[Date]

# Child Welfare Mediation Notice

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| To: | | | Participants Ordered to Attend Mediation | | | | | | | | | |
| From: | | |  | | | | | County Family Court | | | | |
| Re: | | | Case Name: | | |  | | | | | | |
|  | | | Child(ren): | | |  | | | | | | |
|  | | | Docket Number(s): | | | |  | | | | | |
|  | | You have been ordered by the Court to attend a *mandatory* mediation session on | | | | | | | | | | |
|  | | [DAY, DATE, TIME, LOCATION] | | | | | | | | | | |
|  | | OR | | | | | | | | | | |
|  | | The court has canceled the mediation session. Do not come to the mediation. | | | | | | | | | | |
|  | | OR | | | | | | | | | | |
|  | | The court has canceled the previously scheduled mediation. The new date is | | | | | | | | | | |
|  | | [DAY, DATE, TIME, LOCATION] | | | | | | | | | | |
| Please arrive for the mediation **on time.** If you fail to appear for mediation, the judge will be notified immediately and court action will be taken. Expect the mediation session to last up to three hours. **Do not bring children to the mediation session unless specifically ordered by the court.** | | | | | | | | | | | | |
| **Reminder to Division of Child Protection and Permanency (Division): A Representative with knowledge concerning the case and authorized to make any case-related decisions for the Division must be present at the mediation.** | | | | | | | | | | | | |
| If you have any questions or concerns, please contact: | | | | | | | | | | |  | |
| A copy of this notice has been sent to the following people: | | | | | | | | | | | | |
|  | Parent | | |  | | | | |  | Parent's Attorney | |  |
|  | Parent | | |  | | | | |  | Parent's Attorney | |  |
|  | Parent | | |  | | | | |  | Parent's Attorney | |  |
|  | DAG | | |  | | | | | | | | |
|  | Law Guardian | | | | |  | | | | | | |
|  | Resource Family Member (Omit Name) | | | | | | | | | | | |
|  | Other | | |  | | | | | | | | |
|  | Mediator | | | |  | | | | | | | |