## **Horizon Virtual Desktop Connection Instructions**

Horizon is a virtual desktop infrastructure (VDI) that allows a Judiciary user to access a Judiciary standard Windows desktop to work from their own home computer or laptop. Horizon can be used with a Windows 10 PC, Mac, Linux, Android, and iOS devices.

In order to use the environment, you must have an RSA token assigned to you. The RSA token is a two-factor authentication tool that protects Judiciary systems. If you do not have an RSA token, you can request one from your IT manager or your PC coordinator.

## We have limited licensing at this time. Please shut down VDI if you will be away from your desk for more than 30 minutes.

To use Horizon,

Figure 1

Go to this URL from your browser. https://vdi.njcourts.gov

- You will automatically be redirected to the NJ Courts Microsoft login screen.
- Enter your NJ Courts email address.
- At the next login prompt, enter your AD password

	St	ate of NJ - Judiciary
Thew Jersey Courts	Sig	n in
Sign in	31g	
Firstname.Lastname@njcourts.gov	Fir	stname.Lastname@njcourts.gov
Can't access your account?		
Next		
		Sian in
Please respect all policies of the New Jersey Courts. For assistance, please contact your local IT staff.		
🔍 Sign-in options		
And and a second design of the		

Figure 2

• Enter your user ID and password. Click Login

Figure 3



Figure 4

• Click Horizon ITO Desktop

C Horizon	Q Search	11 12 12 12 12 12 12 12 12 12 12 12 12 1
ITO Horizon		
Desktop		

Figure 4

Note: this may not be the screen you will see. If your Desktop is redirected, the actual screen you see on your work desktop or laptop will be presented.



Figure 5

## Lock Screen Ctrl-Alt Delete



If you are inactive for over 15 minutes, in order to log back in you cannot utilize Ctrl-Alt-Delete. Click on the slider on the left.



Once the control panel is open, Click the Ctrl-Alt-Delete soft button. Login page will follow.