

NEW JERSEY JUDICIARY CONFERENCE PRICE SHEET -JUDAOC-26-20

VENUE NAME		REGION	<u>CENTRAL OR SOUTHERN REGIONS</u>	EVENT NOTES
FEDERAL TAX ID NO OR EIN		VENUE CONTACT		ALTERNATE DATES INCLUDE: SEPTEMBER 14-15, 2026 (SET-UP SEPTEMBER 13, 2026); SEPTEMBER 24-25, 2026 (SET-UP SEPTEMBER 23, 2026) PLEASE VERIFY WHICH DATES ARE BEING PROPOSED FOR THIS SUBMISSION IN HOTEL NOTES COMMENTS AT BOTTOM OF PRICE SHEET ENSURE THE PROPOSED MEETING SPACE AREA SHALL BE USED EXCLUSIVELY BY THE JUDICIARY AND SHALL NOT BE SHARED WITH ANY OTHER ORGANIZATION OR GROUP
EVENT NAME	2026 Probation Education Conference JUDAOC-26-20	VENUE CONTACT PHONE		
DATE OF EVENT	PREFERRED SEPTEMBER 17-18, 2026 (SET-UP SEPT 16, 2026)	VENUE CONTACT EMAIL		
ORGANIZATION	Probation Division	NJSTART VENDOR NO		

MEETING ROOMS										
REFERENCE RFQ SECTION 4.1			SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
			Wed, Sep 16, 2026		Thu, Sep 17, 2026		Fri, Sep 18, 2026		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
FUNCTION TYPE	PREFERRED SETUP	# OF GUESTS	EACH	RATE	EACH	RATE	EACH	RATE	MEETING ROOM NOTES (INCLUDE PROPOSED MEETING ROOM NAMES/CAPACITY TAKING INTO ACCOUNT RFQ SECTION 4.3.1 AV STANDARD REQUIREMENTS)	
GENERAL SESSION	ROUNDS	275			1		1		GENERAL SESSION CAN BE REUSED AS MEALS ROOM BUT NOT AS BREAKOUT ROOMS	
MEALS ROOM	ROUNDS	275			1		1			
LOBBY	REGISTRATION/ 6 6' TABLES				1		1		ABILITY TO SET UP BANNERS AND DISPLAYS	
BREAK OUT ROOM 1	CLASSROOM	75-100			1		1			
BREAK OUT ROOM 2	CLASSROOM	75-100			1		1			
BREAK OUT ROOM 3	CLASSROOM	50-75			1		1			
BREAK OUT ROOM 4	CLASSROOM	50-75			1		1			
BREAK OUT ROOM 5	CLASSROOM	40-50			1		1			
BREAK OUT ROOM 6	CLASSROOM	40-50			1		1			
EMERGENT DUTY ROOM	STORAGE/OFFICE USE				1		1		CAN BE GUEST ROOM CONVERTED	
EMERGENT DUTY ROOM	MOTHERS ROOM				1		1		CAN BE GUEST ROOM CONVERTED	
MEETING ROOM SUBTOTAL									TOTALS MEETING SPACE CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)			%	\$	%	\$	%	\$	\$	
MEETING ROOM TOTAL										

BANQUET CHARGES									
REFERENCE RFQ SECTION 4.2		SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
		Wed, Sep 16, 2026		Thu, Sep 17, 2026		Fri, Sep 18, 2026		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
MEAL	TYPE	EACH	RATE	EACH	RATE	EACH	RATE	MENU NOTES	
BREAKFAST	HOT BREAKFAST			260		230		Gluten Free and Vegan Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAK	A.M.BREAK SNACK AND BEVERAGE			260		230		Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
LUNCH	3 ENTREES- HOT BUFFET			260		230		Gluten Free and Vegan Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAK	P.M.BREAK SNACK AND BEVERAGE			260		230		Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BANQUET CHARGES SUBTOTAL								TOTAL BANQUET CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		% \$		\$	
BANQUET CHARGES TOTAL									
LODGING CHARGES									
REFERENCE RFQ SECTION 4.5		SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
		Wed, Sep 16, 2026		Thu, Sep 17, 2026		Fri, Sep 18, 2026		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
LODGING	TYPE	EACH	RATE	EACH	RATE	EACH	RATE	LODGING NOTES	
SINGLE OCCUPANY	EPO	30		50				NOT TO BE INCLUDED IN TOTALS	
SINGLE OCCUPANY	MASTER BILL	90		120					
SINGLE OCCUPANY	LATE CHECK-OUT					10			
LODGING CHARGES SUBTOTAL								TOTAL LODGING CHARGES	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)		% \$		% \$		% \$		\$	
LODGING CHARGES TOTAL									

AV CHARGES									
REFERENCE RFQ SECTION 4.3		SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
		Wed, Sep 16, 2026		Thu, Sep 17, 2026		Fri, Sep 18, 2026		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
TYPE OF EQUIPMENT	FULL/HALF DAY	EACH	RATE	EACH	RATE	EACH	RATE	AV NOTES	
ALL CABLES, CONNECTORS, POWER STRIPS AND EXTENSION CORDS ESSENTIAL TO OPERATE ALL AV EQUIPMENT	FULL			1		1		SUBMIT PRICE QUOTE FOR ALL CABLES, CONNECTORS, POWER CORDS, STRIPS AND EXTENSION CORDS TO ACCOMMODATE ALL AV. EQUIPMENT INCLUSIVE OF HOTEL PROVIDED AV, CUSTOMER AV (PROJECTORS, LAPTOPS, ETC...) AS WELL AS ATTENDEES LAPTOPS IN MEETING SPACE AND REGISTRATION AREAS.	
27" (OR LARGER) SCREEN DISPLAY AND/OR MONITOR	FULL			0		0		SCREEN REQUIRED FOR ALL BREAKOUT ROOMS AND GENERAL SESSION ROOM	
PROJECTOR SCREEN	FULL			8		8		SCREEN REQUIRED FOR ALL BREAKOUT ROOMS AND GENERAL SESSION ROOM	
LCD PROJECTOR	FULL			2		2		REQUEST FOR ONE-TWO LCD PROJECTOR EACH DAY TO BE USED IN GENERAL SESSION ROOM DEPENDING ON SETUP.	
AV CART	FULL			8		8			
WIRELESS LAVALIER MICROPHONE	FULL			1		1			
HANDHELD MICROPHONE	FULL			8		8			
WIRED MICROPHONE	FULL			2		2			
HARDWIRED INTERNET	FULL			0		0			
DEDICATED WIFI	FULL			260		230		WIFI FOR ALL ATTENDEES (PLEASE NOTE, ALL ATTENDEES HAVE MULTIPLE DEVICES THAT WILL BE CONNECTED)	
LAPSOUND/SOUND PATCH	FULL			7		7		MUST BE STANDING - CAN NOT BE DESK TOP	
STANDING LECTERN	FULL			1		1			
PIPE AND DRAPE	FULL			1		1		FOR GENERAL SESSION	
STAGE LIGHTING	FULL			1		1		FOR GENERAL SESSION	
STAGE	FULL			1		1		FOR GENERAL SESSION	
ALL INCLUSIVE AV QUOTE FROM OUTSIDE VENDOR WITH QUOTE ATTACHED	FULL							ATTACH SEPARATE ALL INCLUSIVE QUOTE	
AV CHARGES SUBTOTAL								TOTAL AV CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				%	\$	%	\$	\$	
AV CHARGES TOTAL									

***** ALL INCLUSIVE AV ITEMS **** ADD ATTACHED AV QUOTE*****

OTHER CHARGES									
REFERENCE RFQ SECTION 4.4		SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
		Wed, Sep 16, 2026		Thu, Sep 17, 2026		Fri, Sep 18, 2026		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
MISCELLANEOUS	DESCRIPTION	EACH	RATE	EACH	RATE		RATE	OTHER CHARGES NOTES	
SELF-PARKING	OVERNIGHT	120		170					
SELF-PARKING	DAILY			90		230			
OTHER CHARGES SUBTOTAL								TOTAL OTHER CHARGES:	
SURCHARGES IF APPLICABLE		%	\$	%	\$	%	\$	\$	
(SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)									
OTHER CHARGES SUBTOTAL									
* Use "No Bid" to indicate services or equipment are not available									
* Use "\$0.00" to indicate service or equipment is available free of charge									
* Any other requirement or notes not covered in the above should be included below in "HOTEL NOTES:" or on a separate sheet and indicated as such below in "HOTEL NOTES:"									
* NJ Judiciary is exempt from all taxes - no taxes to be included in pricing									
JUDICIARY NOTES:	<p style="text-align: center;">PLEASE NOTE: Additional breakout rooms other than what is stated above on price sheet may be needed depending on meeting space size, availability and final agenda.</p>						Event Total:		\$ -
HOTEL NOTES:									