

## NEW JERSEY JUDICIARY CONFERENCE PRICE SHEET -JUDAOC-26-16

VENUE NAME			REGION	STATEWIDE			EVENT NOTES			
FEDERAL TAX ID NO OR EIN			VENUE CONTACT				<p style="text-align: center;"><b>DATES ARE FIRM</b>  <b>HEAD TABLE &amp; LECTERN FOR EACH BREAK OUT ROOM</b>  <b>ENSURE THE PROPOSED MEETING SPACE AREA SHALL BE USED EXCLUSIVELY BY THE JUDICIARY AND SHALL NOT BE SHARED WITH ANY OTHER ORGANIZATION OR GROUP</b></p>			
EVENT NAME	2026 Family Division and Domestic Violence Education Conference JUDAOC-26-16		VENUE CONTACT PHONE							
DATE OF EVENT	MARCH 23-24, 2026 (SET-UP MARCH 22, 2026)		VENUE CONTACT EMAIL							
ORGANIZATION	Judicial Education		NJSTART VENDOR NO							
<b>MEETING ROOMS</b>										
REFERENCE RFQ SECTION 4.1			SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
			Sunday, March 22, 2026		Monday, March 23, 2026		Tuesday, March 24, 2026		<b>VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY</b>	
FUNCTION TYPE	PREFERRED SETUP	# OF GUESTS	EACH	RATE	EACH	RATE	EACH	RATE	MEETING ROOM NOTES (INCLUDE PROPOSED MEETING ROOM NAMES/CAPACITY TAKING INTO ACCOUNT RFQ SECTION 4.3.1 AV STANDARD REQUIREMENTS)	
GENERAL SESSION	ROUNDS	375			1		1		GENERAL SESSION CAN BE REUSED AS MEALS ROOM BUT NOT AS BREAKOUT ROOMS	
MEALS ROOM	ROUNDS	350			1		1			
LOBBY	REGISTRATION/ 5'6" TABLES				1		1			
BREAK OUT ROOM 1	CLASSROOM/THEATER	150			1		1			
BREAK OUT ROOM 2	CLASSROOM/THEATER	75			1		1			
BREAK OUT ROOM 3	CLASSROOM/THEATER	75			1		1			
BREAK OUT ROOM 4	CLASSROOM/THEATER	50			1		1			
BREAK OUT ROOM 5	CLASSROOM/THEATER	50			1		1			
BREAK OUT ROOM 6	CLASSROOM/THEATER	30			1		1			
BREAK OUT ROOM 7	CLASSROOM/THEATER	20			1		1			
BREAK OUT ROOM 8	CLASSROOM/THEATER	15			1		1			
BREAK OUT ROOM 9	CLASSROOM/THEATER	15			1		1			
BREAK OUT ROOM 10	CONFERENCE	10			1		1			
STAFF OFFICE	ROUNDS	25			1		1			
EMERGENT DUTY ROOM	CONFERENCE				1		1		CAN BE GUEST ROOM CONVERTED	
EMERGENT DUTY ROOM	CONFERENCE				1		1		CAN BE GUEST ROOM CONVERTED	
EMERGENT DUTY ROOM	CONFERENCE				1		1		CAN BE GUEST ROOM CONVERTED	
EMERGENT DUTY ROOM	CONFERENCE				1		1		CAN BE GUEST ROOM CONVERTED	
MEETING ROOM SUBTOTAL									TOTALS MEETING SPACE CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)			%\$		%\$		%\$		\$	
MEETING ROOM TOTAL										

BANQUET CHARGES									
REFERENCE RFQ SECTION 4.2		SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
MEAL	TYPE	EACH	RATE	EACH	RATE	EACH	RATE	MENU NOTES	
BREAKFAST	BREAKFAST - CONTINENTAL			250				Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAKFAST	HOT BREAKFAST					350		Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAKFAST	STAFF MEALS ROOM			25		25		Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
LUNCH	3 ENTREES- HOT BUFFET			250		350		Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
LUNCH	STAFF MEALS ROOM			25		25		Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
LUNCH	HALAL OPTION			4		4		Kosher, Halal, and Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
LUNCH	KOSHER OPTION			4		4		Kosher, Halal, and Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAK	P.M.BREAK SNACK AND BEVERAGE			250		350		Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAK	STAFF MEALS ROOM			25		25		Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
ALL DAY BEVERAGE	ALL DAY BEVERAGE			275		375		Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BANQUET CHARGES SUBTOTAL								TOTAL BANQUET CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		% \$		\$	
BANQUET CHARGES TOTAL									

Lodging Charges									
Reference RFQ Section 4.5		Setup Day		Day One		Day Two		Judiciary Notes	Hotel Notes
		Sunday, March 22, 2026		Monday, March 23, 2026		Tuesday, March 24, 2026		Venue Bidders: Please fill out blue fields only	
Lodging	Type	Each	Rate	Each	Rate	Each	Rate	Lodging Notes	
Single Occupancy	EPO	100		160				Not to be included in totals	
Single Occupancy	Master Bill	30		20					
Single Occupancy	Late Check-out					15			
Lodging Charges Subtotal								Total Lodging Charges	
Surcharges if applicable (Surcharge Percentage Input Left of Dollar Amount)		%\$		%\$		%\$		\$	
Lodging Charges Total									
AV Charges									
Reference RFQ Section 4.3		Setup Day		Day One		Day Two		Judiciary Notes	Hotel Notes
		Sunday, March 22, 2026		Monday, March 23, 2026		Tuesday, March 24, 2026		Venue Bidders: Please fill out blue fields only	
Type of Equipment	Full/Half Day	Each	Rate	Each	Rate	Each	Rate	AV Notes	
ALL CABLES, CONNECTORS, POWER STRIPS AND EXTENSION CORDS ESSENTIAL TO OPERATE ALL AV EQUIPMENT	FULL			1		1		SUBMIT PRICE QUOTE FOR ALL CABLES, CONNECTORS, POWER CORDS, STRIPS AND EXTENSION CORDS TO ACCOMMODATE ALL AV EQUIPMENT INCLUSIVIE OF HOTEL PROVIDED AV, CUSTOMER AV (PROJECTORS, LAPTOPS, ETC...) AS WELL AS ATTENDEES LAPTOPS IN MEETING SPACE AND REGISTRATION AREAS.	
27" (OR LARGER) SCREEN DISPLAY AND/OR MONITOR	FULL			3		3		SCREEN REQUIRED FOR ALL BREAKOUT ROOMS AND GENERAL SESSION ROOM	
PROJECTOR SCREEN	FULL			10		10		SCREEN REQUIRED FOR ALL BREAKOUT ROOMS AND GENERAL SESSION ROOM	
LCD PROJECTOR	FULL			2		2		REQUEST FOR ONE-TWO LCD PROJECTOR EACH DAY TO BE USED IN GENERAL SESSION ROOM DEPENDING ON SETUP.	
AV CART	FULL			10		10			
WIRELESS LAVALIER MICROPHONE	FULL			5		5			
HANDHELD MICROPHONE	FULL			5		5			
WIRED MICROPHONE	FULL			10		10			
HARDWIRED INTERNET	FULL			3		3			
WIFI	FULL			375		375		WIFI FOR ALL ATTENDEES (PLEASE NOTE, ALL ATTENDEES HAVE MULTIPLE DEVICES THAT WILL BE CONNECTED)	
LAPSOUND/SOUND PATCH	FULL			10		10		MUST BE STANDING - CAN NOT BE DESK TOP	
STANDING LECTERN	FULL			10		10			
PIPE AND DRAPE	FULL			1		1		FOR GENERAL SESSION	

AV CHARGES (CONTINUED)									
REFERENCE RFQ SECTION 4.3		SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
CONFIDENCE MONITOR		Sunday, March 22, 2026		Monday, March 23, 2026		Tuesday, March 24, 2026		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
ALL INCLUSIVE AV QUOTE FROM OUTSIDE VENDOR WITH QUOTE ATTACHED		FULL		1		1		FOR GENERAL SESSION	
AV CHARGES SUBTOTAL								TOTAL AV CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		% \$		\$	
AV CHARGES TOTAL									
***** ALL INCLUSIVE AV ITEMS **** ADD ATTACHED AV QUOTE*****								OTHER CHARGES	
REFERENCE RFQ SECTION 4.4		SETUP DAY		DAY ONE		DAY TWO		JUDICIARY NOTES	HOTEL NOTES
MISCELLANEOUS		Sunday, March 22, 2026		Monday, March 23, 2026		Tuesday, March 24, 2026		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
SELF-PARKING		OVERNIGHT		130		180		INCLUDES 30 ADDITIONAL PARKING SPACES PER DAY FOR SECURITY, FACULTY, ETC.	
SELF-PARKING		DAILY		225		405			
OTHER CHARGES SUBTOTAL								TOTAL OTHER CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)		% \$		% \$		% \$		\$	
OTHER CHARGES SUBTOTAL									
<p>* Use "No Bid" to indicate services or equipment are not available</p> <p>* Use "\$0.00" to indicate service or equipment is available free of charge</p> <p>* Any other requirement or notes not covered in the above should be included below in "HOTEL NOTES:" or on a separate sheet and indicated as such below in "HOTEL NOTES:"</p> <p>* NJ Judiciary is exempt from all taxes - no taxes to be included in pricing</p>								<p><b>PLEASE NOTE:</b> Additional breakout rooms other than what is stated above on price sheet may be needed depending on meeting space size, availability and final agenda.</p> <p><b>Event Total:</b> <span style="float: right;">\$ -</span></p>	
HOTEL NOTES:									