

Attorney Applications – Release Notes

12/12/2025

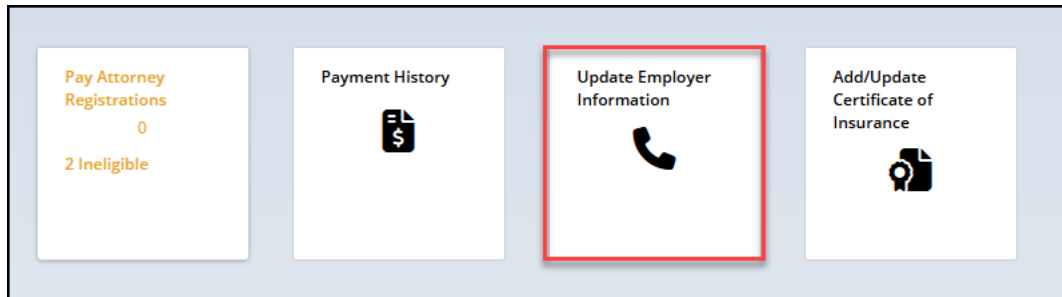
Employer Registration

Enhanced

Employer Registration now includes clear instructions for deleting addresses no longer associated with a firm. For more information, click [here](#).

Employer Registration – Update Contact Information.

Within the ‘Update Employer Information’ tile (F-IDs only), the informational message relating to addresses has been updated with the OAE phone number.



Update Employer Information								
Address	City	State	Zip/Postal Code	County	Country	Phone	Branch email	
26 MARKET STREET, PO BOX 980, MERCER	MERCER	NEW JERSEY	08540	MERCER	UNITED STATES	609-292-1233		Edit
123 PLAINSBORO RD, TEST	PLAINSBORO	NEW JERSEY	08856	CAPE MAY	UNITED STATES	123-456-7890		Edit
123 4AIRPLANE ROAD	TRENTON	NEW JERSEY	12345	ATLANTIC	UNITED STATES	123-123-1234		Edit
456 PRINCETON JN123, LANE 1	CITY ADDED	DELAWARE	08540	OUT OF STATE	UNITED STATES	123-456-7891		Edit
1012 BEACH ST, UNIT B	OCEAN CITY	NEW JERSEY	08226	CAPE MAY	UNITED STATES	609-292-0622		Edit
108 BEACH LANE 34	TRENTON	FLORIDA	08540	OUT OF STATE	UNITED STATES	123-456-7812		Edit
TEST, TEST	TEST	OUT OF COUNTRY	12343	OUT OF COUNTRY	UGANDA			Edit
TEST, TEST	TESTT	NEW JERSEY	08878	PASSAIC	UNITED STATES	123-123-1234		Edit
6 MARKET STREET, PO BOX 980, MERCER, MERCER	MERCER	NEW JERSEY	08540	MERCER	UNITED STATES	123-456-7893		Edit
08 BEACH LANE 34	PISCATAWAY	NEW JERSEY	08854	UNION	UNITED STATES	123-456-9871	PISCATAWAYBRANCH@EMAIL.COM	Edit
08 BEACH LANE 34, 08 BEACH LANE 34	SOMERSET	OUT OF COUNTRY	223	OUT OF COUNTRY	UNITED KINGDOM			Edit
08 BEACH LANE 34, SUITE 4B	OCEAN CITY	GEORGIA	12234	OUT OF STATE	UNITED STATES	123-123-1236	BRANCHEMAIL@EMAIL.COM	Edit
NEW BRANCH OFFICE BLVD, UPDATED FROM ATTY PROFILE	FRENCHTOWN	NEW JERSEY	08825	HUNTERDON	UNITED STATES			Edit
NEW BRANCH FROM EMPLOYER REG	NEW TOWN	NEW JERSEY	09888	HUDSON	UNITED STATES	808-777-6543	NEWTOWNBRANCH@EMAIL.COM	Edit
NEW BRANCH	NEWARK	NEW JERSEY	07102	ESSEX	UNITED STATES	999-123-4567		Edit
+ Add								


If an address is no longer associated to the firm, please contact the Office of Attorney Ethics at 609-403-7800, option 6.

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Attorney Applications – Release Notes

05/17/2024


Attorney Registration

	Links to certain forms inside Attorney Registration have been updated. For more information click here .
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Employer Registration

	A link to an address deletion form inside Employer Registration has been updated. For more information click here .
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Attorney Search

	Links to Attorney Good Standing definitions have been updated inside the Attorney Search application. For more information, click here .
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Link Updates in Attorney Registration

After logging in with a Bar ID, the following links have been updated inside attorney registration:

Information you will need to proceed is now correctly linked to:

<https://library.njcourts.gov/files/automated-trial-court-services/attorney-applications/infottoproceed.pdf>

Attorney Registration and Payment Process


New Jersey attorneys are required to electronically file a registration statement annually in a form prescribed by the Administrative Director of the Courts with approval of the Supreme Court and to pay an assessment in an amount determined by the Supreme Court. That registration statement requires the attorney to provide information related to the attorney's email address and cell phone number, pro bono status, continuing legal education (if applicable) and to pay the applicable assessment.

By Order of the Supreme Court dated July 29, 2019, Rule 1:20 and Rule 1:21 were amended to require attorneys to provide "an email address and a cell phone number." That information will be used for official Judiciary business purposes and will not be accessible to the public, unless the email address is also used for electronic filing notifications. Additionally, the cell phone number and/or email address will be utilized by the Judiciary for two-factor authentication. Attorneys are required to update any changes to their cell phone number or email address within 30 days of the change.

The annual assessment is used to support the attorney discipline system, the Lawyers' Fund for Client Protection, the Board on Continuing Legal Education, the Board of Bar Examiners and the New Jersey Lawyers Assistance Program. The deadline for payment without the \$40 late fee is February 29, 2024. Attorneys who fail to register and pay the annual assessment by April 26, 2024 will be declared ineligible to practice law by Order of the Supreme Court. Attorneys who remain ineligible list for seven consecutive years will be administratively revoked by the Supreme Court.

Note: Ineligible attorneys may use the Annual Registration and Payment Center only if the attorney intends to pay the entire balance due or to claim an exemption for the entire period of ineligibility. Should you have any questions about ineligibility please contact the Lawyers' Fund for Client Protection at 855-533-FUND (3863) for assistance.

Please be advised that the system is down for maintenance Monday - Saturday from 11:00 p.m. - 3:00 a.m., and on Sunday from 7:00 a.m. - 9:00 a.m.



[Begin Registration](#)
Information and instructions for Annual Registration
[Information you will need to proceed](#)

The **electronic devices policy** is now correctly linked to:

<https://www.njcourts.gov/sites/default/files/notices/2020/04/n200427a.pdf>

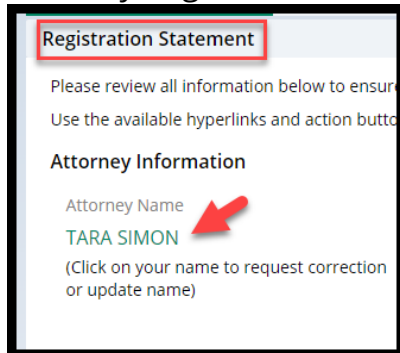
Electronic Devices in New Jersey Courtrooms

☒ I agree to comply with the guidelines adopted by the Supreme Court governing the use of electronic devices in courtrooms.

To view these Guidelines, click [here](#).

In all places the **attorney name change form** displays, it is now correctly linked to:
<https://library.njcourts.gov/files/automated-trial-court-services/attorney-applications/namechange.pdf>

1) Attorney Registration



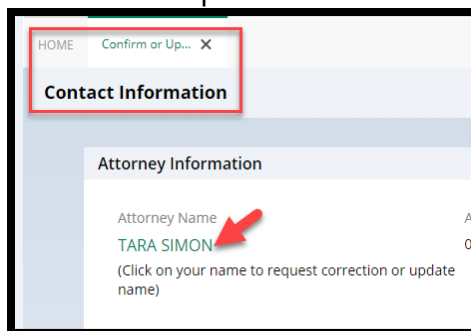
Registration Statement

Please review all information below to ensure accuracy.
Use the available hyperlinks and action buttons.

Attorney Information

Attorney Name
TARA SIMON
(Click on your name to request correction or update name)

2) Confirm or Update Contact Information



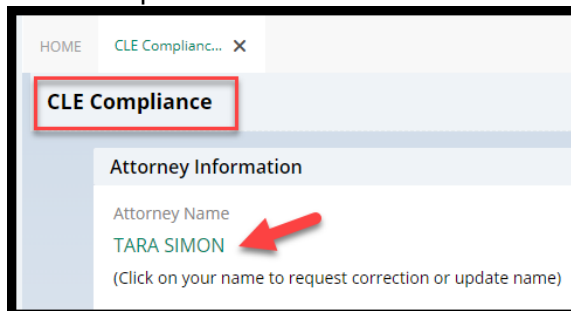
HOME Confirm or Up... X

Contact Information

Attorney Information

Attorney Name
TARA SIMON
(Click on your name to request correction or update name)

3) CLE Compliance



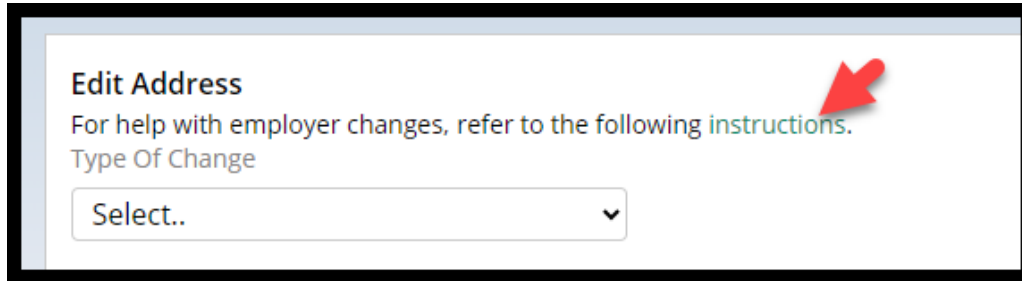
HOME CLE Complianc... X

CLE Compliance

Attorney Information

Attorney Name
TARA SIMON
(Click on your name to request correction or update name)

The **instructions for editing an employer address** are now correctly linked to:
<https://library.njcourts.gov/files/automated-trial-court-services/attorney-applications/employeraddressedithelpinstructions.pdf>



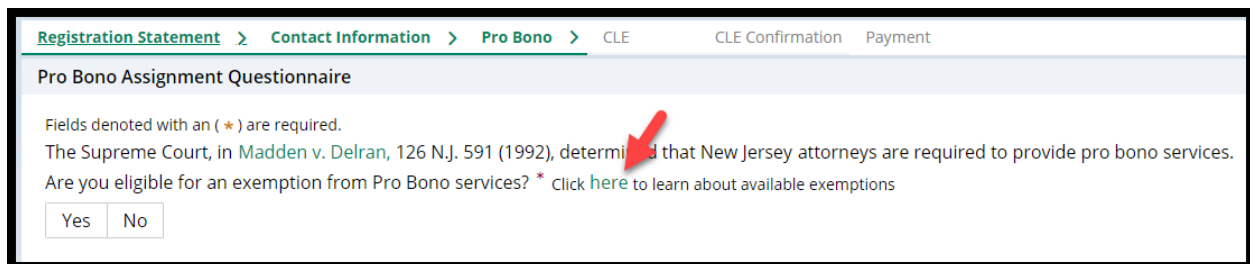
Edit Address

For help with employer changes, refer to the following [instructions](#).

Type Of Change

Select.. ▼

The **pro bono exemption definitions** are now correctly linked to:
<https://library.njcourts.gov/files/automated-trial-court-services/attorney-applications/probonoexemptiondefinitions.pdf>



[Registration Statement](#) > [Contact Information](#) > [Pro Bono](#) > CLE CLE Confirmation Payment

Pro Bono Assignment Questionnaire

Fields denoted with an (★) are required.

The Supreme Court, in [Madden v. Delran](#), 126 N.J. 591 (1992), determined that New Jersey attorneys are required to provide pro bono services.

Are you eligible for an exemption from Pro Bono services? ★ Click [here](#) to learn about available exemptions

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Link Update on Employer Information Screen

After logging in with an Employer ID, the delete firm address form is now correctly linked to: <https://library.njcourts.gov/files/automated-trial-court-services/attorney-applications/firmaddressdeleterequst.pdf>

Address List					
Address	City	State	Zip/Postal Code	County	Coun
ONE NEWARK CENTER 16TH FL	NEWARK	NEW JERSEY	07102-3174	ESSEX	UNIT
885 THIRD AVE SUITE 1000	NEW YORK	NEW YORK	10022	OUT OF STATE	UNIT
555 ELEVENTH STREET NW, SUITE 1000	WASHINGTON	DIST OF COLUMBIA	20004	OUT OF STATE	UNIT
233 SOUTH WACKER DR, STE 5800	CHICAGO	ILLINOIS	60606	OUT OF STATE	UNIT
If an address is no longer associated to the firm, please submit this form to Office of Attorney Ethics to delete the address from your firm.					


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Link Updates on Attorney Search Good Standing Definitions

When searching for attorneys using the Attorney Search application, the good standing definitions are now correctly linked to:

<https://library.njcourts.gov/files/automated-trial-court-services/attorney-applications/goodstandingstatusdefinitions.pdf> (English)

<https://library.njcourts.gov/files/automated-trial-court-services/attorney-applications/goodstandingstatusdefinitions.pdf> (Spanish)

ATTORNEY SEARCH RESULTS							
Additional detailed information is available by double clicking the attorney record							
Attorney ID	Suffix	Last	First	Mid	City	County	Good Standing Status 
020531995		SIMON	TARA		NEWARK	ESSEX	ACTIVE

Resultados de la Búsqueda de Abogados							
Puede encontrar una información detallada adicional haciendo clic dos veces en el registro del abogado.							
Identificación Del Abogado	Sufijo	Apellido	Nombre	Segundo Nombre	Ciudad	Condado	Estado de acreditación 
020531995		SIMON	TARA		NEWARK	ESSEX	ACTIVE

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Employer Registration – Release Notes

04/05/2024

Employer Registration

New

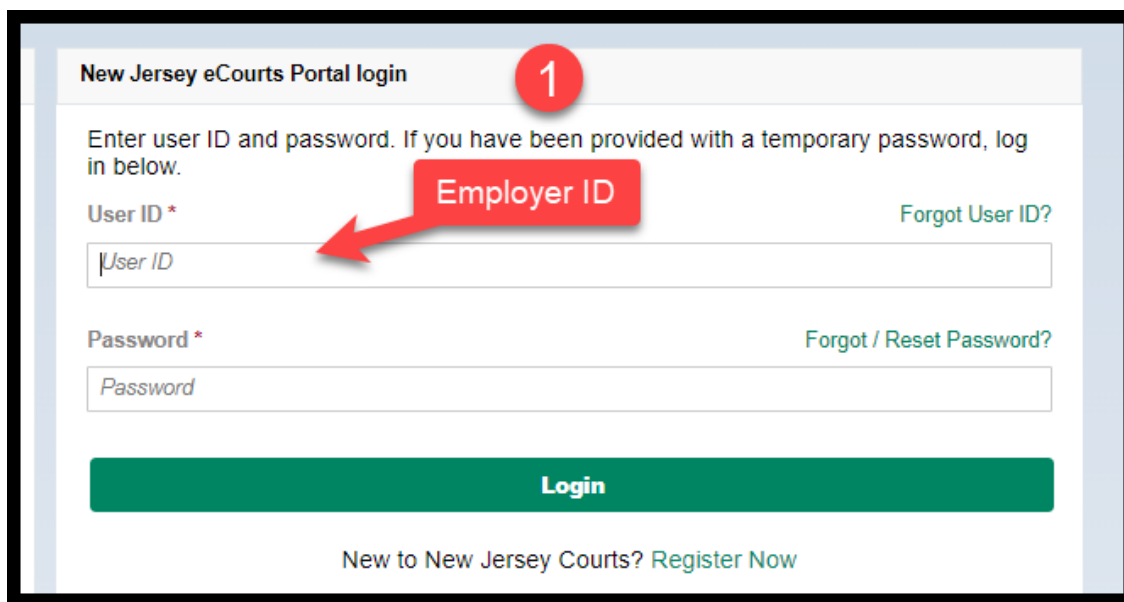
New functionality permits an employer to disassociate attorneys via Employer Registration. For more information click [here](#).

Disassociating Attorneys in Employer Registration

An attorney's primary employer may now disassociate an attorney directly via Employer Registration.

Steps:

- 1) Login to Employer Registration using the employer ID
- 2) Navigate to the 'Employer Payment List' screen
- 3) Click the 'Disassociate Attorney' button
- 4) In the modal, select the attorney to be disassociated
- 5) Check the confirmation
- 6) Click 'Submit'
- 7) A success message displays



New Jersey eCourts Portal login

Enter user ID and password. If you have been provided with a temporary password, log in below.

User ID * [Forgot User ID?](#)

Password * [Forgot / Reset Password?](#)

Login

New to New Jersey Courts? [Register Now](#)

Employer Payment List

2

Below is your associated attorney list. You may select to pay for those attorneys whose Attorney Registration Status is 'Complete' and have opted for employer payment. If an attorney is not listed but has completed registration, please ask them to log in to the Attorney Registration system to confirm or update the office association.

Attorney ID	Name	Location	Total amount due	Good standing status	Registration Status	Payment Status
IHC001148	ATTICUS THOMAS MATTHEW FINCH	FRENCHTOWN	261.00	ACTIVE	Incomplete	Unpaid
007222001	WILLIAM BRENNAN	MERCER	511.00	ADMIN INELIGIBLE	Incomplete	Unpaid
PHV000004	TYLER CYBER	MERCER	267.00	PRO HAC VICE ATTY	Incomplete	Unpaid
900712022	RICHARD GARNY	MERCER	540.00	ACTIVE	Incomplete	Unpaid
007251993	THURGOOD MARSHALL	MERCER	540.00	ACTIVE	Incomplete	Unpaid
900012022	ELLEN RIPLEY	MERCER	278.00	ACTIVE	Incomplete	Unpaid
044401994	AMANDA STOVALL	MERCER	511.00	ACTIVE	Incomplete	Unpaid
PHV019126	WILLIAM WARNER	MERCER	0.00	PRO HAC VICE ATTY	Complete	Paid
910262012	ALEXANDER ARONOV	PLAINSBORO	0.00	RETIRED	Complete	Retired

If you choose not to pay for an attorney, uncheck the box to the left of the attorney ID and name. Unchecking the box removes the attorney from your current group payment, but the attorney will reappear the next time you return to this screen.

If an attorney listed is no longer associated with your office, and you would like to remove them from the employer list, click the "Disassociate Attorney" button below.

For questions relating to payments, please contact NJ Lawyers' Fund for Client Protection at 855-533-FUND (3863) or email LFCP.mailbox@njcourts.gov.

Disassociate Attorney

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Next

Disassociate Attorney

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☐ IHC001148 ATTICUS THOMAS MATTHEW FINCH FRENCHTOWN ACTIVE
 ☒ 007222001 WILLIAM BRENNAN MERCER ADMIN INELIGIBLE
 ☐ PHV000004 TYLER CYBER MERCER PRO HAC VICE ATTY
 ☒ 900712022 RICHARD GARNY MERCER ACTIVE
 ☐ 007251993 THURGOOD MARSHALL MERCER ACTIVE
 ☐ 900012022 ELLEN RIPLEY MERCER ACTIVE
 ☐ 044401994 AMANDA STOVALL MERCER ACTIVE
 ☐ PHV019126 WILLIAM WARNER MERCER PRO HAC VICE ATTY
 ☐ 910262012 ALEXANDER ARONOV PLAINSBORO RETIRED

5

☒ This process cannot be undone. If any error is made, you will have to notify the attorney to login to Attorney Registration and re-associate to your firm.

6

Close

Submit


Attorneys are successfully disassociated. Attorney IDs: 007222001, 900712022

Attorney Selection >

Payment

Employer

Name	ID
LIPPINCOTT, PENNYPACKER, WIGGLESWORTH, HARRINGTON	F00030011



Note: Once this action has been completed, it cannot be reversed via Employer Registration. If an attorney is disassociated in error, the attorney must login to Attorney Registration to re-associate to the employer.

For more detailed information on this process, please refer to the Quick Reference Guide entitled “Attorney Disassociation via Employer Registration”.

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