

## NOTICE TO THE BAR AND PUBLIC

### Essex County Veterans Courthouse Closed for Security Drill

**October 30, 2015 from 8:30 a.m. to 1:00 p.m.**

On Friday, October 30, 2015, the Essex County Veterans Courthouse, located at 50 West Market Street, Newark, NJ, will be closed to the public from 8:30 a.m. to 1:00 p.m. for a Security Drill. All other Essex Vicinage buildings, including the Historic Courthouse, Hall of Records, Wilentz Justice Complex and 60 Evergreen Place (East Orange), will remain open and conduct business as usual.

During the above-mentioned closure of the Veterans Courthouse, the following procedures will be in effect:

- **Cashier and Court Filings**: the finance division office and payment windows located at the Wilentz Justice Complex, 212 Washington Street, Newark, NJ will be open to receive all payments, including civil division filings. Finance division office and payment windows located at 60 Evergreen Place, East Orange, NJ, will also remain open to receive all payments except civil division filings.
- **Criminal Division Matters**: Central Judicial Processing (CJP) matters will be heard in the Veterans Courthouse, Courtroom 502, after 1:30 p.m. For any emergent criminal division matters, please contact Judge Robert Gardner at (973) 776-9619.
- **Civil Division Matters**: The Civil Division Customer Service Center, located in the Hall of Records, 465 Martin Luther King, Jr. Blvd, Room 201, Newark, NJ, will remain open; however, any civil filings with payments will be directed to the Wilentz Justice Complex cashier.

The Veterans Courthouse will re-open to the public at 1:00 p.m. Contact the Office of the Trial Court Administrator at 973-776-9300 x 55700 with any questions.



Honorable Sallyanne Floria  
Assignment Judge

Dated: October 16, 2015