

Municipal Court Career Opportunity

MUNICIPALITY: NUTLEY MUNICIPAL COURT
VICINAGE: ESSEX
POSITION TITLE: VIOLATIONS CLERK
POSTING DATE: JANUARY 26, 2026
DEADLINE DATE: Open Until Filled
SALARY RANGE: COMMENSURATE WITH EXPERIENCE

POSITION DESCRIPTION AND REQUIREMENTS

The Nutley Municipal Court is seeking to hire a Violations Clerk. This is a full-time position, 35 hours per week.

Responsibilities include a thorough knowledge of general office procedures and equipment, excellent customer service skills, the ability to interact with the public and co-workers in a positive and constructive manner, detail oriented and the ability to maintain confidentiality. Knowledge of ATS/ACS, EMACS, PCSAM, Page Center preferred. Bi-lingual a plus but not required.

Please submit cover letter and resume with salary requirements by February 23, 2026 to:

Adriana Marzullo, C.M.C.A.
Email: adriana.marzullo@njcourts.gov

The Nutley Municipal Court is an Equal Opportunity Employer.

****NOTE:** The above local job posting was submitted to the vicinage by the local municipality and is not a State job posting.