[Date]

# Child Welfare Mediation Notice

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| --- | --- |
| To: | Participants Ordered to Attend Mediation |
| From: |       | County Family Court |
| Re: | Case Name: |       |
|  | Child(ren): |       |
|  | Docket Number(s): |       |
| [ ]  | You have been ordered by the Court to attend a *mandatory* mediation session on  |
|  | [DAY, DATE, TIME, LOCATION] |
|  | OR |
| [ ]  | The court has canceled the mediation session. Do not come to the mediation. |
|  | OR |
| [ ]  | The court has canceled the previously scheduled mediation. The new date is  |
|  | [DAY, DATE, TIME, LOCATION] |
| Please arrive for the mediation **on time.** If you fail to appear for mediation, the judge will be notified immediately and court action will be taken. Expect the mediation session to last up to three hours. **Do not bring children to the mediation session unless specifically ordered by the court.** |
| **Reminder to Division of Child Protection and Permanency (Division): A Representative with knowledge concerning the case and authorized to make any case-related decisions for the Division must be present at the mediation.** |
| If you have any questions or concerns, please contact:  |       |
| A copy of this notice has been sent to the following people: |
| [ ]  | Parent |  | [ ]  | Parent's Attorney |  |
| [ ]  | Parent |  | [ ]  | Parent's Attorney |  |
| [ ]  | Parent  |  | [ ]  | Parent's Attorney |  |
| [ ]  | DAG |  |
| [ ]  | Law Guardian |  |
| [ ]  | Resource Family Member (Omit Name) |
| [ ]  | Other |  |
| [ ]  | Mediator |  |