

Electronic Complaint Disposition Report (eCDR) – Municipal Release Notes 11/1/2024

eCDR Complaint Generation

	<p>The Complaint Generation process has been enhanced to default the Complaint Type to ‘To Be Determined’ when generating a complaint. For more information, click here.</p>
	<p>The First Appearance Information section has been removed from the ‘Complaint’ tab and will be displayed on the confirmation screen. For more information, click here.</p>
	<p>The ‘Charges and Narratives’ tab will display the ‘FP Status’ field and include the value selected when generating a complaint. For more information, click here.</p>
	<p>The confirmation screen has been enhanced to include the complaint type option and display the ‘First Appearance Information’ section. For more information, click here.</p>
	<p>The printed copy of the complaint has been enhanced to include the room number or the virtual appearance information and the ‘Finding Codes’ section has been updated. For more information, click here.</p>

The Complaint Generation process has been enhanced to default the Complaint Type to 'To Be Determined' when generating a complaint.

- The defendant custody verbiage has been updated to “Is the defendant in your physical custody to be fingerprinted? If the Defendant is in the custody of another police department or in jail, please answer NO.”

Note:

- If a LiveScan record is not selected, the 'FP Status' field will be displayed and the appropriate value must be selected.

Date of Arrest	Name	Court Code	PCN	DOB	SBI Number	Address	Charge	Description	Actions	Processed
10/20/2024	HENRY JONESES	1214	121479334810	06/06/1985	240701J	Trenton, NJ	2C:14-2A(4)	AGG SEX ASSAULT-D ARMED W/ & THREATENS USE OF WEAPON	Actions	✓
10/20/2024	HENRY JONESES	1214	121479334809	06/06/1985	240701J	Trenton, NJ	2C:14-2A(4)	AGG SEX ASSAULT-D ARMED W/ & THREATENS USE OF WEAPON	Actions	
10/20/2024	HENRY JONESES	1214	121479334808	06/06/1985	240701J	Trenton, NJ	2C:14-2A(4)	AGG SEX ASSAULT-D ARMED W/ & THREATENS USE OF WEAPON	Actions	
10/20/2024	HENRY JONESES	1214	121479334807	06/06/1985	240701J	Trenton, NJ	2C:14-2A(4)	AGG SEX ASSAULT-D ARMED W/ & THREATENS USE OF WEAPON	Actions	
10/20/2024	Charlie A Brown	1214	121429733103	02/05/1981	544713T	Trenton, NJ	2C:14-2A(4)	AGG SEX ASSAULT-D ARMED W/ & THREATENS USE OF WEAPON	Actions	✓
10/6/2024	Ben A Charles	1214	010419853672	02/20/1979	357429S	TRENTON, NJ	2C:20-11B(1)	SHOPLIFTING-TAKE MERCH W/O PAYING	Actions	✓
			507247090203	11/16/1983	587488D	Trenton, NJ	2C:11-3A(1)	MURDER - PURPOSELY	Actions	✓
			121429721055	09/06/1985	544695T	Trenton, NJ	2C:14-2A(4)	AGG SEX ASSAULT-D ARMED W/ & THREATENS USE OF WEAPON	Actions	✓
			507247091226	04/08/1987	294593D	Trenton, NJ	2C:11-3A(1)	MURDER - PURPOSELY	Actions	✓
			507247091246	03/10/1977	726115Z	Trenton, NJ	2C:5-1A(1)	CRIMINAL ATTEMPT - PURPOSELY ENGAGES IN CONDUCT	Actions	

- If a LiveScan record is selected:
 - The 'FP status' field will be updated to display 'L-Livescan' and cannot be modified.
 - The 'PCN' field will display the information from the LiveScan record and cannot be modified.

LiveScan Arrest List

Refresh list Search By PCN Page 1 of 2

Date Of Arrest	Name	Court Code	PCN	DOB	SBI Number	Address	Charge	Description	Actions	Processed
10/20/2024	HENRY JONESES	1214	121479334810	06/06/1985	240701J	Trenton, NJ	2C:14-2A(4)	AGG SEX ASSAULT-D ARMED W/ B THREATENS USE OF WEAPON	Actions	✓
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10/6/2024	Ben A Charles	1214	010419853672	02/20/1979	357429S	TRENTON, NJ	2C:20-11B(1)	SHOPLIFTING-TAKE MERCH W/O PAYING	Actions	✓
10/1/2024	JOHN AKOYA	1214	507247090203	11/16/1983	587488D	Trenton, NJ	2C:11-3A(1)	MURDER - PURPOSELY	Actions	✓
9/30/2024	Brain A Suzzu	1214	121429721055	09/06/1985	544695T	Trenton, NJ	2C:14-2A(4)	AGG SEX ASSAULT-D ARMED W/ B THREATENS USE OF WEAPON	Actions	✓
9/1/2024	JOHN SHIVONNE	1214	507247091226	04/08/1987	294593D	Trenton, NJ	2C:11-3A(1)	MURDER - PURPOSELY	Actions	✓
9/1/2024	Shiv A OOS	1214	507247091246	03/10/1977	726115Z	Trenton, NJ	2C:5-1A(1)	CRIMINAL ATTEMPT - PURPOSELY ENGAGES IN CONDUCT	Actions	

FP Status: PCN: Continue

- If the ‘FP Status’ field is left blank, an error message will be displayed, “This field may not be blank.”

Errors: **FP Status: This field may not be blank.**

Complaint Entry
 Citizen Complaint Generation
 Domestic Violence Ind: BCS Indicator:

Request Order to Seal?

Complaint ID: Type: Year:

Is the defendant in your physical custody to be fingerprinted? If the defendant is in the custody of another police department or in jail, please answer NO.

Agency ID/Officer ID:
 Agency: Officer:

Quick Copy From: Using quick entry will not allow you to use a livescan (fingerprint) record to generate this complaint.

LiveScan Arrest List

Refresh list Search By PCN Page 1 of 2

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9/1/2024	Shiv A OOS	1214	507247091246	03/10/1977	726115Z	Trenton, NJ	2C:5-1A(1)	CRIMINAL ATTEMPT - PURPOSELY ENGAGES IN CONDUCT	Actions	

FP Status: **X This field may not be blank** PCN: Continue

[\(Back\)](#)

The First Appearance Information section has been removed from the 'Complaint' tab and will be displayed on the confirmation screen.

COMPLAINT 1214 2024 Shiv A. OOS

Defendant Complaint Charges and Narratives Affidavit of Probable Cause PLEIR Involved Persons

Complaint Details

Issue Date:	Offense Date: *	Time:
9/1/2024	9/1/2024	HH MM AM/PM
Date of Arrest:	Police Case No:	Assigned Agency: *
9/1/2024	1000000003	1214
Mun of Offense:	Co-Def Count:	Domestic Violence Ind:
1214 - NEW BRUNSWICK CITY		Y
Agency ID: * Officer ID: *	Serious Bodily Injury/Death: *	Military Status: *
1214 5555	Select...	Select...
DCJ Indicator: *		
N		

Additional Complaint Info

Enter Co-Defendant, Case Notes, and Miscellaneous Information:
LiveScan Miscellaneous Number: 8888888888

Enter Related Tickets/Complaints:

<< Back Continue >>

[\(Back\)](#)

The 'Charges and Narratives' tab will display the 'FP Status' field and include the value selected when generating a complaint.

- The 'FP Status' field may be modified but cannot be left blank.

The screenshot shows the 'Charges and Narratives' tab in a software interface. At the top, there are navigation tabs: Defendant, Complaint, Charges and Narratives (selected), Affidavit of Probable Cause, PLEIR, and Involved Persons. Below the tabs is a 'Charge Information' section. It contains a table with columns: Offense, Aux Offense, Drug Code, Degree, Offense Description, and Delete. The table is currently empty with the text 'No Records Found'. Below the table, there is an 'Add Item' button and a form with an 'FP Status' dropdown menu (set to 'Q - Not Required'), a 'PCN' text input field, and a 'DNA Collected' dropdown menu (set to 'No'). Navigation buttons '<< Back' and 'Continue >>' are at the bottom.

- If the 'FP Status' field is left blank, an error message will be displayed, "This field may not be blank."

The screenshot shows the same 'Charges and Narratives' tab, but with an error message at the top: 'Errors: FP Status: This field may not be blank.' with a red arrow pointing to the error. Below the error, there is a 'View Case Jacket' link and the same navigation tabs. The 'Charge Information' section now shows one record in the table: Offense 'A-9-49B', Degree 'D', and Offense Description 'COMMIT UNAUTHORIZED ACT DURING EMERGENCY/PROPERTY'. Below the table, the 'FP Status' dropdown menu is set to 'Select...' with a red arrow pointing to it. The 'PCN' field is empty, and the 'DNA Collected' dropdown menu is set to 'No'.

Note: If a LiveScan record is selected:

- The 'FP status' field will be updated to display 'L-Livescan' and cannot be modified.
- The 'PCN' field will display the information from the LiveScan record and cannot be modified.

The screenshot shows the 'Charges and Narratives' tab with a message at the top: 'DNA has been collected.' Below the navigation tabs, the 'Charge Information' section shows one record in the table: Offense '20-05-24', Drug Code '10 - Desudrine', Degree 'D', and Offense Description 'POSS OF PRESCRIPT DRUGS IN ORIGINAL CONTAINER'. Below the table, the 'FP Status' dropdown menu is set to 'L' (highlighted with a red box), the 'PCN' field is '010419833672' (highlighted with a red box), and the 'DNA Collected' dropdown menu is set to 'Yes'. Navigation buttons '<< Back' and 'Continue >>' are at the bottom.

(Back)

The confirmation screen has been enhanced to include the complaint type option and display the 'First Appearance Information' section.

The confirmation screen will include the following enhancements.

- The verbiage will be updated to “Upon further review of this case, select the complaint type”.
- The complaint type will display two options, ‘Summons’ and ‘Request a Warrant’.
- If ‘Summons’ is selected, the ‘View PSA’ button will be displayed.



COMPLAINT 1214 2024 003073 Ben A. Charles WIP [View Case Jacket](#)

PSA has been already run for this complaint. Please click 'View PSA' button to view the latest PSA Document. [View PSA](#)

Upon further review of this case, select the complaint Type: *
Summons

This screenshot shows a confirmation screen for a complaint. At the top, it displays the complaint ID and name, and a link to view the case jacket. Below this, there is a message stating that a PSA has already been run and a button to view the latest PSA document. The main section prompts the user to select a complaint type from a dropdown menu, which currently shows 'Summons'. A 'View PSA' button is visible to the right of the dropdown menu.

- If ‘Request a Warrant’ is selected, the ‘View PSA’ and ‘ReRun PSA’ buttons will be displayed.



COMPLAINT 1214 2024 003073 Ben A. Charles WIP [View Case Jacket](#)

PSA has been already run for this complaint. Please click 'View PSA' button to view the latest PSA Document. [View PSA](#) [ReRun PSA](#)

Upon further review of this case, select the complaint Type: *
Request a Warrant

This screenshot shows the same confirmation screen as the previous one, but with 'Request a Warrant' selected in the dropdown menu. In addition to the 'View PSA' button, a 'ReRun PSA' button is now displayed to its right.

Note: The ‘First Appearance Information’ section and ‘Review Draft certification’ button will be displayed after the complaint type is selected.

When ‘Summons’ is selected and the complaint includes only non-indictable charges, the First Appearance Information will default and can be modified. The ‘Appearance Room’ may be an alphanumeric value when the ‘Complaint Type’ is ‘Summons’ and the ‘Appearance Court is ‘Central First Appearance/CJP’.

COMPLAINT 1214 5 2024 003073 Ben A. Charles WIP [View Case Jacket](#)

Upon further review of this case, select the complaint Type:

First Appearance Info

Appearance Required:

Appearance Date:

Appearance Court:

Appearance Time:

Virtual Hearing: Appearance Room:

You must select the Review Draft Certification option to continue the process.

When ‘Summons’ is selected and the complaint includes an indictable charge, note the following for the ‘First Appearance Information’:

- ‘Appearance Required’ defaults to ‘Y’ and cannot be modified.
- ‘Appearance Court’ defaults to ‘Central First Appearance/CJP’ and cannot be modified.
- ‘Appearance Date’ and ‘Appearance Time’ will be required.
- ‘Virtual Hearing’ is optional.
- ‘Appearance Room’ is required when ‘Virtual Hearing’ is selected. ‘Appearance Room’ is an alpha/numeric field.

COMPLAINT 1214 5 2024 003073 Ben A. Charles WIP [View Case Jacket](#)

Upon further review of this case, select the complaint Type:

First Appearance Info

Appearance Required:

Appearance Date:

Appearance Court:

Appearance Time:

Virtual Hearing: Appearance Room:

You must select the Review Draft Certification option to continue the process.

When ‘Request a Warrant’ is selected and the complaint includes only non-indictable charges, note the following for the ‘First Appearance Information’:

- ‘Appearance Required’ defaults to ‘Y’ and can be modified.
- ‘Appearance Court’ defaults to ‘Municipal’ and can be modified.
- ‘Appearance Date’ and ‘Appearance Time’ are required.
- ‘Virtual Hearing’ is optional.
- ‘Appearance Room’ defaults to ‘0001’ and can be modified. ‘Appearance Room’ is a numeric field.

COMPLAINT 1214 2024 003073 Ben A. Charles WIP [View Case Jacket](#)

Upon further review of this case, select the complaint Type: *
Request a Warrant ▼

First Appearance Info

Appearance Required: *
Y ▼

Appearance Date: *
mm/dd/yyyy

Appearance Court: *
Municipal ▼

Appearance Time: *
HH ▼ MM ▼ AM/PM ▼

Virtual Hearing: Appearance Room: *
0001

You must select the Review Draft Certification option to continue the process.

[Review Draft Certification](#)

When 'Request a Warrant' is selected and the complaint includes an indictable charge, the 'First Appearance Information' will default and cannot be modified.

COMPLAINT 1214 2024 003073 Ben A. Charles WIP [View Case Jacket](#)

Upon further review of this case, select the complaint Type: *
Request a Warrant ▼

First Appearance Info

Appearance Required: *
Y ▼

Appearance Court: *
Central First Appearance/CJP ▼

You must select the Review Draft Certification option to continue the process.

[Review Draft Certification](#)

[\(Back\)](#)

The printed copy of the complaint has been enhanced to include the room number or the virtual appearance information and the 'Finding Codes' section has been updated.

Room Number

The screenshot shows a web browser window displaying a legal form titled "COMPLAINT 1214 5 2024". The form is a summons for a virtual hearing. A large "DRAFT" watermark is overlaid on the document. In the "Date of Arrest" section, the "Room #" field is highlighted with a red box and contains the value "0033". To the right of the form, a "Virtual Hearing" checkbox is checked, and the "Appearance Room" field is also highlighted with a red box and contains the value "0033". The form includes sections for "In violation of:", "CERTIFICATION:", "SUMMONS", and "Special conditions of release:". The "SUMMONS" section specifies the court as "MIDDLESEX" and the address as "NEW BRUNSWICK MUNICIPAL COURT". The "Date of Arrest" is "10/24/2024" and the "Time" is "01:00PM". The "Special conditions of release" section includes checkboxes for "No phone, mail or other personal contact w/victim" and "No possession firearms/weapons". The word "ORIGINAL" is printed at the bottom of the form.

Virtual Information

The screenshot shows a web browser window displaying a legal form titled "COMPLAINT 1214 5 2024". The form is a summons for a virtual hearing. A large "DRAFT" watermark is overlaid on the document. In the "Date of Arrest" section, the "Virtual:" field is highlighted with a red box and contains the value "V801". To the right of the form, a "Virtual Hearing" checkbox is checked, and the "Virtual Room" field is also highlighted with a red box and contains the value "V801". The form includes sections for "In violation of:", "CERTIFICATION:", "SUMMONS", and "Special conditions of release:". The "SUMMONS" section specifies the court as "MIDDLESEX" and the address as "NEW BRUNSWICK MUNICIPAL COURT". The "Date of Arrest" is "10/28/2024" and the "Time" is "01:00PM". The "Special conditions of release" section includes checkboxes for "No phone, mail or other personal contact w/victim" and "No possession firearms/weapons". The word "ORIGINAL" is printed at the bottom of the form.

Finding Codes

COMPLAINT – WARRANT (Court Action)											
COMPLAINT NUMBER						STATE V.					
1214	W	2024	002902			SHIV A OOS					
COURT CODE		PREFIX		YEAR		SEQUENCE NO.					
FTA Bail Information			Date Bail Set:			Amount Bail Set: \$ _____			by: _____		
<input type="checkbox"/> Released on Bail (N)	R.O.R.	<input type="checkbox"/> Committed Default	<input type="checkbox"/> Committed w/o Bail	Place Committed:			<input type="checkbox"/> Bail Recog. Attached				
Date of First Appearance:						<input type="checkbox"/> Advised of Rights by _____			Date Referred to County Prosecutor: _____		
Prosecuting Attorney Information						Defense Counsel Information					
Name:						Name:					
State	County	Municipal	Other			None	Retained	Public Def	Assigned	Waived	Other
Original Charge			1) 2C:11-3A(1)			2)			3)		
Amended Charge											
Waiver Indt/Jury											
Plea/Date of Plea			Plea: Date:			Plea: Date:			Plea: Date:		
Adjudication (* see code)			Finding Code: Date:			Finding Code: Date:			Finding Code: Date:		
Jail Term			Jail time credit			Susp. Imp			Jail time credit		
Probation Term			Susp. Imp			Susp. Imp			Susp. Imp		
Cond. Discharge Term											
Community Service											
D/L Suspension Term											
Fines/Costs			Fines: Costs:			Fines: Costs:			Fines: Costs:		
VCCB/SNSF			VCCB: SNSF:			VCCB: SNSF:			VCCB: SNSF:		
DEDR/Lab Fee			DEDR: LAB:			DEDR: LAB:			DEDR: LAB:		
CD Fee/Drug Ed Fnd			CD: DAEF:			CD: DAEF:			CD: DAEF:		
DV Surch/Other Fees			DV: Other:			DV: Other:			DV: Other:		
Restitution			Beneficiary: _____								
Miscellaneous Information, Adjournments, Companion Complaints, Co-Defendants, Case Notes:						* Finding Codes					
LIVESCAN MISCELLANEOUS NUMBER: 888888888888						1 – Guilty					
						2 – Not Guilty					
						3 – Dismissed – Other					
						4 – Guilty but Merged					
						5 – Dismissed-Rule					
						6 – Dismissed Lack of Prosecution					
						7 – Dismissed – Pros Motion/Vic Req					
						8 – Conditional Discharge					
						9 – No Bill					
						C – Conditional Dismissal					
						D – Dismissed- Prosecutor Discretion					
						F – Disposed At Family Court					
						M – Dismissed- Mediation					
						P – Dismissed-Plea Agreement					
						R – Disposed in Remand Court					
						S – Disposed at Superior					
						W – Dismissed-False ID					
						V – Veteran Diversionary Program					
Related Traffic Tickets and Complaints:											

[\(Back\)](#)