

## NOTICE TO THE BAR

### New Initial Arbitrator Training Program – February 13, 2017

Pursuant to *R. 1:40-12(c)* all individuals wishing to serve as arbitrators in the court-annexed civil arbitration program are to complete at least three classroom hours of initial training in a course approved by the Administrative Office of the Courts (AOC). This Notice is to advise that the Supreme Court Arbitration Advisory Committee in conjunction with the Administrative Office of the Courts has developed a new Initial Arbitrator Training course, which is being offered on **Monday, February 13, 2017** at the New Jersey Law Center in New Brunswick, New Jersey.

This training will provide instruction on the skills necessary for arbitration, including applicable statutes, court rules and administrative directive and policies, standards of conduct, and applicable procedures for conducting arbitrations.

It is intended for those individuals meeting the qualifications of Rule 4:21A-2 (“Qualification, Selection, Assignment and Compensation of Arbitrators”) for admission to the roster of arbitrators. This course is also suitable for individuals formerly on the roster of arbitrators, but who have become inactive.

Attached are a description of the training and a registration form. The registration form is also available online on the Civil Arbitration Program webpage at <http://www.judiciary.state.nj.us/civil/arbipoli.html>

Any questions regarding this Notice or the training requirements for civil arbitrators may be directed to Taironda E. Phoenix, Esq., Chief, Civil Court Programs, Administrative Office of the Courts, Hughes Justice Complex, P.O. Box 981, Trenton, NJ 08625; telephone (609) 292-8470; e-mail: [taironda.phoenix@njcourts.gov](mailto:taironda.phoenix@njcourts.gov).

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Hon. Glenn A. Grant, J.A.D.  
Acting Administrative Director of the Courts

Dated: January 25, 2017

# **INITIAL ARBITRATOR TRAINING**

**February 13, 2017**

**New Jersey Law Center  
1 Constitution Sq.  
New Brunswick, NJ 08901**

**10:00 am – 1:00 pm**



## **Course Description**

This course, which is required by New Jersey Court Rule 1:40-12(c) for all individuals seeking admission to the court's roster of civil arbitrators, provides instruction on the skills necessary for arbitration, including applicable statutes, court rules, administrative directives, policies, standards of conduct, and applicable procedures for conducting arbitrations. It includes learning via lecture, video, and a live mock arbitration. This course also identifies and reviews key legal issues commonly faced by arbitrators.

This course is intended only for those individuals meeting the qualifications of Rule 4:21A-2 for admission to the roster of arbitrators. This course is also suitable for individuals who were formerly on the roster of arbitrators, but who have become inactive.

**\* Space is Limited – Registration is on a first come, first served basis \***

**\* Continuing Legal Education Credit to be Provided \***

# REGISTRATION FORM

## **Initial Arbitrator Training**

February 13, 2017

New Jersey Law Center

1 Constitution Sq.

New Brunswick, NJ 08901

10:00 am – 1:00 pm

### **HOW TO REGISTER**

E-mail registration form as an attachment to:

[civilarbtrainmailbox@njcourts.gov](mailto:civilarbtrainmailbox@njcourts.gov)

or

Fax registration form to:

**(609) 777-0844**

Please print or type:

**Name:** \_\_\_\_\_ **Firm Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(Street Address) (City) (State) (Zip)

**Telephone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_