

## **NOTICE TO THE BAR**

### **ADDITIONAL INFORMATION SECURITY MEASURES FOR JEFIS, eDATA AND eCOURTS USERS – EFFECTIVE NOV. 5, 2014**

The Judiciary uses a Single Sign-On (SSO) approach to provide one central point of access for registered users to access Judiciary applications, including attorney registration, JEFIS, and eData. Single Sign-On permits users to log in to those Judiciary applications through one attorney portal using their attorney identification number and a unique password established by the user. eCourts also uses this same attorney identification number and password but through a separate page.

This notice is to advise that effective November 5, 2014, the New Jersey Judiciary is implementing additional information security measures for electronic filers who use our eCourts, JEFIS, or eData applications. The new security measure is called Step-up Authentication and is designed to protect the confidentiality of attorneys' personal information contained in the "My Profile," "Update Contact Information," and "Attorney Registration and Payment" tabs located on the portal front page. When attorneys access any of those three tabs in their online account for the first time on or after November 5, 2014, they will be prompted and redirected to a page on which they must complete a new set of three security questions personal to the attorney. Each time thereafter that the attorney intends to access any of those three tabs ("My Profile," "Update Contact Information," or "Attorney Registration and Payment"), including the attorney registration application, the attorney will be required to correctly answer at least one of the three security questions before being able to access the tab. The answers to the three security questions should be kept confidential by the attorney in order to reduce the risk of unauthorized access to the attorney's personal information.

Note that an attorney accessing the JEFIS or eData tabs through the SSO portal, or accessing the eCourts application through its separate entrance page, will not be required to answer the step-up authentication questions.

This notice also is to particularly advise JEFIS attorney filers that they will be required to use Single Sign-On (bar identification number and user password) to log in to JEFIS as of November 5, 2014, whereas previously JEFIS filers used a separate JEFIS user name and password. As of that date those separate JEFIS user names and passwords will be disabled and the electronic filer will not be permitted to transmit documents electronically unless enrolled in SSO. Accordingly, if you have not yet registered for SSO, you must do so by the close of business on November 4, 2014 in order to avoid any disruption to your electronic filing. To register for SSO with the Lawyers' Fund for Client Protection or if you do not remember your SSO password, please contact (855) 533-3863 (select option #2) for assistance.

For information or concerns related to this Notice, please contact Michelle M. Smith, Clerk of the Superior Court, at [michelle.smith@judiciary.state.nj.us](mailto:michelle.smith@judiciary.state.nj.us) or (609) 984-4200.

/s/ Glenn A. Grant

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Hon. Glenn A. Grant, J.A.D.  
Acting Administrative Director of the Courts

Dated: October 16, 2014