

NEW JERSEY JUDICIARY CONFERENCE PRICE SHEET -JUDAOC-26-08												
VENUE NAME			REGION		STATEWIDE						EVENT NOTES	
FEDERAL TAX ID NO OR EIN			VENUE CONTACT									
EVENT NAME	Judicial College 2025 JUDAOC-26-08		VENUE CONTACT PHONE									
DATE OF EVENT	NOVEMBER 24-26, 2025 (SET-UP NOVEMBER 23, 2025)		VENUE CONTACT EMAIL									
ORGANIZATION	Judicial Education		NJSTART VENDOR NO									
MEETING ROOMS												
REFERENCE RFQ SECTION 4.1			SETUP DAY		DAY ONE		DAY TWO		DAY THREE		JUDICIARY NOTES	HOTEL NOTES
			Sunday, November 23, 2025		Monday, November 24, 2025		Tuesday, November 25, 2025		Wednesday, November 26, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
FUNCTION TYPE	PREFERRED SETUP	# OF GUESTS	EACH	RATE	EACH	RATE	EACH	RATE	EACH	RATE	MEETING ROOM NOTES (INCLUDE PROPOSED MEETING ROOM NAMES/CAPACITY TAKING INTO ACCOUNT RFQ SECTION 4.3.1 AV STANDARD REQUIREMENTS)	
GENERAL SESSION	THEATER/ROUNDS	750	1		1						CAN BE THE SAME ROOM AS MEALS ROOM	
MEALS ROOM	ROUNDS	750	1		1							
MEALS ROOM	ROUNDS	550					1					
MEALS ROOM	ROUNDS	350							1			
STAFF MEALS ROOM	ROUNDS	50	1		1		1		1			
REGISTRATION/LOBBY	REGISTRATION/8 6' TABLES	15	1		1		1		1			
PHOTO ROOM	CONFERENCE	15	1		1		1					
BREAK OUT ROOM 1	CLASSROOM/THEATER/ROUNDS	130	1		1		1		1			
BREAK OUT ROOM 2	CLASSROOM/THEATER/ROUNDS	100	1		1		1		1			
BREAK OUT ROOM 3	CLASSROOM/THEATER/ROUNDS	50	1		1		1					
BREAK OUT ROOM 4	CLASSROOM/THEATER/ROUNDS	200	1		1		1		1			
BREAK OUT ROOM 5	CLASSROOM/THEATER/ROUNDS	70	1		1		1					
BREAK OUT ROOM 6	CLASSROOM/THEATER/ROUNDS	150	1		1		1		1			
BREAK OUT ROOM 7	CLASSROOM/THEATER/ROUNDS	30	1		1		1					
BREAK OUT ROOM 8	CLASSROOM/THEATER/ROUNDS	70	1		1		1		1			
BREAK OUT ROOM 9	CLASSROOM/THEATER/ROUNDS	40	1		1		1					
BREAK OUT ROOM 10	CLASSROOM/THEATER/ROUNDS	25	1		1		1					
BREAK OUT ROOM 11	CONFERENCE/HOLLOW SQUARE	25	1		1		1					
BREAK OUT ROOM 12	CONFERENCE/ATTENDEE WORKSPACE	10	1		1		1					
BREAK OUT ROOM 13	THEATER	40	1		1		1					
STAFF OFFICE	CONFERENCE	10	1		1		1		1			
LACTATION ROOM	CONFERENCE	2	1		1		1		1		CAN BE GUEST ROOM CONVERTED	
BOARD ROOM 1	CONFERENCE	15	1		1		1					
BOARD ROOM 2	CONFERENCE	10	1		1		1					
PRAYER ROOM	CONFERENCE	5	1		1		1		1		CAN BE GUEST ROOM CONVERTED	
EMERGENT DUTY ROOMS	CONFERENCE	5	10		10		10		10		CAN BE GUEST ROOM CONVERTED	
MEETING ROOM SUBTOTAL											TOTALS MEETING SPACE CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)			%	\$	%	\$	%	\$	%	\$	\$	
MEETING ROOM TOTAL												

BANQUET CHARGES											
REFERENCE RFQ SECTION 4.2		SETUP DAY		DAY ONE		DAY TWO		DAY THREE		JUDICIARY NOTES	HOTEL NOTES
		Sunday, November 23, 2025		Monday, November 24, 2025		Tuesday, November 25, 2025		Wednesday, November 26, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
MEAL	TYPE	EACH	RATE	EACH	RATE	EACH	RATE	EACH	RATE	MENU NOTES	
BREAKFAST	BREAKFAST - CONTINENTAL			700						Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAKFAST	BREAKFAST - HOT BUFFET					550		325		Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAKFAST	STAFF MEALS ROOM			50		50		25		Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAK	A.M.BREAK BEVERAGE ONLY							350		Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BEVERAGES ONLY	ALL DAY REFRESH			750		600				Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
LUNCH	LUNCH - HOT BUFFET			700						Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
LUNCH	LUNCH - MIX OF HOT BUFFET AND GOURMET SANDWICHES					550				Gluten Free Options Clearly Marked. Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
LUNCH	LUNCH - ALT MEAL OPTIONS			10		10				HALAL AND KOSHER	
LUNCH	STAFF MEALS ROOM			50		50				Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAK	P.M.BREAK SNACK ONLY			700		550				Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BREAK	STAFF MEALS ROOM			50		50				Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
RECEPTION	RECEPTION			150						Individual bottled waters and soft drinks are required. Vendor must accommodate all dietary needs and selections.	
BANQUET CHARGES SUBTOTAL										TOTAL BANQUET CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		% \$		% \$		\$	
BANQUET CHARGES TOTAL											
LODGING CHARGES											
REFERENCE RFQ SECTION 4.5		SETUP DAY		DAY ONE		DAY TWO		DAY THREE		JUDICIARY NOTES	HOTEL NOTES
		Sunday, November 23, 2025		Monday, November 24, 2025		Tuesday, November 25, 2025		Wednesday, November 26, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
LODGING	TYPE	EACH	RATE	EACH	RATE	EACH	RATE	EACH	RATE	LODGING NOTES	
SINGLE OCCUPANY	EPO	75		150		85				NOT TO BE INCLUDED IN TOTALS	
SINGLE OCCUPANY	MASTER BILL	250		250		150					
SINGLE OCCUPANY	LATE CHECK-OUT							20			
LODGING CHARGES SUBTOTAL										TOTAL LODGING CHARGES	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)		% \$		% \$		% \$		% \$		\$	
LODGING CHARGES TOTAL											

AV CHARGES											
REFERENCE RFQ SECTION 4.3		SETUP DAY		DAY ONE		DAY TWO		DAY THREE		JUDICIARY NOTES	HOTEL NOTES
		Sunday, November 23, 2025		Monday, November 24, 2025		Tuesday, November 25, 2025		Wednesday, November 26, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
TYPE OF EQUIPMENT	FULL/HALF DAY	EACH	RATE	EACH	RATE	EACH	RATE	EACH	RATE	AV NOTES	
ALL CABLES, CONNECTORS, POWER STRIPS AND EXTENSION CORDS ESSENTIAL TO OPERATE ALL AV EQUIPMENT	FULL			1		1		1		SUBMIT PRICE QUOTE FOR ALL CABLES, CONNECTORS, POWER CORDS, STRIPS AND EXTENSION CORDS TO ACCOMMODATE ALL AV. EQUIPMENT INCLUSIVE OF HOTEL PROVIDED AV, CUSTOMER AV (PROJECTORS, LAPTOPS, ETC...) AS WELL AS ATTENDEES LAPTOPS IN MEETING SPACE AND REGISTRATION AREAS.	
27" (OR LARGER) SCREEN DISPLAY AND/OR MONITOR	FULL			14		14		5		SCREEN REQUIRED FOR ALL BREAKOUT ROOMS AND GENERAL SESSION ROOM	
LCD PROJECTOR	FULL			3		3		3			
WIRELESS LAVALIER MICROPHONE	FULL			8		8		2			
HANDHELD MICROPHONE	FULL			10		10		5			
WIRED MICROPHONE	FULL			5		5		2			
HARDWIRED INTERNET	FULL			3		3		3			
OTHER	FULL			5		5		5		PIPE AND DRAPE AS NEEDED FOR GENERAL SESSION AND ALL OTHER ROOMS	
CONFIDENCE MONITOR	FULL			1				1		FOR GENERAL SESSION ROOM	
WIFI	FULL			750		550		350		WIFI FOR ALL ATTENDEES (PLEASE NOTE, ALL ATTENDEES HAVE MULTIPLE DEVICES THAT WILL BE CONNECTED)	
LAPSOUND/SOUND PATCH	FULL			10		10		5			
STANDING LECTERN WITH MICROPHONE	FULL			10		10		5		MUST BE STANDING - CAN NOT BE DESK TOP	
ALL INCLUSIVE AV QUOTE FROM OUTSIDE VENDOR WITH QUOTE ATTACHED	FULL									ATTACH SEPARATE ALL INCLUSIVE QUOTE	
AV CHARGES SUBTOTAL										TOTAL AV CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)				% \$		% \$		% \$		\$	
AV CHARGES TOTAL											
***** ALL INCLUSIVE AV ITEMS **** ADD ATTACHED AV QUOTE*****											
OTHER CHARGES											
REFERENCE RFQ SECTION 4.4		SETUP DAY		DAY ONE		DAY TWO		DAY THREE		JUDICIARY NOTES	HOTEL NOTES
		Sunday, November 23, 2025		Monday, November 24, 2025		Tuesday, November 25, 2025		Wednesday, November 26, 2025		VENUE BIDDERS: PLEASE FILL OUT BLUE FIELDS ONLY	
MISCELLANEOUS	DESCRIPTION	EACH	RATE	EACH	RATE	EACH	RATE	EACH	RATE	OTHER CHARGES NOTES	
SELF-PARKING	OVERNIGHT	325		400		235					
SELF-PARKING	DAILY			425		200		115			
COAT CHECK	DAILY			1		1					
ADA VALET	DAILY			1		1					
OTHER CHARGES SUBTOTAL										TOTAL OTHER CHARGES:	
SURCHARGES IF APPLICABLE (SURCHARGE PERCENTAGE INPUT LEFT OF DOLLAR AMOUNT)		% \$		% \$		% \$		% \$		\$	
OTHER CHARGES SUBTOTAL											
* Use "No Bid" to indicate services or equipment are not available * Use "\$0.00" to indicate service or equipment is available free of charge * Any other requirement or notes not covered in the above should be included below in "HOTEL NOTES:" or on a separate sheet and indicated as such below in "HOTEL NOTES:" * NJ Judiciary is exempt from all taxes - no taxes to be included in pricing											
JUDICIARY NOTES:	PLEASE NOTE: All meeting space at the venue must be provided. Additional breakout rooms other than what is stated above on price sheet may be needed depending on meeting space size, availability and final agenda.									GRAND TOTAL FOR EVENT:	\$ -
HOTEL NOTES:											