

NOTICE TO THE BAR

EXPANSION OF MANDATORY ELECTRONIC FILING IN eCOURTS FOR SPECIAL CIVIL PART AND RELATED STATEWIDE JUDGMENT LIENS

This notice relates to the filing requirements for matters in the Special Civil Part (DC) and related statewide judgment liens. Specifically, this notice requires that all licensed New Jersey attorneys and law firms filing pleadings and documents in the Special Civil Part as well as related statewide judgment liens do so electronically through eCourts.

The September 23, 2016 notice to the bar required “all attorneys and law firms registered on the Judiciary Electronic Filing System (JEFIS) to file all pleadings and documents electronically through eCourts in Special Civil Part (DC) and related statewide judgment liens” effective October 1, 2016. The Supreme Court by order dated September 23, 2016 permitted a phased-in approach to that mandatory electronic filing requirement in Special Civil Part matters and related statewide judgment liens. The phased-in mandatory electronic filing requirement authorized by the Court’s September 23, 2016 order is now at the final phase, such that effective May 1, 2017, all attorneys and law firms filing pleadings and documents in the Special Civil Part (DC docket) and related statewide judgment liens must as of that date file all such pleadings and documents electronically in eCourts Special Civil Part (with the exception of documents under seal and orders to show cause, which will continue to be required to be filed on paper).

Any paper in a Special Civil Part matter or related statewide judgment lien received from an attorney or law firm other than electronically through eCourts Special Civil Part on or after May 1, 2017 will be returned to the filing attorney with notice that it must be filed electronically. In such instances the attorney will have ten (10) days to file that same document along with the return notice electronically in order to preserve the original filing date.

As a consequence of the Court's Order, an attorney seeking to file any fee-related document in the Special Civil Part (DC) through eCourts Special Civil Part must now have a JACS account. Information can be found at <http://www.judiciary.state.nj.us/JACS/index.html> on establishing a JACS account.

Questions regarding eCourts Special Civil Part and the mandatory electronic filing requirement for Special Civil Part matters and related statewide judgment liens may be directed to Michelle M. Smith, Clerk of the Superior Court, by email at michelle.smith@njcourts.gov or by telephone at 609-421-6100.



Glenn A. Grant, J.A.D.
Acting Administrative Director of the Courts

Dated: April 7, 2017