

## ONE-DEVICE METHOD

<b>Step 1</b>	Click on the Zoom link and then join the meeting twice from your computer. You can join with either connection first:		
	Join with the app  (simultaneous connection)	AND	Join with the browser <a href="#">Join from your browser</a> (consecutive connection)
<b>Step 2</b>	Once the host admits your connections to the meeting, open your volume mixer.		
<b>Step 3</b>	In the volume mixer, mute every app EXCEPT your browser. Be sure to mute your Zoom apps.		
<b>Step 4</b>	Turn on the camera in your browser and confirm that the host can hear you.		
<b>Step 5</b>	Inform the host that you are connected twice and ask the host to assign your simultaneous connection as the interpreter.		
<b>Step 6</b>	Once you see you have been assigned as the interpreter, ask the host if you should instruct the litigant how to get on the Zoom Language Channel.		

### Remember:

- 1) Turn off your camera in the Zoom app and turn on the camera in your browser.
- 2) In the volume mixer, mute every app, except for your browser because you will listen to Zoom only through your browser (your consecutive connection).
- 3) For breakout rooms, join with browser connection and disconnect your Zoom app connection. When you return to the main session, re-enter with the Zoom app connection and ask to be reassigned as an interpreter.
- 4) If you cannot hear Zoom when you enter a hearing, check your volume mixer as you might have left Zoom volume off from a prior hearing.

**Important:** For possible Appeals purposes, all colloquies between an English speaker and a limited English proficient speaker must be interpreted fully in consecutive mode, never in simultaneous mode.