

## **NOTICE TO THE BAR**

### **JUDICIARY ACCOUNT CHARGE SYSTEM (JACS) ACCOUNTS FOR CHARGING FILING FEES AND OTHER FEES – NEW WEB-BASED SELF-SERVICE APPLICATION**

The Judiciary maintains charge accounts opened by attorneys, law firms and information brokers for the purpose of charging filing fees or other fees in lieu of paying by check, cash or money order. The system that manages these accounts is called the Judiciary Account Charge System (JACS).

As part of the continuing efforts to improve customer service, the Judiciary has created a web-based self-service application that will enable JACS account holders to manage those accounts online. The following functions will be available in this self-service application: opening and closing accounts, viewing account balances, viewing and printing statements and transaction histories, funding accounts via the ACH (Automated Clearinghouse), and maintaining and updating accounts. A further benefit will be the discontinuance of the mailing of hardcopy account statements.

The new web-based self-service JACS application is presently being pilot tested by a small group of existing account holders. Once the pilot test has been concluded, the application will be rolled out to the remaining existing account holders. Additionally, as of May 16, 2014 all new JACS accounts will be opened online using the application.

Questions regarding the new web-based self-service JACS application or about JACS accounts in general may be directed to Eileen McEneny, Chief of Banking & Cash Management, by email at [Eileen.McEneny@judiciary.state.nj.us](mailto:Eileen.McEneny@judiciary.state.nj.us) or by phone at 609-633-7352.

/s/ Glenn A. Grant

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Hon. Glenn A. Grant, J.A.D.  
Acting Administrative Director

Dated: May 15, 2014