

## NOTICE TO THE BAR

### **EXTENSION OF COMMENT PERIODS ON THREE ITEMS – (1) AMENDMENTS TO RULE 1:4-9; (2) COMPLEX BUSINESS LITIGATION PROGRAM GUIDELINES, FORMS, AND ORDERS; (3) REPORT OF THE COMMITTEE ON MUNICIPAL COURT OPERATIONS, FINES, AND FEES**

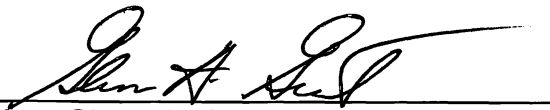
This notice announces the extension of the comment periods for three previously published items as set forth below; the new end date of the comment period for each of the three items will now be Monday, September 24, 2018:

(1) “Proposed Amendment to Rule 1:4-9 Regarding Electronic Filing of Papers,” notice dated August 3, 2018 (comment period extended from September 10, 2018);

(2) “Complex Business Litigation Program – Proposed Overview and Case Management Guidelines; Model Forms and Orders,” notice dated July 24, 2018 (comment period extended from September 1, 2018); and

(3) “Municipal Courts – Report of the Supreme Court Committee on Municipal Court Operations, Fines, and Fees,” notice dated July 17, 2018 (comment period extended from September 17, 2018).

Comments on these three items during the extended comment periods should be submitted as directed in the respective previously published notices.

  
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Hon. Glenn A. Grant, J.A.D.  
Acting Administrative Director

Dated: August 20, 2018

# NOTICE TO THE BAR

## PROPOSED AMENDMENT TO RULE 1:4-9 REGARDING ELECTRONIC FILING OF PAPERS -- PUBLICATION FOR COMMENT

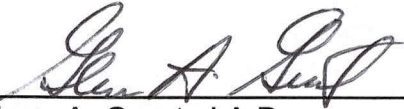
The Judiciary's electronic filing and recordkeeping system, eCourts, enables the submission of documents to the court electronically. The eCourts system has already been implemented in several areas (Criminal Division, Tax Court, Foreclosure Docket, Special Civil Part (DC Cases), and Civil Part of the Law Division) and will eventually extend statewide to all court divisions. In conjunction with the expansion of eCourts, the Judiciary proposes to amend *Rule* 1:4-9 to clarify the requirements for all documents submitted to the court and to add specific rules for paper filings and electronic submissions. The proposed amendments are appended to this notice.

Comments on the proposed rule amendment should be submitted in writing by September 10, 2018 to:

Glenn A. Grant, J.A.D.  
Acting Administrative Director of the Courts  
Attn: Comments – Amendments to Rule 1:4-9  
Hughes Justice Complex; P.O. Box 037  
Trenton, New Jersey 08625-0037

Comments may also be submitted by email to: [Comments.Mailbox@njcourts.gov](mailto:Comments.Mailbox@njcourts.gov).

The Supreme Court will not consider comments submitted anonymously. Thus, those submitting comments by mail should include their name and address and those submitting comments by email should include their name and email address. Comments submitted in response to this notice are subject to public disclosure.



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Glenn A. Grant, J.A.D.  
Acting Administrative Director of the Courts

Dated: August 3, 2018

## PROPOSED AMENDMENTS

### 1:4-9. Size, Weight and Format of Filed Papers

(a) All filings. Except as otherwise provided by R. 2:6-10, pleadings and other [papers] documents filed with the court, including letter briefs and memoranda but excluding preprinted legal forms and documentary exhibits, shall be prepared on portrait-oriented letter size (approximately 8.5 inches wide x 11 inches tall) paper of standard weight and quality for copy paper and shall be double spaced with no smaller than 10-pitch or 12-point type. [Both sides of the paper may be used and recycled paper should be used, provided legibility is maintained.] Legibility must be maintained in all filed documents.

(b) Paper filings. Only one side of the paper may be used and recycled paper should be used, provided legibility is maintained.

(c) Electronic filings. All electronically filed documents must be appropriately rotated and may not be submitted in an incorrect orientation such as upside down, sideways or backwards.

Note: Source – R.R. 1:27C; caption and text amended June 29, 1990 to be effective September 4, 1990; amended July 13, 1994 to be effective September 1, 1994; amended June 28, 1996 to be effective September 1, 1996; amended July 27, 2006 to be effective September 1, 2006; amended July 9, 2008 to be effective September 1, 2008; text amended and designated as paragraph (a) with caption added, new paragraphs (b) and (c) captions and text added \_\_\_\_\_ to be effective \_\_\_\_\_.