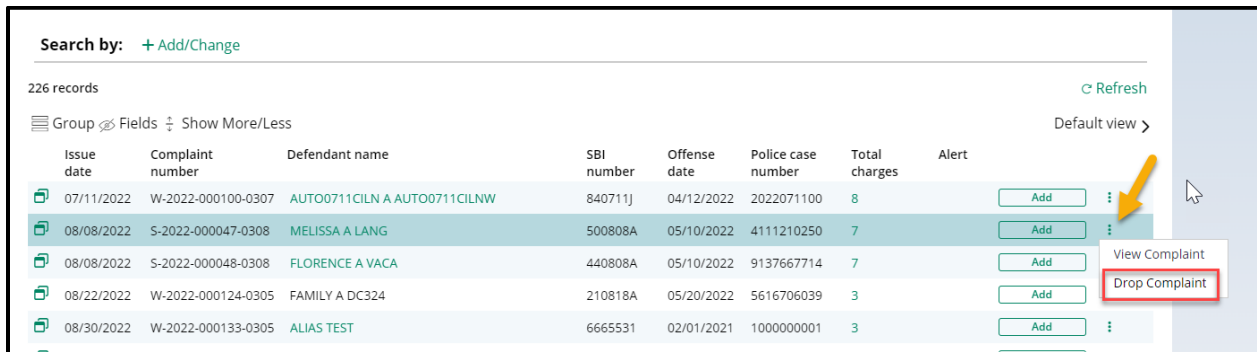
Notes

07/21/2023

New	Drop complaint functionality is added to the Prosecutor Intake List. For more information, click here .
Enhanced	Zip Code format in Victim/Witness/Other screens is enhanced. For more information, click here .
Enhanced	'Search criteria' in the Prosecutor Intake List has been enhanced to identify if the complaint has already been used. For more information, click here .
New	Criminal case creation is now allowed for complaints with statuses of "EWAR" and "RWAR". For more information, click here .

Drop Complaint Functionality is Added to the Prosecutor Intake List

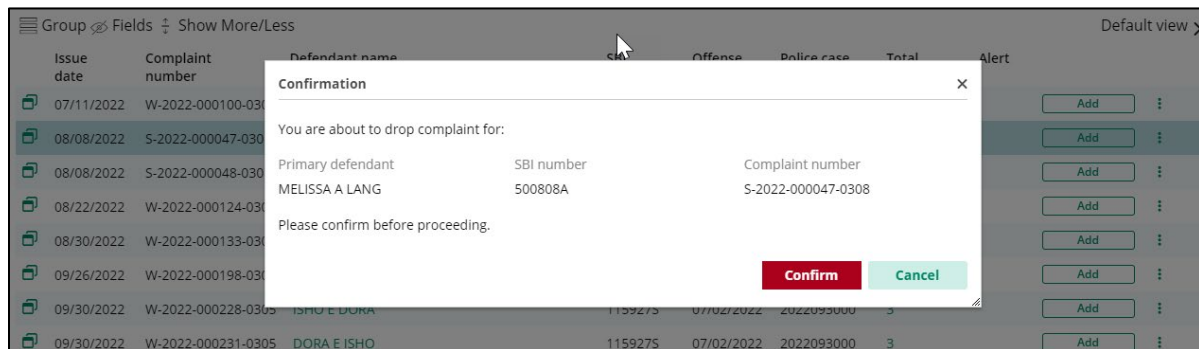
Users are now able to drop a complaint back to ACS from the Prosecutor Intake list. To do so, select the “Drop Complaint” option from the Action menu of the selected complaint.



The screenshot shows a web application interface for the Prosecutor Intake List. At the top, there is a search bar with the text "Search by: + Add/Change". Below the search bar, it indicates "226 records" and a "Refresh" button. A table with columns: Issue date, Complaint number, Defendant name, SBI number, Offense date, Police case number, Total charges, and Alert. The table contains five rows of data. The second row is highlighted. An action menu is open for the second row, showing options: "View Complaint" and "Drop Complaint" (which is highlighted with a red box and an orange arrow).

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
07/11/2022	W-2022-000100-0307	AUTO0711CILN A AUTO0711CILNW	840711J	04/12/2022	2022071100	8	Add
08/08/2022	S-2022-000047-0308	MELISSA A LANG	500808A	05/10/2022	4111210250	7	Add
08/08/2022	S-2022-000048-0308	FLORENCE A VACA	440808A	05/10/2022	9137667714	7	Add
08/22/2022	W-2022-000124-0305	FAMILY A DC324	210818A	05/20/2022	5616706039	3	Add
08/30/2022	W-2022-000133-0305	ALIAS TEST	6665531	02/01/2021	1000000001	3	Add

A confirmation message will display to confirm the drop.



The screenshot shows a confirmation dialog box titled "Confirmation" with a close button (X). The dialog contains the text: "You are about to drop complaint for:". Below this, it displays the following information: Primary defendant: MELISSA A LANG, SBI number: 500808A, and Complaint number: S-2022-000047-0308. At the bottom, it says "Please confirm before proceeding." and has two buttons: "Confirm" (red) and "Cancel" (green).

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
07/11/2022	W-2022-000100-0307	AUTO0711CILN A AUTO0711CILNW	840711J	04/12/2022	2022071100	8	Add
08/08/2022	S-2022-000047-0308	MELISSA A LANG	500808A	05/10/2022	4111210250	7	Add
08/08/2022	S-2022-000048-0308	FLORENCE A VACA	440808A	05/10/2022	9137667714	7	Add
08/22/2022	W-2022-000124-0305	FAMILY A DC324	210818A	05/20/2022	5616706039	3	Add
08/30/2022	W-2022-000133-0305	ALIAS TEST	6665531	02/01/2021	1000000001	3	Add
09/26/2022	W-2022-000198-0305	ISHO E DORA	1159275	07/02/2022	2022093000	3	Add
09/30/2022	W-2022-000228-0305	ISHO E DORA	1159275	07/02/2022	2022093000	3	Add
09/30/2022	W-2022-000231-0305	DORA E ISHO	1159275	07/02/2022	2022093000	3	Add

When a user confirms the complaint drop, the system will:

- Remove the complaint from the Prosecutor Intake List.
- Display a successful drop request message at the top of the screen.













Drop has been successfully requested for complaint number S-2022-000047-0308.

Search by: [+ Add/Change](#)

225 records [Refresh](#)

Group Fields Show More/Less

Default view >

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
 07/11/2022	W-2022-000100-0307	AUTO0711CILN A AUTO0711CILNW	840711J	04/12/2022	2022071100	8	Add 
 08/08/2022	S-2022-000048-0308	FLORENCE A VACA	440808A	05/10/2022	9137667714	7	Add 
 08/22/2022	W-2022-000124-0305	FAMILY A DC324	210818A	05/20/2022	5616706039	3	Add 
 08/30/2022	W-2022-000133-0305	ALIAS TEST	6665531	02/01/2021	1000000001	3	Add 
 09/26/2022	W-2022-000198-0305	SHERYL A PALMER	850926S	06/28/2022	4417256639	3	Add 
 09/26/2022	W-2022-000225-0305	JESUS E ROSA	115037C	07/03/2022	2022062800	3	Add 

[Back](#)

Zip Code Format in Victim/Witness/Other Screens is Enhanced

The zip code format in the Victim/Witness/other screens has been updated to separate out the zip+4 field.

Modify Victim/Witness/Other

The screenshot displays a web application interface for modifying victim/witness/other information. A modal window titled "Modify Victim/Witness/Other" is open, showing a form with various fields. The "Zip code" field is highlighted with a red box, showing the format "08921 - 1004", which separates the zip code from the zip+4 field. The form includes fields for First name, Middle initial, Last name, Address line 1, Address line 2, City, State, Zip code, Country, Phone, Business phone, Witness type, and Testimony type. There are also comment fields with character counts.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Review Victim/Witness/Other

3 record(s)

Name

OFFICER TEST

VICTIM ONE

VICTIM TWO

+ Add Victim / Witness

First name: OFFICER

Middle initial:

Last name: TEST

Address line 1: PUBLIC SAFETY BLDG

Address line 2: 25 KIRKPATRICK ST

City: NEW BRUNSWICK

State: NEW JERSEY

Zip code: 08921 - 1004

Country: UNITED STATES

Phone:

Business phone: (732) 745-5200

Witness type: COMPLAINANT

Testimony type: GRAND JURY

Comment:

Remaining: 60 characters

Notice comment:

Remaining: 60 characters

Cancel Save

Add Victim/Witness/Other

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Review Victim/Witness/Other

3 record(s)

Name ▾

OFFICER TEST

VICTIM ONE

VICTIM TWO

+ Add Victim / Witness

Add Victim/Witness/Other

First name

Middle initial

Last name *

Address line 1 *

Address line 2

City *

State *

Zip code *

Country

Phone

Business phone

Witness type *

Testimony type *

Comment

Remaining: 60 characters

Notice comment

Remaining: 60 characters

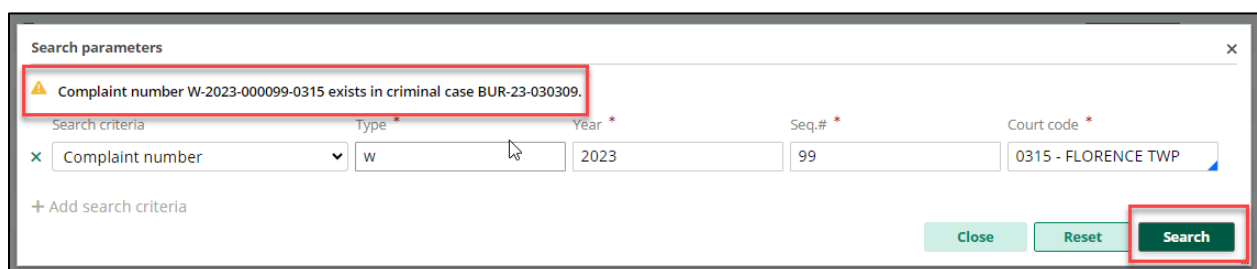
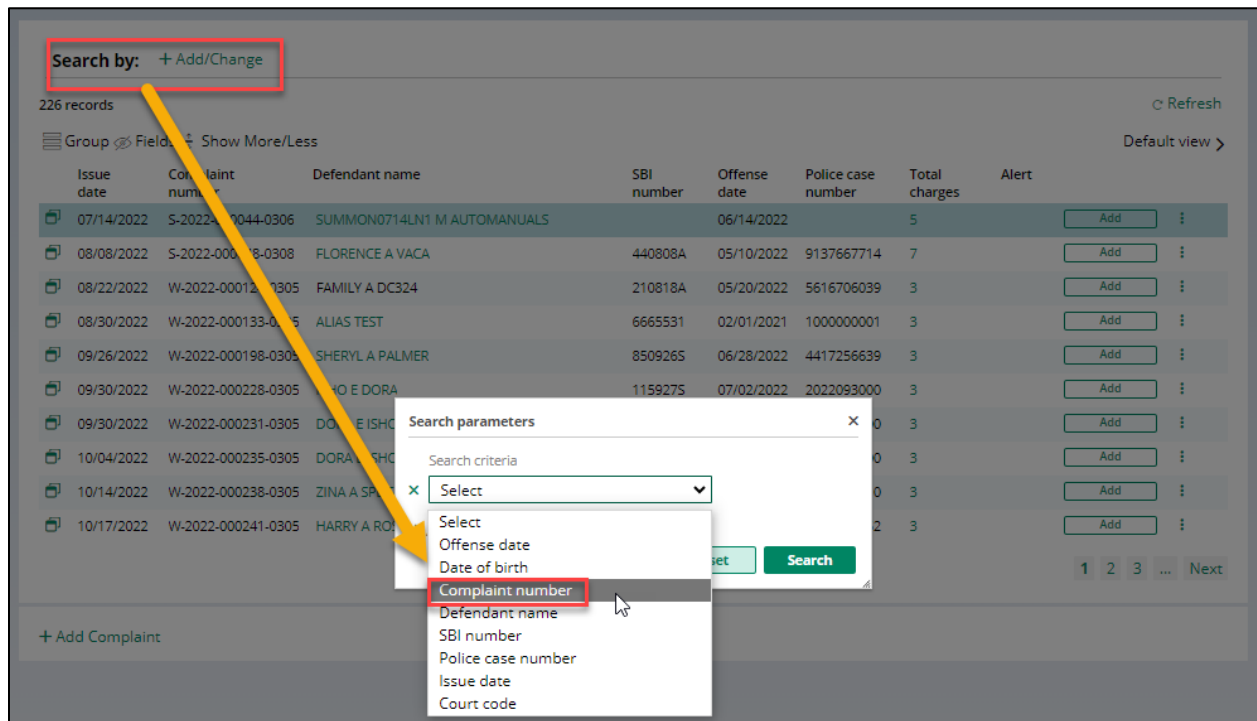
Cancel

Save

[Back](#)

'Search criteria' in the Prosecutor Intake List Has Been Enhanced to Identify if the Complaint Has Already Been Used

When searching for a complaint in the Prosecutor Intake List, the system will check if the complaint already exists in a case in Criminal case management. If it does, the system will display a warning message, letting the users know that the complaint has already been used to create a criminal case.



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Criminal Case Creation is now Allowed for Complaints with Statuses of “EWAR” and “RWAR”

Complaints with “Executed Warrant” (EWAR) and “Recalled warrant” (RWAR) statuses are now also allowed for case creation.






Users can select complaints with these statuses from the Prosecutor Intake list and proceed with case creation.

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Criminal Case Management Release

Notes

06/15/2023

	Users can now manually enter the SBI number at the Verify stage if the SBI number does not exist on the complaint. For more information, click here .
	Restraining Order Information will be displayed during the Case creation flow. For more information, click here .
	A Verify Bail/ Release conditions section has been added in the Case creation flow. For more information, click here .
	A Review Victim/Witness/Other section has been added in the Case creation flow. For more information, click here .
	For users who do not have Victim/Witness security access, the Continue button and Ellipsis icon will be disabled in the In-Progress workbasket for complaints that contain Victim/Witness information. For more information, click here .

Users can now manually enter the SBI number at the Verify stage if the SBI number does not exist on the complaint.

The system will allow the user to manually enter the SBI number for the defendant when:

- The SBI number does not exist on the complaint and the user has selected the “Assign new defendant” radio button, or
- The SBI number does not exist on the complaint and the user has selected a defendant record that does not have an SBI number.

Associate Complaint > **Verify Defendant** Case Details Defendant and Charge Information Review Victim/Witness/Other

Complaints

1 record

Issue date	Complaint number	Defendant name	SBI number	Police case number	Offense date	Offense
09/17/2019	W-2019-000971-1214	AMY FISHER		1612345678	09/17/2019	2C:24-4B(5)AI

Defendant search results

Defendant - AMY FISHER

Verify the defendant by either selecting a defendant from the list below or selecting the "Assign new defendant" option below to add a new defendant to Promis Gavel.

Search by: + Add/Change

71 records

Confirm SBI number

Do you want to enter the SBI number for the defendant?

☐ Yes

☒ No

Cancel Confirm

Assign new defendant

Reset Assign

Back Cancel Save Next

Defendant search results

Defendant - AMY FISHER

Verify the defendant by either selecting a defendant from the list below or selecting the "Assign new defendant" option below to add a new defendant to Promis Gavel.

Search by: + Add/Change

71 records

Confirm SBI number

Do you want to enter the SBI number for the defendant?

☒ Yes

☐ No

SBI number *

Cancel Confirm

Assign new defendant

Reset Assign

Defendant	Issue date	Complaint number	SBI number	Police case number	Offense date	Offense
AMY FISHER	02/20/1960	123-45-6789	118412	White	FEMALE	
AMY FISHER	02/20/1960	123-40-5678	118411	White	FEMALE	
AMY FISHER	02/20/1960	123-45-6789	118409	White	FEMALE	
AMY FISHER	02/20/1960	123-45-6789	118412	White	FEMALE	

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Restraining Order Information will be displayed during the Case creation flow.

The system will now display Restraining order information on the selected complaint.

If the complaint has an eligible DORA (Drug Offender Restraining Act) or SORO (Sex Offender Restraining Order) charge and date, then the Restraining order type will be displayed in the “View Complaint/Indictment/Accusation” screen below.

Document number: W-2023-000006-0314

View Complaint/Indictment/Accusation details

Document number	Issue date	Arrest date	Received date
W-2023-000006-0314	04/28/2023	---	04/28/2023

Police case number	Municipality	Domestic violence indicator	Restraining order type
6879688432	FIELDSBORO BORO	No	Sex Offender Restraining Order

Arresting officer: --- Ref FV docket number: ---

Close

The Restraining order type will also be displayed in the “Modify Complaint/Indictment/Accusation” screen and the user will not be allowed to edit it.

Defendant - MARIA A CAMB

Document number: W-2023-000006-0314

Modify Complaint/Indictment/Accusation

Document number	Issue date *	Arrest date	Received date *
W-2023-000006-0314	4/28/2023		4/28/2023

Police case number	Municipality	Domestic violence indicator	Restraining order type
6879688432	FIELDSBORO BORO	Yes No	Sex Offender Restraining Order

Arresting officer

First name: MI: Last name:

Ref FV docket number

Docket type: FV Venue: Select Sequence number: Court year:

Cancel Save

[Back](#)

A Verify Bail/Release Conditions section has been added in the Case creation flow.

The Verify Bail/Release Conditions tab will display the most recent Bail/Release information for a defendant as received from the Order Module application. Users will not have the ability to modify or add the Bail/Release conditions.

The screenshot shows the 'Verify Bail/Release Conditions' tab selected in the 'Defendant and Charge Information' section. The 'Defendants' table lists AMY FISHER with details: Date of birth 02/20/1960, Gender FEMALE, Race WHITE, SBI number 330330D, and SPN 118064. Below the tabs, the 'Defendant - AMY FISHER' section displays a table of bail conditions. A red box highlights the 'Verify Bail/Release Conditions' tab and the bail conditions table. A 'Refresh' button is located to the right of the table.

Defendant name	Complaint number	Release/Bail date	Release/Bail type	Conditional release	Bail amount
AMY FISHER	W-2021-000252-1214	10/24/2022	C4 - NON-MONETARY CONDITIONS LEVEL III+	Yes	\$0.00

If a new Bail/Release record is added, or the current record is modified or deleted in Order Module, the system will display a message to the user to click on the 'Refresh' button to retrieve the updated information.

The screenshot shows the same 'Verify Bail/Release Conditions' tab, but with a red message box at the top stating: 'Release/Bail information has been updated in the source system. Click "Refresh" to get updated information.' The 'Refresh' button is highlighted with a red box. The bail conditions table remains the same.

Release/Bail information has been updated in the source system. Click "Refresh" to get updated information.

Defendant name	Complaint number	Release/Bail date	Release/Bail type	Conditional release	Bail amount
AMY FISHER	W-2021-000252-1214	10/24/2022	C4 - NON-MONETARY CONDITIONS LEVEL III+	Yes	\$0.00

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN	
AMY FISHER	02/20/1960	FEMALE	WHITE	330330D	118064	Review

Defendant Information | Aliases | Charge Information | **Verify Bail/Release Conditions**

Defendant - AMY FISHER

Defendant name	Complaint number	Release/Bail date	Release/Bail type	Conditional release	Bail amount	
AMY FISHER	W-2021-000252-1214	06/12/2023	CA - MONETARY BAIL W/CONDITIONS FULL CASH	Yes	\$5,000.00	Refresh

[Back](#) [Cancel](#) [Save](#) [Next](#)

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A Review Victim/Witness/Other stage has been added in the Case creation flow.

A “Review Victim/Witness/Other” stage has been added in the Case creation flow. Users will be able to access details based on their security access to View or Modify Victim/Witness/Other information. If users do not have security access to view this information, they will not see this stage and any cases created will not include Victim/Witness info, even if such information is included on the complaint.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > **Review Victim/Witness/Other**

Review Victim/Witness/Other

3 record(s)

Name	Witness type	Address	Phone	Business phone	Testimony type	
OFFICER TEST		PUBLIC SAFETY BLDG, 25 KIRKPATRICK, ST, N...		(732) 745-5200		View
VICTIM O ONE		12 MAIN STREET, TRENTON, NEW JERSEY 088...				View
VICTIM B TWO		20 NEW ROAD, TRENTON, NEW JERSEY 0887...		(609) 399-2200		View

[+ Add Victim / Witness / Other](#)

[Back](#) [Cancel](#) [Save](#) [Submit](#)

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The following features are available in the Review Victim/Witness/Other stage:

- View Victim/Witness/Other
- Modify Victim/Witness/Other
- Add new Victim/Witness/Other
- Delete Victim/Witness/Other

View Victim/Witness/Other

Victim/Witness/Other details can be viewed using “View” button.

The screenshot shows a modal window titled "Review Victim/Witness/Other" with a close button (X) in the top right corner. A yellow arrow points to the "View" button in the background list. The modal displays the following information:

Name	OFFICER TEST		
Address line 1	PUBLIC SAFETY BLDG, 25 KIRKPATRICK		Address line 2
City	State	ST	Zip code
NEW BRUNSWICK	NEW JERSEY	08837-0000	Country
Phone	Business phone		
---	(732) 745-5200		
Witness type	Testimony type		
COMPLAINANT	GRAND JURY		
Comment	---		
Notice comment	---		

Buttons: Modify (pencil icon), Close.

Modify Victim/Witness/Other

Victim/Witness/Other details can be modified by selecting the “Modify” option two different ways:

- Selecting the “Modify” link from the “Review Victim/Witness/Other” screen.

This screenshot is identical to the previous one, but with a yellow arrow pointing to the "Modify" link (pencil icon) in the top right corner of the modal window.

b) Selecting the “Modify” option from the action menu.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Review Victim/Witness/Other

3 record(s)

Name	Witness type	Address	Phone	Business phone	Testimony type	
OFFICER TEST	COMPLAINANT	PUBLIC SAFETY BLDG, 25 KIRKPATRICK, ST, ...		(732) 745-5200	GRAND JURY	View Modify Delete
VICTIM O ONE		12 MAIN STREET, TRENTON, NEW JERSEY 08...				View
VICTIM B TWO		20 NEW ROAD, TRENTON, NEW JERSEY 0887...		(609) 399-2200		View

+ Add Victim / Witness / Other

[Back](#) [Cancel](#) [Save](#) [Submit](#)

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Review Victim/Witness/Other

3 record(s)

Name

OFFICER TEST

VICTIM O ONE

VICTIM B TWO

+ Add Victim / Wit

Modify Victim/Witness/Other

First name: OFFICER Middle initial: Last name: TEST

Address line 1: PUBLIC SAFETY BLDG, 25 KIRKPATRICK Address line 2: ST

City: NEW BRUNSWICK State: NEW JERSEY Zip code: 08837 Country:

Phone: Business phone: (732) 745-5200

Witness type: COMPLAINANT Testimony type: GRAND JURY

Comment: Remaining: 60 characters

Notice comment: Remaining: 60 characters

[Cancel](#) [Save](#)

Add new Victim/Witness/Other

A new Victim/Witness/Other record can be added by clicking the “Add Victim/Witness/Other” link.

The screenshot shows a web application interface. On the left, a sidebar contains a list of records under the heading 'Review Victim/Witness/Other'. The records are: 'OFFICER TEST', 'VICTIM O ONE', and 'VICTIM B TWO'. Below the list is a link that says '+ Add Victim / Witness / Other'. A yellow arrow points to this link. The main area of the application shows a modal window titled 'Add Victim/Witness/Other'. The modal contains the following fields:

- First name (text input)
- Middle initial (text input)
- Last name * (text input)
- Address line 1 * (text input)
- Address line 2 (text input)
- City * (text input)
- State * (text input)
- Zip code * (text input)
- Country (text input)
- Phone (text input)
- Business phone (text input)
- Witness type * (text input)
- Testimony type * (text input)
- Comment (text area)
- Notice comment (text area)

At the bottom of the modal are 'Cancel' and 'Save' buttons. The sidebar also shows a status message: 'Changes have been made' and a count of '3 record(s)'.

The Victim/Witness/Other sequence number will be generated by the system upon successful submission of the case.

Delete Victim/Witness/Other

A Victim/Witness/Other record can be deleted using the “Delete” option from the action menu.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Review Victim/Witness/Other

3 record(s)

Name	Witness type	Address	Phone	Business phone	Testimony type	
OFFICER TEST	COMPLAINANT	PUBLIC SAFETY BLDG, 25 KIRKPATRICK, ST, ...		(732) 745-5200	GRAND JURY	View
VICTIM O ONE		12 MAIN STREET, TRENTON, NEW JERSEY 08...				View
VICTIM B TWO		20 NEW ROAD, TRENTON, NEW JERSEY 0887...		(609) 399-2200		View

+ Add Victim / Witness / Other

Back Cancel Save Submit

Modify Delete

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information > Review Victim/Witness/Other

Review Victim/Witness/Other

4 record(s)

Name	Witness type	Address	Phone	Business phone	Testimony type	
OFFICER TEST	COMPLAINANT	PUBLIC SAFETY BLDG, 25 KIRKPATRICK, ST, ...		(732) 745-5200	GRAND JURY	View
VICTIM O ONE		12 MAIN STREET, TRENTON, NEW JERSEY 08...				View
VICTIM B TWO		20 NEW ROAD, TRENTON, NEW JERSEY 0887...		(609) 399-2200		View
VICTIM C THREE	STAFF MEMBER	MY ADDRESS			TRIAL COURT	View

+ Add Victim / Witness / Other

Back Cancel Save Submit

Confirmation

Are you sure you want to delete the Victim/Witness?

Confirm Cancel

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For users who do not have Victim/Witness security access, the Continue button and Ellipsis icon will be disabled in the In-Progress workbasket for complaints that contain Victim/Witness information.

In the In-Progress Case Initiation workbasket, for a user who does not have the access to View or Add/Modify Victim/ Witness records:

- The **'Continue'** button and the **'Ellipsis'** icon will be disabled for complaints that contain Victim/ Witness information and were last saved by user with Add/Modify access.

Such a user will not be able to click on the 'Continue' button to resume working on that case or withdraw it and release it back to the Prosecutor Intake List.

Search by: [+ Add/Change](#)

Refresh

2 records

Primary defendant	SBI number	No. of defendants	No. of complaints	Status	Last updated by	Last updated on	Date initiated	
AMY FISHER	330330D	1	1	Pending-Draft	Shiv Narang	06/06/2023	06/06/2023	Continue
YUSEI FUDO	101056A	1	1	Pending-Draft	Test ATTYTEST6	05/15/2023	05/15/2023	Continue

Search by: [+ Add/Change](#)

Refresh

2 records

Primary defendant	SBI number	No. of defendants	No. of complaints	Status	Last updated by	Last updated on	Date initiated	
AMY FISHER	330330D	1	1	Pending-Draft	Shiv Narang	06/06/2023	06/06/2023	Continue
YUSEI FUDO	101056A	1	1	Pending-Draft	Test ATTYTEST6	05/15/2023	05/15/2023	Continue

You are not authorized: CDR contains confidential Victim/Witness information.

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Criminal Case Management Release Notes

2/24/2023

Prosecutor Intake List – Criminal

New	The '+ Add Complaint' link has been added on the Prosecutor Intake List screen to allow users to pull non-indictable complaints. For more information, click here.
New	A new complaint can now be added to an existing criminal case. For more information, click here.
New	The case notes section of the Case Details screen has been enhanced to include more features. For more information, click here.
New	Defendant Information discrepancies for Physical Address and Contacts have been enabled. For more information, click here.
New	Automatic Case Finding event posting has been disabled. For more information, click here.

Non-indictable complaints - Prosecutor Intake List screen

By clicking the "+ Add Complaint" link, users can pull non-indictable complaints that have not been transferred from the municipal court.

Atlantic County

Search by: [+ Add/Change](#)

500 records [Refresh](#)

Group [Fields](#) [Density](#)

Default view [>](#)

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
07/15/2016	S-2016-002028-0805	WITNESS ESIGNATURE		07/13/2016		1	Add ⋮
10/03/2016	W-2016-002837-0805	TES AFFIDAVIT		10/02/2016		1	Add ⋮
11/04/2016	W-2016-000054-0101	LAODTEST EMMA A LOAD TEST PANOTES	4445580	10/25/2016	1000000003	1	Add ⋮
06/05/2018	W-2018-000593-0805	MARK JEFFERSON	103301A	05/16/2018		1	Add ⋮
10/25/2018	W-2018-000297-0102	LTFIRSTNAME10 LTLASTNAME2		10/01/2018		1	Add ⋮
10/25/2018	W-2018-000301-0102	LTFIRSTNAME8 LTLASTNAME5	999543Y	10/01/2018		1	Add ⋮
10/25/2018	W-2018-000312-0102	LTFIRSTNAME16 LTLASTNAME15	883480L	10/01/2018		1	Add ⋮
10/25/2018	W-2018-000313-0102	LTFIRSTNAME7 LTLASTNAME14	883481L	10/01/2018		1	Add ⋮
10/26/2018	W-2018-000045-0102	LTFIRSTNAME14 LTLASTNAME16		10/01/2018		1	Add ⋮
10/26/2018	W-2018-000143-0102	LTFIRSTNAME20 LTLASTNAME5	221316G	10/01/2018		1	Add ⋮

1 2 3 ... Next

[+ Add Complaint](#)

Criminal Case Management Camden County

Search by: [+ Add/Change](#)

92 records [Refresh](#)

Group [Fields](#) [Density](#)

Default view [>](#)

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
03/22/2017	W-2017-000119-0408	ALLEN AUDI		03/02/2017		1	Add ⋮
04/03/2017	W-2017-000162-0408	MILICENT CRUIZE		04/03/2017	34346	1	Add ⋮
06/12/2019	W-2019-000070-0408	SAM BIDEN	123003K	03/31/2019	1000000004	1	Add ⋮
06/17/2019	W-2019-000071-0408	PARA PRITT		03/31/2019	1000000004	1	Add ⋮

1 2 3 ... Next

Add Complaint

Search criteria

Type *
Complaint number

Year *
2022

Seq.# *
115

Court code *
0405 - BERLIN BORO

[+ Add search criteria](#)

[Close](#) [Reset](#) [Search](#)

[+ Add Complaint](#)

If the complaint is not found in an existing case in Criminal case management, system will check if the police case number is associated with another criminal case in the database; if such an association is found, a warning message will display. This warning message can be ignored by the user if they intend to add this complaint to a separate criminal case.

The screenshot shows the 'Criminal Case Management' interface for 'Camden County'. A modal window titled 'Add Complaint' is open. The search criteria are: Complaint number (W), Type (W), Year (2022), Seq.# (87), and Court code (0405 - BERLIN BORO). The 'Search' button is highlighted. Below the search criteria, a table displays the search results. A warning message is shown: 'Police case number 8242829249 exists in criminal case CAM-22-030221, CAM-22-030222.' The message is highlighted with a red box. The 'Close' button is highlighted.

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
03/07/2017	W-2017-000095-0408	RICHARD PIRAK		03/07/2017		1	
03/22/2017	W-2017-000119-0408	ALLEN AUDI		03/02/2017		1	
09/20/2022	W-2022-000087-0405	VICTOR A GARCIA	6609205	06/22/2022	8242829249	1	

If no record is found for the complaint being searched, system will display the 'No Records Found' message under the complaint details section. Users can then choose to either reset the search, or 'Close' the modal window.

The screenshot shows the 'Criminal Case Management' interface for 'Camden County'. A modal window titled 'Add Complaint' is open. The search criteria are: Complaint number (W), Type (W), Year (2023), Seq.# (115), and Court code (0401 - AUDUBON BORO). The 'Search' button is highlighted. Below the search criteria, a table displays the search results. A message is shown: 'No Records Found'. The message is highlighted with a red box. The 'Close' button is highlighted.

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
No Records Found							

Upon a successful search, the complaint will be displayed with the following details for the user to validate the complaint.

- Issue date
- Complaint number
- Defendant name
- SBI number
- Offense date
- Police case number
- Total charges
- Alert

Criminal Case Management Camden County

Search by: [+ Add/Change](#)

92 records [Refresh](#)

[Group](#) [Fields](#) [Density](#) [Default view](#)

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
Add Complaint ×							
Search criteria		Type *	Year *	Seq.# *	Court code *		
Complaint number		W	2022	115	0405 - BERLIN BORO		
+ Add search criteria							
Reset Search							
Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
09/21/2022	W-2022-000115-0405	PAL E PETER	881920A	06/23/2022	1785984945	1	
Close Add							

[+ Add Complaint](#)

1 2 3 ... Next

When a user clicks the “Add” button, system will add the complaint to the ‘Added Complaints’ section to allow the user to initiate the case.

Criminal Case Management Camden County

Search by: + Add/Change

92 records Refresh

Group Fields Density Default view >

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
03/22/2017	W-2017-000119-0408	ALLEN AUDI		03/02/2017		1	<button>Add</button>
04/03/2017	W-2017-000162-0408	MILICENT CRUIZE		04/03/2017	34346	1	<button>Add</button>
11/28/2018	W-2018-000036-0408	CONDTEST CONDTESTS	1254J	11/14/2018	1000000004	2	<button>Add</button>
01/14/2019	W-2019-000013-0408	PETER HAROLD		01/10/2019		1	<button>Add</button>
05/16/2019	W-2018-000037-0408	CONDTEST CONDTESTS		11/18/2018	1000000004	1	<button>Add</button>
05/23/2019	W-2019-000056-0408	ROSE PANCHET		05/01/2019		1	<button>Add</button>
05/28/2019	W-2019-000059-0408	SARA SWENSON	529898P	05/09/2019		1	<button>Add</button>
06/12/2019	W-2019-000067-0408	CONDTEST CONDTESTS	685491Z	03/31/2019	1000000004	1	<button>Add</button>
06/12/2019	W-2019-000070-0408	SAM BIDEN	123003K	03/31/2019	1000000004	1	<button>Add</button>
06/17/2019	W-2019-000071-0408	PARA PRITT		03/31/2019	1000000004	1	<button>Add</button>

1 2 3 ... Next

Added Complaints

1 records

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
09/21/2022	W-2022-000115-0405	PAL E PETER	881920A	06/23/2022	1785984945	1	<button>Remove</button>

+ Add Complaint

Initiate case

If the complaint number entered is not within the venue the user is working in, system will display the following error message.

Criminal Case Management Atlantic County

Search by: + Add/Change

500 records Refresh

Group Fields Density Default view >

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
02/19/2016	W-2016-000554-0805	WARRANTOGGLE CERTANDOATH		02/19/2016	12345678	20	<button>Add</button>

Add Complaint

Complaint number entered is not within the selected venue.

Search criteria Type * Year * Seq.# * Court code *

x Complaint number W 2022 561 0805 - FRANKLIN JOINT MU

+ Add search criteria

Close Reset Search

1 2 3 ... Next

+ Add Complaint

[Back](#)

New Complaint Can Be Added to Existing Criminal Case

System will now allow users to add a new complaint to an existing criminal case. As soon as the case is initiated for the new complaint, users can now select the 2nd option to “Add the complaint(s) to an existing criminal case” and enter a valid criminal case number.

Confirm new case creation

Please select from the options below:

☐ Add the complaint(s) to a new criminal case

☒ Add the complaint(s) to an existing criminal case

Added Complaints

1 records

Issue date	Complaint number	Defendant name	SBI number	Offense date	Police case number	Total charges	Alert
12/15/2021	W-2021-000755-1214	MYCDR TESTING	676767A	10/31/2021	1234567890	1	

+ Add Complaint

Initiate case

Confirm new case creation

Please select from the options below:

☐ Add the complaint(s) to a new criminal case

☒ Add the complaint(s) to an existing criminal case

Existing PG Case Number

County * Year * Seq number *

MIDDLESEX 22 030228

Added Com

1 records

Issue date

03/21/2021

+ Add Complai

Initiate case

System will open a new tab with the selected criminal case number. The user can then proceed with case initiation process to add the complaint to the existing criminal case.

Criminal Case Management Middlesex County

[Associate Complaint](#) > [Verify Defendant](#) [Case Details](#) [Defendant and Charge Information](#)

Added complaints

1 record

Issue date	Complaint number	Defendant name	SBI number	Police Case number	Offense date	Offense
03/21/2022	W-2022-000417-1214	MYTEST JOY2	181818A	1414141414	02/02/2011	2C:12-1

[Cancel](#) [Save](#) [Next](#)

[Back](#)

Case Notes Section of the Case Details Screen Has Been Enhanced

The Case Notes section of the Case Details screen has been enhanced to include following features:

- Add new case note
- View case note
- Modify case note
- Delete case note
- Search case note
- Customized view of case notes
- Update to Case notes when existing criminal case is selected
- Refresh case notes

Criminal Case Management Middlesex County

[Associate Complaint](#) > [Verify Defendant](#) > [Case Details](#) > [Defendant and Charge Information](#)

Case Details

Crime type * TEAM A CASE
Municipality * 1214 - NEW BRUNSWICK CITY
Judge

Pros jacket code * INTAKE/SCREENING
County MIDDLESEX
Prosecutor

Category * NON-IMPACT
Evidence ID

Wildcat code
Investigator

Case Notes

Search by: [+ Add/Change](#)

0 records [Refresh](#)

Group Fields Density Default view >

Sequence number	Case note	Case note date	Entered by
No data available			

[+ Add Case Note](#)

[Back](#) [Cancel](#) [Save](#) [Next](#)

Add new case note

Users can now add more than 6 case notes up to maximum of 999 case notes for a new or existing case by clicking the “Add Case Note” link.

The screenshot shows the 'Criminal Case Management' interface for Middlesex County. A modal dialog titled 'Add case note' is open, allowing users to enter a case note. The dialog includes fields for 'Case note date', 'Entered by' (pre-filled with 'CASEINIT'), and 'Case note'. A character count indicates 'Remaining: 60 characters'. 'Cancel' and 'Save' buttons are at the bottom right of the dialog. In the background, the 'Case Details' form is visible with fields for Crime type (AGGRAVATED ASSAULT), Pros jacket code (INTAKE/SCREENING), Category (NON-IMPACT), Municipality (1214 - NEW BRUNSWICK CITY), County (MIDDLESEX), Evidence ID, and Investigator. A red arrow points to the '+ Add Case Note' link in the Case Notes section of the background form.

The case note sequence number will be generated by the system upon successful submission of the case.

View case note

Case note details can be viewed using “View” button.

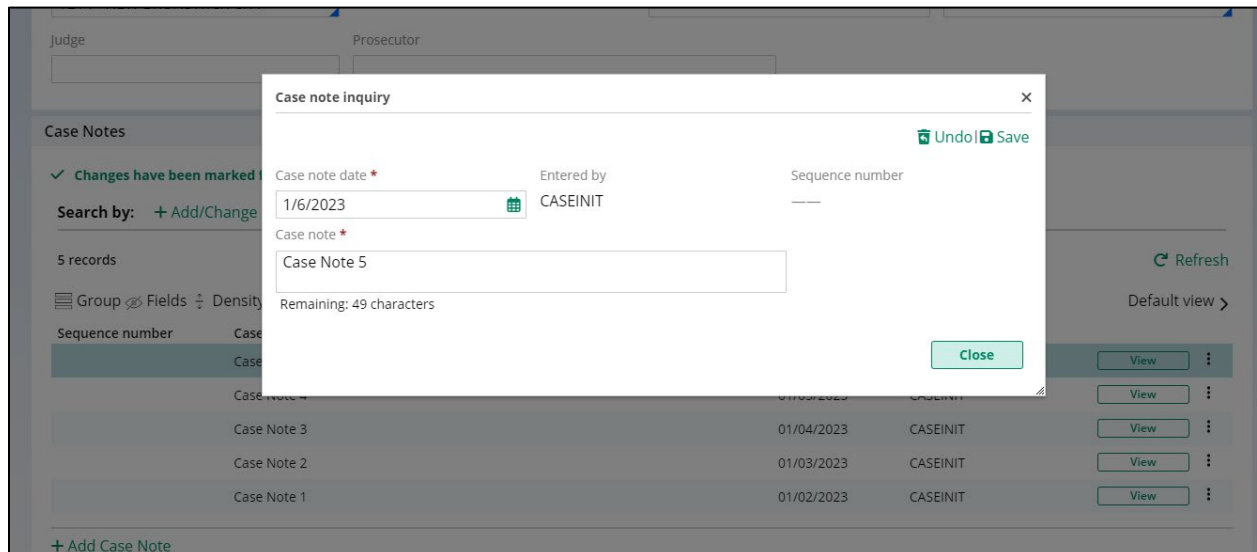
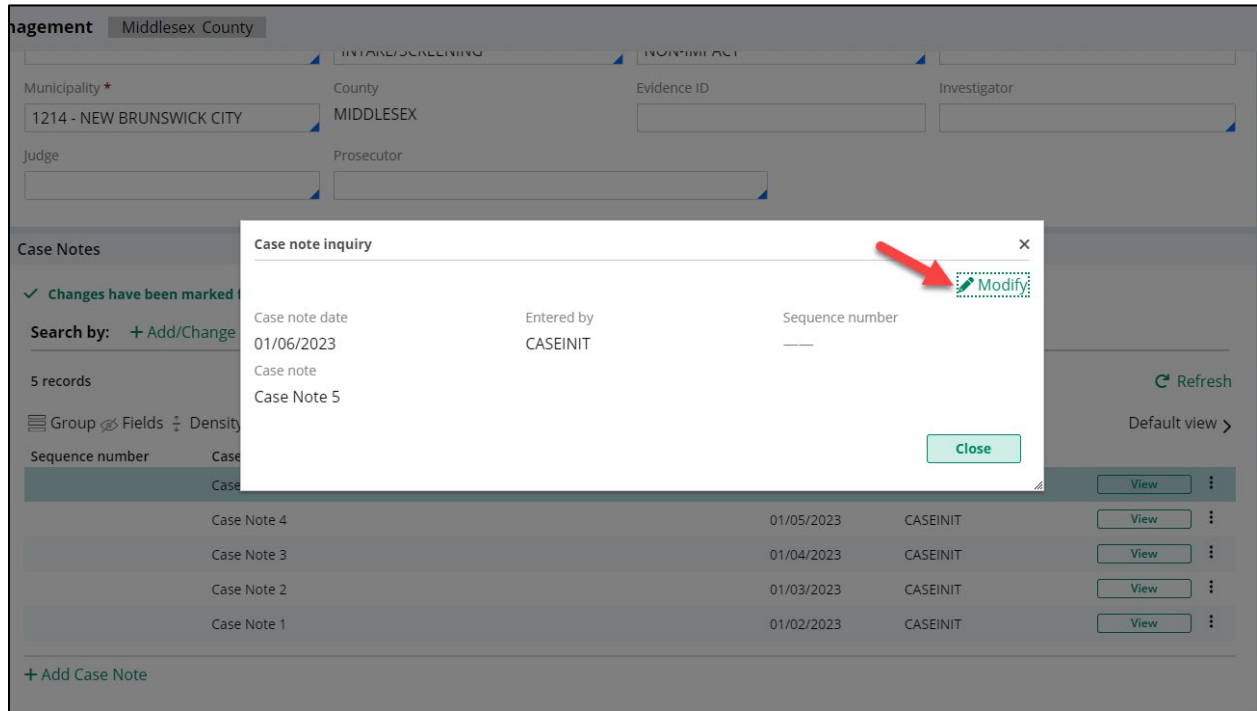
The screenshot shows the 'Criminal Case Management' interface for Middlesex County, specifically the 'Case Details' tab. The 'Case Notes' section displays a table with 5 records. A red arrow points to the 'View' button for the first record (Case Note 1, dated 01/06/2023, entered by CASEINIT). The table has columns for Sequence number, Case note, Case note date, and Entered by. At the bottom of the page are 'Back', 'Cancel', 'Save', and 'Next' buttons.

Sequence number	Case note	Case note date	Entered by	Action
Case Note 1		01/06/2023	CASEINIT	View
Case Note 2		01/05/2023	CASEINIT	View
Case Note 3		01/04/2023	CASEINIT	View
Case Note 4		01/03/2023	CASEINIT	View
Case Note 5		01/02/2023	CASEINIT	View

Modify case note

Case notes can be modified by selecting the “Modify” option two different ways:

- Selecting the “Modify” option from the “Case note inquiry” screen.



b) Selecting the “Modify” option from the action menu.

1214 - NEW BRUNSWICK CITY

MIDDLESEX

Judge

Prosecutor

Case Notes

Search by: [+ Add/Change](#)

5 records Refresh

Group Fields Density

Default view

Sequence number	Case note	Case note date	Entered by	
	Case note 1	01/06/2023	JUAMAT6	<div><div>View</div><div>⋮</div></div>
	Case note 2	01/05/2023	JUAMAT6	<div><div>View</div><div>⋮</div></div>
	Case note 3	01/04/2023	JUAMAT6	<div><div>View</div><div>⋮</div></div>
	Case note 4	01/03/2023	JUAMAT6	<div><div>View</div><div>⋮</div></div>
	Case note 5	01/02/2023	JUAMAT6	<div><div>View</div><div>⋮</div></div>

[+ Add Case Note](#)

Back

Cancel

Save

Next

Modify case note

Case note date *

Entered by

Sequence number

1/4/2023

JUAMAT6

001

Case note *

CRIMINAL NOTE 1

Remaining: 45 characters

Cancel

Save

Delete case note

Case notes can be deleted using the “Delete” option from the action menu.

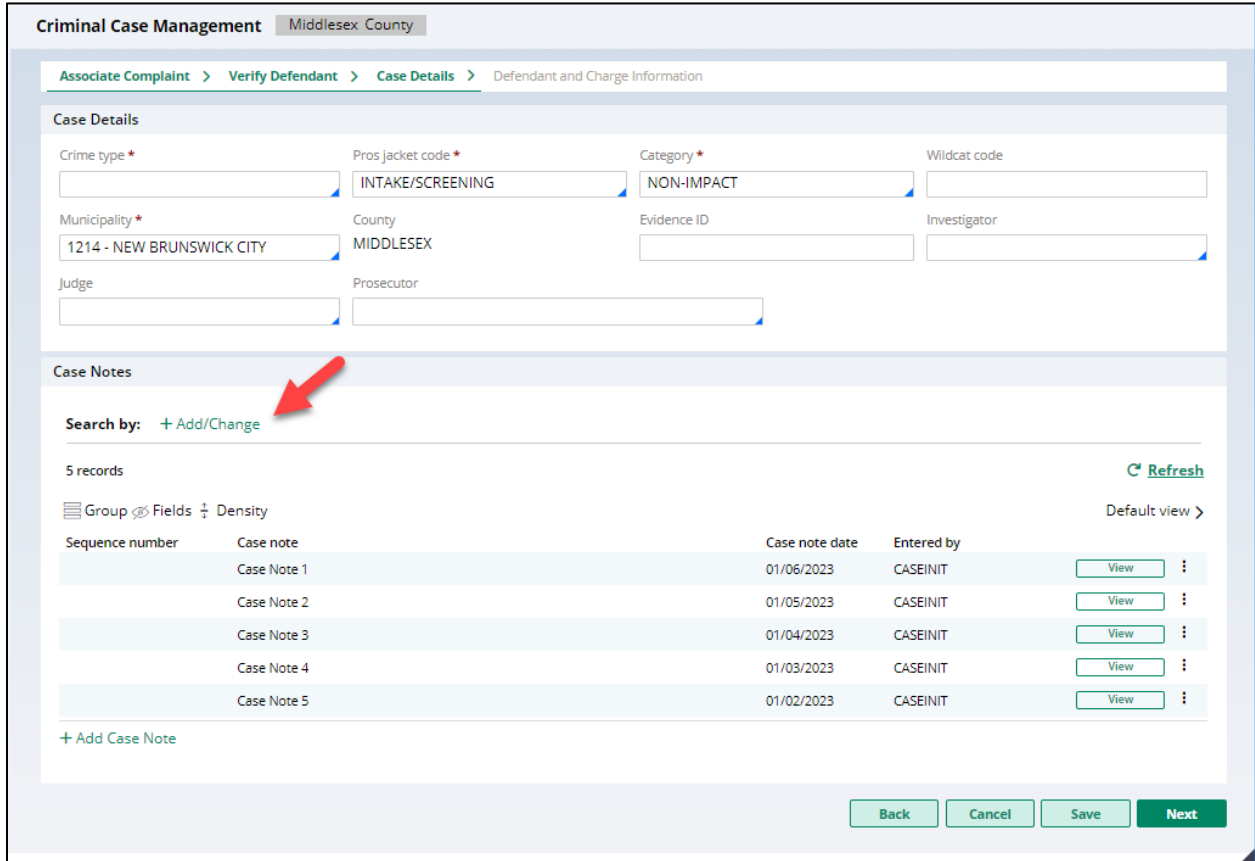
The screenshot shows the 'Case Notes' section of a software interface. At the top, there are search filters for '1214 - NEW BRUNSWICK CITY' and 'MIDDLESEX'. Below these are fields for 'Judge' and 'Prosecutor'. The main area displays a table of 5 records. Each record has columns for 'Sequence number', 'Case note', 'Case note date', and 'Entered by'. To the right of each row is a 'View' button and a vertical ellipsis menu. A red arrow points to the ellipsis menu for 'Case note 1', which is open, showing 'Modify' and 'Delete' options. The 'Delete' option is highlighted with a red box. At the bottom of the interface are buttons for 'Back', 'Cancel', 'Save', and 'Next'.

Sequence number	Case note	Case note date	Entered by	Action
Case note 1	Case note 1	01/06/2023	JUAMAT6	View [Menu]
Case note 2	Case note 2	01/05/2023	JUAMAT6	View [Menu]
Case note 3	Case note 3	01/04/2023	JUAMAT6	View [Menu]
Case note 4	Case note 4	01/03/2023	JUAMAT6	View [Menu]
Case note 5	Case note 5	01/02/2023	JUAMAT6	View [Menu]

This screenshot shows the same 'Case Notes' interface as the previous one, but with a confirmation dialog box overlaid in the center. The dialog box is titled 'Confirmation' and contains the text 'Are you sure you want to delete the Case note?' with a warning icon. It has two buttons: 'Confirm' (red) and 'Cancel' (green). The background interface is dimmed, showing the same table of case notes and navigation buttons at the bottom.

Search case note

Case notes can be searched using the “Search by” feature and clicking the “+ Add/Change” link.



Criminal Case Management Middlesex County

[Associate Complaint](#) > [Verify Defendant](#) > [Case Details](#) > Defendant and Charge Information

Case Details

Crime type * Pros jacket code * Category * Wildcat code

Municipality * County Evidence ID Investigator

Judge Prosecutor

Case Notes

Search by: [+ Add/Change](#)

5 records [Refresh](#)

Group Fields Density Default view >

Sequence number	Case note	Case note date	Entered by	
	Case Note 1	01/06/2023	CASEINIT	View ⋮
	Case Note 2	01/05/2023	CASEINIT	View ⋮
	Case Note 3	01/04/2023	CASEINIT	View ⋮
	Case Note 4	01/03/2023	CASEINIT	View ⋮
	Case Note 5	01/02/2023	CASEINIT	View ⋮

[+ Add Case Note](#)

[Back](#) [Cancel](#) [Save](#) [Next](#)

Case notes can be searched by the below fields:

- Sequence number
- Case note date
- Entered by

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information

Case Details

Crime type *	Pros jacket code *	Category *	Wildcat code
TEAM A CASE	INTAKE/SCREENING	NON-IMPACT	
Municipality *	County	Evidence ID	Investigator
1214 - NEW BRUNSWICK CITY	MIDDLESEX		
Judge	Prosecutor		

Case Notes

Search by: 4 records

Group + Sequence number

001

Search Criteria Parameters

Search criteria

Select

Sequence number

Case note date

Entered by

Close Reset Search

Customized view of case notes

Personalized views of case notes can be created as needed using the “Default view” option.

A customized view of the case notes list can be created using “Group”/“Fields”/“Density” feature.

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information

Case Details

Crime type *	Pros jacket code *	Category *	Wildcat code
	INTAKE/SCREENING	NON-IMPACT	
Municipality *	County	Evidence ID	Investigator
1214 - NEW BRUNSWICK CITY	MIDDLESEX		
Judge	Prosecutor		

Case Notes

Search by: + Add/Change

5 records

Group Fields Density

Default view >

Sequence number	Case note	Case note date	Entered by	
	Case Note 1	01/06/2023	CASEINIT	View
	Case Note 2	01/05/2023	CASEINIT	View
	Case Note 3	01/04/2023	CASEINIT	View
	Case Note 4	01/03/2023	CASEINIT	View
	Case Note 5	01/02/2023	CASEINIT	View

+ Add Case Note

Back Cancel Save Next

Update to Case notes when existing Criminal case is selected

When an existing criminal case is selected, case notes (if any) from the selected criminal case will be displayed as per the below screen:

The screenshot displays the 'Criminal Case Management' interface for Middlesex County. The top navigation bar includes 'Home', 'Prosecutor In...', and a selected case 'MID-22-030228'. The main content area is divided into 'Case Details' and 'Case Notes' sections.

Case Details:

Crime type *	Pros jacket code *	Category *	Wildcat code
TEAM A CASE	INTAKE/SCREENING	NON-IMPACT	---
Municipality *	County	Evidence ID	Investigator
1214 - NEW BRUNSWICK CITY	MIDDLESEX	---	---
Judge	Prosecutor		
---	---		

Case Notes:

Search by: [+ Add/Change](#)

5 records Refresh

Group Fields Density Default view

Sequence number	Case note	Case note date	Entered by	
001	CRIMINAL NOTE 1	01/04/2023	JUAMAT6	View ⋮
002	CRIMINAL NOTE 2 MODIFIED	01/04/2023	JUAMAT6	View ⋮
003	CRIMINAL NOTE 3	01/04/2023	JUAMAT6	View ⋮
004	CRIMINAL NOTE 4	01/04/2023	JUAMAT6	View ⋮
005	CRIMINAL NOTE 5 ADDED	01/05/2023	JUAMAT6	View ⋮

[+ Add Case Note](#)

Buttons: [Back](#) [Cancel](#) [Save](#) [Next](#)

As per the below screen shot:

1. A new Case note can be added to existing criminal case using "+ Add case note" link.
2. An existing Case note from the selected criminal case can be modified using the "Modify" option.

(An existing Case note from the selected criminal case can also be deleted using the "Delete" option.)

Home Prosecutor In... x MID-22-030228 x

Criminal Case Management

Middlesex County

Associate Complaint > Verify Defendant > Case Details > Defendant and Charge Information

Case Details

Crime type *	Pros jacket code *	Category *	Wildcat code
TEAM A CASE	INTAKE/SCREENING	NON-IMPACT	---
Municipality *	County	Evidence ID	Investigator
1214 - NEW BRUNSWICK CITY	MIDDLESEX	---	---
Judge	Prosecutor		
---	---		

Case Notes

Search by: + Add/Change

6 records Refresh

Group Fields Density Default view >

Sequence number	Case note	Case note date	Entered by	
	New Case Note	02/10/2023	JUAMAT6	View ⋮
001	CRIMINAL NOTE 1	01/04/2023	JUAMAT6	View ⋮
002	CRIMINAL NOTE 2 MODIFIED	01/04/2023	JUAMAT6	View ⋮
003	CRIMINAL NOTE 3	01/04/2023	JUAMAT6	View ⋮
004	CRIMINAL NOTE 4	01/04/2023	JUAMAT6	View ⋮
005	CRIMINAL NOTE 5 ADDED	01/05/2023	JUAMAT6	View ⋮

+ Add Case Note

Back Cancel Save Next

Any updates to the case notes will be reflected in the Criminal case management system upon successful submission of the case.

Refresh case notes

When an existing criminal case is selected for case initiation, if any updates to case notes on that case are made in the Criminal case management system (outside of the web application) while the case is being created, they can be pulled into the case initiation application using the “Refresh” link.

Home Prosecutor In... x MID-22-030228 x

Criminal Case Management Middlesex County

[Associate Complaint](#) > [Verify Defendant](#) > [Case Details](#) > Defendant and Charge Information

Case Details

Crime type *	Pros jacket code *	Category *	Wildcat code
TEAM A CASE	INTAKE/SCREENING	NON-IMPACT	---
Municipality *	County	Evidence ID	Investigator
1214 - NEW BRUNSWICK CITY	MIDDLESEX	---	---
Judge	Prosecutor		
---	---		

Case Notes

Search by: + Add/Change

6 records

Group Fields Density

Sequence number	Case note	Case note date	Entered by	
	New Case Note	02/10/2023	JUAMAT6	View ⋮
001	CRIMINAL NOTE 1	01/04/2023	JUAMAT6	View ⋮
002	CRIMINAL NOTE 2 MODIFIED	01/04/2023	JUAMAT6	View ⋮
003	CRIMINAL NOTE 3	01/04/2023	JUAMAT6	View ⋮
004	CRIMINAL NOTE 4	01/04/2023	JUAMAT6	View ⋮
005	CRIMINAL NOTE 5 ADDED	01/05/2023	JUAMAT6	View ⋮

+ Add Case Note

[Refresh](#)

Default view >

[Back](#) [Cancel](#) [Save](#) [Next](#)

If a case note was added/modified/deleted in the Criminal case management system outside of the case initiation application, then the below message will be displayed to the user upon navigation to the Case Details screen. The user will need to refresh the screen to view the updated case notes.

The screenshot shows the 'Criminal Case Management' interface for 'Middlesex County'. A red notification banner at the top states: 'Case Notes have been updated by another user. Click "Refresh" to get updated case notes.' Below this, the 'Case Details' section shows fields for Crime type (TEAM A CASE), Municipality (1214 - NEW BRUNSWICK CITY), Pros jacket code (INTAKE/SCREENING), Category (NON-IMPACT), Wildcat code, Evidence ID, Judge, and Prosecutor. The 'Case Notes' section displays a table with 6 records. A red arrow points to a 'Refresh' button in the top right of the Case Notes section.

Case Details

Crime type *	Pros jacket code *	Category *	Wildcat code
TEAM A CASE	INTAKE/SCREENING	NON-IMPACT	---
Municipality *	County	Evidence ID	Investigator
1214 - NEW BRUNSWICK CITY	MIDDLESEX	---	---
Judge	Prosecutor		
---	---		

Case Notes

Search by: [+ Add/Change](#)

6 records

Group Fields Density

Sequence number	Case note	Case note date	Entered by	
	New Case Note	02/10/2023	JUAMAT6	View ⋮
001	CRIMINAL NOTE 1	01/04/2023	JUAMAT6	View ⋮
002	CRIMINAL NOTE 2 MODIFIED	01/04/2023	JUAMAT6	View ⋮
003	CRIMINAL NOTE 3	01/04/2023	JUAMAT6	View ⋮
004	CRIMINAL NOTE 4	01/04/2023	JUAMAT6	View ⋮
005	CRIMINAL NOTE 5 ADDED	01/05/2023	JUAMAT6	View ⋮

[+ Add Case Note](#)

[Back](#) [Cancel](#) [Save](#) [Next](#)

The below message will be displayed to user upon Submit if case notes were updated in the Criminal case management system but case notes were not refreshed on the Case Details screen.

Prosecutor In... x MID-22-030228 x

Management Middlesex County

Case Notes have been updated by another user. Please return to Case Details screen and click Refresh to get updated case notes. x

[Associate Complaint](#) > [Verify Defendant](#) > [Case Details](#) > [Defendant and Charge Information](#)

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN	
MYTEST JOY2	01/01/1971	FEMALE	WHITE	181818A	119614	Review

[Defendant Information](#) [Aliases](#) [Charge Information](#)

Defendant - MYTEST JOY2

Document number

W-2022-000417-1214 [View Charges](#) ⋮

Charge Information

Please review all charges

1 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason	
Complaint	2C:35-10 - POSS CDS/ANALOG - SCHD I III III IV		3			Dispose ⋮

☒ I have reviewed all charges for defendant MYTEST JOY2 *

[Back](#) [Cancel](#) [Save](#) [Submit](#)

[Back](#)

Physical Address and Contact Information - Defendant and Charge Information Screen

In the Defendant and Charge Information stage, under the "Defendant Information" action tab, system will now also check for discrepancies for an existing defendant in the below sections.


- Physical address information
- Contact information

[Associate Complaint](#) > [Verify Defendant](#) > [Case Details](#) > **Defendant and Charge Information**

Defendants










Defendant name	Date of birth	Gender	Race	SBI number	SPN
SAM M SMANUAL	03/16/1995	FEMALE	WHITE	990801A	064027

Defendant Information | Aliases | Charge Information






Defendant - SAM M SMANUAL



Defendant information

Defendant name	SBI number	Fingerprinted	SPN
SAM M SMANUAL	990801A	---	064027
Date of birth	Social security number	Driver license number	Driver license state
03/16/1995	305-28-0092	ALIAS0801DL	ILLINOIS
 <input type="checkbox"/> 11/19/1982	 <input type="checkbox"/> 432-62-7168		
Birth place	Gender	Height	Weight (lbs.)
---	FEMALE	4'05"	---
	 <input type="checkbox"/> MALE		 <input checked="" type="checkbox"/> 160
Hair color	Eye color	Hispanic or Latinx? 	Race 
WHITE	BLACK	Yes	White
 <input type="checkbox"/> BLACK	 <input type="checkbox"/> BROWN		 <input type="checkbox"/> Unknown
Military indicator *	Defendant currently in jail	Track assigned	Related traffic ticket(s)
No	---	---	No
FBI number	BCI number		
---	---		
Primary language	Interpreter needed	Interpreter language	
---	---	---	






Physical address information

Address line 1 *	Address Line 2	City *	State *
MRK ST	JST COMPLEX	EDISON	NEW JERSEY
 <input type="checkbox"/> MAIN ST		 <input type="checkbox"/> TRENTON	
Zip code *	County	How long at this address	Is mailing address different?
65421 - 1234	---	---	---
 <input type="checkbox"/> 12345-0000			

Contact information

Primary home	Primary mobile	Secondary mobile	Email address
---	(303) 516-1916	---	Autoemail0801@acs.com
	 <input type="checkbox"/> (123) 213-1231		 <input type="checkbox"/> AUTOEMAIL0801@ACS.COM
Reminder method	Language for reminder	Emergency phone number	
---	---	---	

In case of a mismatch, system will display the value(s) from Criminal case management system under the respective field(s).

Physical address information			
Address line 1 *	Address Line 2	City *	State *
MRK ST	JST COMPLEX	EDISON	NEW JERSEY
 <input type="checkbox"/> MAIN ST		 <input type="checkbox"/> TRENTON	
Zip code *	County	How long at this address	Is mailing address different?
65421 - 1234	---	---	---
 <input type="checkbox"/> 12345-0000			
Contact information			
Primary home	Primary mobile	Secondary mobile	Email address
---	(303) 516-1916	---	Autoemail0801@acs.com
	 <input type="checkbox"/> (123) 213-1231		 <input type="checkbox"/> AUTOEMAIL0801@ACS.COM
Reminder method	Language for reminder	Emergency phone number	
---	---	---	

[Back](#)

Case Finding Event – Charge Information screen

For an in-progress case, when all charges are disposed on the Charge Information screen, then on Submit system will no longer:

- Autogenerate a “Case Finding” event with proceeding code and reason based on the highest priority disposition.
- Mark the criminal case status as “Complete”.

To close the case, users will now have to manually add a Case Finding event in ECS after disposing all charges.

[Associate Complaint](#) > [Verify Defendant](#) > [Case Details](#) > [Defendant and Charge Information](#)

Defendants

Defendant name	Date of birth	Gender	Race	SBI number	SPN	
SAM M SMANUAL	03/16/1995	FEMALE	WHITE	260817A	063814	Review

[Defendant Information](#)[Aliases](#)[Charge Information](#)

Defendant - SAM M SMANUAL

Document number
S-2022-000057-0306 [View Charges](#)

Charge Information

Please review all charges

5 records

Charge document type	Primary charge	Auxiliary charge	Degree	Action	Reason	
Disorderly Person	2C:29-3A(3) - HINDERING-HIDE/SUPPRESS INFORMATION/EVIDENCE		5	DISMISSED	COUNTS DISMISSED BY PROSECUTOR	Dispose
Complaint	2A:156A-27A - UNLAWFUL ACCESS TO EMAIL SERVICE FACILITY W/O AUTH		4	DOWNGRADE	DOWNGRADE/TRANSFER FAMILY COURT	Dispose
Complaint	2C:11-3 - MURDER		1	DISMISSED	ADMINISTRATIVE DISMISSAL	Dispose
Complaint	2C:5-1A(1) - CRIMINAL ATTEMPT - PURPOSELY ENGAGES IN CONDUCT	2C:12-1B(2) - AGG ASSAULT-ATTEMPT/CAUSE BI W/DEADLY WEAPON PURP/KNOW	1	REMAND	DP RETURNED TO MUNICIPAL COURT	Dispose
Complaint	2C:35-10.2A - POSS OF GAMMA HYDROXYBUTYRATE W/O PRESCRIPTION		3	REMAND	MUNICIPAL REMAND/DOWNGRADE	Dispose

☒ I have reviewed all charges for defendant SAM M SMANUAL

[Back](#)[Cancel](#)[Save](#)[Submit](#)

[Back](#)