

NEW JERSEY JUDICIARY CONFERENCE PRICE SHEET -JUDAOC-26-11									
VENUE NAME				REGION	MERCER, MIDDLESEX, BURLINGTON OR SOMERSET COUNTIES		EVENT NOTES		
FEDERAL TAX ID NO OR EIN				VENUE CONTACT					
EVENT NAME	Assignment Judge Education Conference JUDAOC-26-11			VENUE CONTACT PHONE					
DATE OF EVENT	OCTOBER 16-17, 2025 (SET-UP OCTOBER 16, 2025. AT 2:00 PM)			VENUE CONTACT EMAIL					
ORGANIZATION	Judicial Education			NJSTART VENDOR NO					
MEETING ROOMS									
REFERENCE RFQ SECTION 4.1				DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
				Thursday, October 16, 2025		Friday, October 17, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
FUNCTION TYPE	PREFERRED SETUP	# OF GUESTS	EACH	RATE	EACH	RATE	MEETING ROOM NOTES (INCLUDE PROPOSED MEETING ROOM NAMES/CAPACITY TAKING INTO ACCOUNT RFQ SECTION 4.3.1 AV STANDARD REQUIREMENTS)		
GENERAL SESSION	CONFERENCE	20	1		1		GENERAL SESSION AND MEALS ROOM MUST BE SEPARATE		
MEALS ROOM	CONFERENCE	25	1		1				
REGISTRATION/LOBBY	REGISTRATION/TWO 6' TABLES WITH CHAIRS	5	1		1				
BREAKOUT ROOM 1	CONFERENCE	5	1		1				
BREAKOUT ROOM 2	CONFERENCE	5	1		1				
STAFF OFFICE	CONFERENCE	10	1		1				
MEETING ROOM SUBTOTAL							TOTALS MEETING SPACE CHARGES:		
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		% \$	\$		
MEETING ROOM TOTAL									
BANQUET CHARGES									
REFERENCE RFQ SECTION 4.2				DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
				Thursday, October 16, 2025		Friday, October 17, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
MEAL	TYPE		EACH	RATE	EACH	RATE	MENU NOTES		
BREAKFAST	BREAKFAST - HOT BUFFET				25				
BEVERAGES ONLY	ALL DAY REFRESH				25				
LUNCH	LUNCH - MIX 2 HOT BUFFET AND 1 GOURMET SANDWICHES				25				
BREAK	P.M. BREAK SNACK ONLY				25				
DINNER	DINNER - HOT BUFFET		25				ESTIMATED AT 6:00 PM		
BANQUET CHARGES SUBTOTAL							TOTAL BANQUET CHARGES:		
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		% \$	\$		
BANQUET CHARGES TOTAL									
LODGING CHARGES									
REFERENCE RFQ SECTION 4.5				DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
				Thursday, October 16, 2025		Friday, October 17, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
LODGING	TYPE		EACH	RATE	EACH	RATE	LODGING NOTES		
SINGLE OCCUPANY	MASTER BILL		25						
SINGLE OCCUPANY	LATE CHECK-OUT				5				
LODGING CHARGES SUBTOTAL							TOTAL LODGING CHARGES		
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		% \$	\$		
LODGING CHARGES TOTAL									

AV CHARGES							
REFERENCE RFQ SECTION 4.3		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
		Thursday, October 16, 2025		Friday, October 17, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
TYPE OF EQUIPMENT	FULL/HALF DAY	EACH	RATE	EACH	RATE	AV NOTES	
ALL CABLES, CONNECTORS, POWER STRIPS AND EXTENSION CORDS ESSENTIAL TO OPERATE ALL AV EQUIPMENT	FULL			1			
PROJECTOR SCREEN	FULL			2			
AV CART	FULL			1			
WIRELESS LAVALIER MICROPHONE	FULL			1			
HANDHELD MICROPHONE	FULL			2			
WIRED MICROPHONE	FULL			1			
WIFI	FULL			25		WIFI FOR ALL ATTENDEES (PLEASE NOTE, ALL ATTENDEES HAVE MULTIPLE DEVICES THAT WILL BE CONNECTED)	
LAPSOUND/SOUND PATCH	FULL			2			
STANDING LECTERN WITH MICROPHONE	FULL			1			
ALL INCLUSIVE AV QUOTE FROM OUTSIDE VENDOR WITH QUOTE ATTACHED	FULL					ATTACH SEPARATE ALL INCLUSIVE QUOTE	
AV CHARGES SUBTOTAL						TOTAL AV CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		\$	
AV CHARGES TOTAL							
***** ALL INCLUSIVE AV ITEMS **** ADD ATTACHED AV QUOTE*****							
OTHER CHARGES							
REFERENCE RFQ SECTION 4.4		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
		Thursday, October 16, 2025		Friday, October 17, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
MISCELLANEOUS	DESCRIPTION	EACH	RATE		RATE	OTHER CHARGES NOTES	
SELF-PARKING	OVERNIGHT	25					
SELF-PARKING	DAILY	5		5			
OTHER CHARGES SUBTOTAL						TOTAL OTHER CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)		% \$		% \$		\$	
OTHER CHARGES SUBTOTAL							
* Use "No Bid" to indicate services or equipment are not available							
* Use "\$0.00" to indicate service or equipment is available free of charge							
* Any other requirement or notes not covered in the above should be included below in "HOTEL NOTES:" or on a separate sheet and indicated as such below in "HOTEL NOTES:"							
* NJ Judiciary is exempt from all taxes - no taxes to be included in pricing							
JUDICIARY NOTES:						TOTAL FOR EVENT	\$ -
HOTEL NOTES:							