

Family Part Case Information Statement

Part G (#12) – Attachments

Documents Substantiating Request for College or Post-Secondary Education Expenses

College Preparatory Documentation:

- a) A statement and proof of payment for any preparatory or tutorial course (e.g., SAT preparation);

Application Related Documentation:

- b) Costs of transcripts from high school or prior college or university if transferring;
- c) A statement from each college or university to which the child has applied regarding the application fee, along with a copy of the canceled check, credit card statement or other proof of payment of application fee(s);

Tuition Related Documentation:

- d) Documentation of costs as prepared or published by the college or university (room, board, tuition registration fees, books, computer costs and laboratory materials);
- e) Proof of all financial aid, scholarships, grants and student loans and copies of all applications for financial aid, scholarships, grants and student loans;
- f) Proof of existence of any accounts or other resources which may be used to satisfy college expenses;
- g) If the child has worked in the past, proof of past earnings in the form of W-2, tax return;

Enrollment Related Documentation:

- h) Proof of enrollment including, but not limited to, course schedule;
- i) The degree contemplated, including a description of degree-specific and general education requirements for degree completion and graduation;
- j) Number of credits (taken and achieved);

Housing and Campus Living Documentation:

- k) If off-campus housing, a comparison of on and off-campus costs (including a statement from the college or university of on-campus housing costs; a copy of proposed lease or other probative documentation of rentals in the area; cost of renter's insurance, if applicable; and anticipated utility costs if not included in the lease);
- l) Cost of non-reoccurring initial setup of on or off-campus housing (such as furniture, linens, small appliances, television);

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- m) Transportation and/or storage costs, including but not limited to those costs associated with travel to and from school for holidays, school recesses, while on campus (e.g., possible automobile maintenance or payments, gasoline, parking, or alternate travel expenses);
- n) Proof of cell phone costs, landline telephone (if applicable), and/or internet access;
- o) Cost of supplies (including, but not limited to, computer, printer, paper, pens, markers, calculators);
- p) Cost of sundries (e.g., cleaning and laundry supplies);
- q) Cost of toiletries;
- r) Cost of entertainment for college events and organizations;
- s) The amount of reasonable spending money;
- t) Marginal cost of insurance coverage for the child (e.g., automobile, health and personal property);
- u) Expenses related to equipment, travel, lodging, fees and other expenses related to the child's participation in sports or other extracurricular activities not covered by the university.