

# CLE – Release Notes

## (4/21/2023)

Fixed	Users are now able to upload documents. For more information click <a href="#">here</a> .
Fixed	Error message for 'Transaction Status' field fixed. For more Information <a href="#">here</a> .

## Upload Documents:

Previously users were unable to upload Time Agenda, Brochure or Financial Hardship Policy via the CLE platform due to a incompatibility with a recent server upgrade. The ability to upload documents has been restored; please click the 'Choose File' option and select the required document. Users may still use the appropriate checkbox if they do not have a submission.

Total minutes of CLE instruction do not include breaks, meals, keynote speakers or introductions. Credit will not be awarded for courses less than 50 minutes of instruction. To obtain credit for any ethics portion of a course or for the certification specialties, the instruction time must be a minimum of 50 minutes.

Total Minutes	Diversity/Inclusion/Elimination of Bias Minutes	Total Ethics including Professionalism, Diversity, Inclusion and Elimination of Bias Minutes
<input type="text" value="100"/>	<input type="text" value="50"/>	<input type="text" value="50"/>

\*Description of method used in evaluating the course :

\* Is this an in-house course?  Yes  No

If a course is offered only to in-house staff, clients, or others specifically invited to attend, you should note this as an admission restriction. In addition, admission restrictions may relate to the number of seats available, organizational membership, or other reasons. Any noted restrictions will be posted in the course catalog, so that attorneys searching for available courses will be notified that course attendance is restricted.

Admission Restrictions:   
(maxlength : 1000)

Click the browse button to select the files from your computer. The file size of each attachment cannot exceed 5 MB and must be in one of the following formats: .doc, .pdf, .rtf, .wpd, .odf.

Timed Agenda :  CAMS 2 - C...ss flow.pdf  Check here if timed agenda will be mailed or has already been submitted.

Brochure :  No file chosen  Check here if brochure will be mailed or has already been submitted.

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**New Jersey Continuing Legal Education** Course Search | My Account | NJCourts | Log out

**New Jersey Courts**  
Independence • Integrity • Fairness • Quality Service

**HOME** | COURSE HISTORY | UPDATE PROFILE TEST TEST123(CLEUSERQA01) logged in

### Application for Approved Service Provider Status

Course formats have been successfully updated.

**Step 1** Provider Information | **Step 2** Provide Details for Courses | **Step 3** Payment

Course 1 | Course 2 | Course 3 | Course 4 | Course 5 | **Course Formats** | Additional Info

#### Additional Details

Unless a course is offered at no charge, a detailed financial hardship policy is required in order for a provider to obtain course accreditation in New Jersey. Click the browse button to select the files from your computer. The file size of each attachment cannot exceed 5 MB and must be in one of the following formats: .doc, .pdf, .rtf, .wpd, .odf.

Copy of [Financial Hardship Policy](#) :  04\_Alterna...mission.pdf  Check here if Copy of Financial Hardship Policy will be mailed or has already been submitted.  
 Check here if All courses are offered for free, therefore a financial hardship policy is not required.

**Please mail the following.**  
Please make sure in all of your submissions to the Board that you have identified on letterhead each document with provider name and if applicable course name.

- Faculty names and credentials, including educational background and degrees held.
- Complete set of the written materials that were distributed for the course (provide for only two of the five courses).
- Sample of one alternative verifiable format course and an explanation of how participation is verified.
- Any documentation you were unable to send electronically during this application process.

**US Postal Service :**  
Supreme Court of New Jersey  
Board on Continuing Legal Education  
PO Box 970  
Trenton, NJ 08625-0970

**Overnight or Messenger :**  
Supreme Court of New Jersey  
Board on Continuing Legal Education  
Richard J. Hughes Justice Complex  
25 Market Street, 8th Floor, North Wing  
Trenton, NJ 08625-0970

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Internal users will continue to receive an email after a document upload.

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### Error Message

Previously, an incorrect error message displayed when the Transaction Status was not selected and a save was attempted. Now the correct message “TransactionStatus is Required” displays.

Provider Attorney

Provider Information

Provider ID : 1058 Provider Name: SEPTEMBERCLC Provider Type: COMMERCIAL EDUCATOR  
Approved Indicator: NO Provider Status: Provider Start Date: Provider End Date:

Provider Courses Course Formats Payment Provider Requests Audit Letters

Provide Payment Information

\*Received Date: 11/17/2022 \*Transaction Type: SALE \*Payment Type: CHECK \*Check Number: 35  
\*Transaction Status: \*Fee Type: COURSE \*Amount: \$100.00

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Home Pending Queue Audit Provider Audit Attorney Finance

Welcome to CLE System

✘ The editProviderForm:TransactionStatus is required.

Provider Attorney

Provider Information

Provider ID : 1067 Provider Name: LAW FIRM PRO Provider Type: LAW FIRM  
Approved Indicator: NO Provider Status: PENDING Provider Start Date: Provider End Date:

Provider Courses Course Formats Payment Provider Requests Audit Letters

Provide Payment Information

\*Received Date: 04/20/2023 \*Transaction Type: SALE \*Payment Type: CHECK \*Check Number: 45454  
\*Transaction Status: PENDING \*Fee Type: COURSE \*Amount: \$100.00

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